CITY OF ALTOONA COUNCIL MEETING
MONDAY, MARCH 2, 2026, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. **CALL TO ORDER**
Roll Call at 6:30 pm

Mayor O'Connor– present	Duer – present	Evans – present
McFadden – absent	Mertz – present	Stewart - present

City Officials Present: Randy Pierce, Greg Stallman, Jared Ogbourne, Scott Atzen, John Dostart, John Shaw, Dan Scott, Chad Quick, Kim Kietzman, Patti Murray, Jeff Bierl, Andy Lent, and City Attorney Dariann Garrison-Nickerson.

Audience Present: Phyllis Murphy, Lorena Wasion, and Heather Sievers.

2. **Perfecting and approval of the agenda.**
Mayor O'Connor requested agenda be approved as presented.
Roll Call Vote:
_1_ Duer _2_ Evans _A_ McFadden _Y_ Mertz _Y_ Stewart (4-0)

3. **Approval of February 16, 2026, and February 23, 2026, Council Minutes.**
Roll Call Vote:
_1_ Duer _2_ Evans _A_ McFadden _Y_ Mertz _Y_ Stewart (4-0)

4. **Citizens request to address council – None.**

5. **Public hearing on plans, specifications, form of contract and estimate of cost for the Water System Improvements 2024, Well #5 and NE 80th Street WTM Project.**
Public Utilities Director Dan Scott stated public bids were received for the City's Well No. 5 and NE 80th Street Raw Water Transmission Main Project on February 24, 2026. This project will install new raw water transmission main from the Well No. 5 site and NE 80th Street to the new water treatment plant site. A total of six bids were received. Max Smith Construction, LLC submitted the lowest responsive bid of $5,529,009.80. This bid is less than the Engineer's opinion of probable construction cost of $5,630,000.
Hearing opened at 6:32pm
Comments: None
Hearing closed at 6:33pm

6. **Resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the Water System Improvements 2024, Well #5 and NE 80th Street WTM Project.**
Roll Call Vote:
_1_ Duer _Y_ Evans _A_ McFadden _Y_ Mertz _2_ Stewart (4-0)

7. **Consideration of bids for the Water System Improvements 2024, Well #5 and NE 80th Street WTM Project.**
Mayor O'Connor read bids received.

8. **Resolution awarding contract for the Water System Improvements 2024, Well #5 and NE 80th Street WTM Project.**
Councilmember Duer motioned approval subject to legal review.
Roll Call Vote:
_1_ Duer _Y_ Evans _A_ McFadden _2_ Mertz _Y_ Stewart (4-0)

9. **Public Hearing to consider plans, specifications, and form of contract for 34th Avenue NW Sanitary Sewer Lift Station Project.**
Public Utilities Director Dan Scott stated public bids were received for the City's 34th Avenue NW

Sanitary Sewer Lift Station Project on February 23, 2026. This project will install a new sanitary sewer lift station at a location on 34th Avenue NW north of 25th Street NW for future development. A total of five bids were received. On Track Construction, LLC submitted the lowest responsive bid of $1,615,000.00. This bid is less than the Engineer's opinion of probable construction cost of $1,900,000.

Hearing opened at 6:37pm
Comments: None
Hearing closed at 6:37pm

10. **Resolution to approve the plans, specifications, form of contract and estimated costs for the 34th Avenue NW Sanitary Sewer Lift Station Project.**
Councilmember Duer motioned approval subject to legal review.
Roll Call Vote:
_1_ Duer _Y_ Evans _A_ McFadden _2_ Mertz _Y_ Stewart (4-0)

11. **Resolution to approve the contract and bond for the 34th Avenue NW Sanitary Sewer Lift Station Project.**
Councilmember Duer motioned approval subject to legal review.
Roll Call Vote:
_1_ Duer _2_ Evans _A_ McFadden _Y_ Mertz _Y_ Stewart (4-0)

12. **Resolution making award of the contract for the 34th Avenue NW Sanitary Sewer Lift Station Project.**
Councilmember Duer motioned approval subject to legal review.
Roll Call Vote:
_1_ Duer _2_ Evans _A_ McFadden _Y_ Mertz _Y_ Stewart (4-0)

13. **Resolution to approve a Site Plan for Summit Products Phase III Addition Located at 6750 NE 41st Avenue.**
Community Development Director John Shaw stated Summit Products is proposing their Phase III expansion. They previously received site plan approval in September 2024, however that approval has expired.
Lorena Wasion, Synder & Associates, 2727 SW Snyder Blvd, Ankeny stated this is a 30,315 square foot addition.
Councilmember Duer motioned approval subject to deficiencies being met.
Roll Call Vote:
_1_ Duer _2_ Evans _A_ McFadden _Y_ Mertz _Y_ Stewart (4-0)

14. **Consider Consent Agenda**
    a) **Allow Bills**
    b) **Pay Apps**
        B1) **Pay App #2 – Story Construction – Water System Improvements 2024-Water Treatment Plant No.4 - $43,200.00.**
    c) **Resolution levying assessments for Costs of Nuisance Abatement BHNAC Schedule NO. 2026-01, and Providing for the payment thereof.**
    d) **Set a Public Hearing for Monday, March 16, 2026, at 6:30 pm to consider plans, specifications, form of contract and estimated costs for 33rd Street NW Extension Rise Project.**
    e) **Set a Public Hearing for Monday, March 16, 2026, at 6:30 pm to consider plans, specifications, form of contract and estimated costs for 42nd Street NW Reconstruction RISE Project.**
    f) **Resolution approving Authorizing the Granting of City Property Rights – Hawkeye Land Company.**
    g) **Resolution to approve a Re-Addressing for Lot 10 in Brook Ridge Plat 5 from 3202 to 3208 12th Avenue SW.**
    h) **Consider approving Supplemental Agreement for Additional Service #2 with Snyder & Associates, inc. for Prairie Heritage Civic Center Plaza Pond Improvements $9,854.**

i) **Consider approving development, operation, and lease agreement of Sports League Facilities – Campus Wee Ball, Campus Flag Football, Greater Altoona Girls Softball Association, Rams Baseball Club, Southeast Polk Youth Tackle Football, Lions Adult Softball League, and Altoona Little League Baseball.**

j) **Resolution accepting Warranty Deed to The Graham Group, Inc. for easement Geoparcel 7923-03-276-007.**

k) **Resolution accepting Temporary Construction Easement to The Graham Group, Inc. for easement Geoparcel 7923-03-276-007.**

l) **Resolution expressing support for SPINCO (Corteva's Seed Business) and its Global Headquarters in Johnston, Iowa.**

m) **Consider approving the General Turf Mowing and Trimming Services Contract & Specifications with BK Lawn Services.**

n) **Consider Event Request -**
   1) **Disc Golf Tournament – Lions – March 28, 2026**
   2) **Altoona Trifacta – Olde Town Pocket Park – May 16, 2026**

o) **Beer and Liquor Permits**
   1) **Git-N-Go #47 – Class B Retail License**
   2) **Flip'n Jacks – Class C Retail License**

Roll Call Vote:
_Y_ Duer _2_ Evans _A_ McFadden _1_ Mertz _Y_ Stewart (4-0)

15. Department Head Reports & Updates

The following gave updates: Police Department–Greg Stallman, Fire Department-Jared Ogbourne, Public Utilities-Dan Scott, Public Works–Scott Atzen, Engineering-John Dostart, Community Development–John Shaw, Economic Development-Chad Quick, Library-Kim Kietzman, HR-Patti Murray, IT-Jeff Bierl, Finance-Andy Lent, City Administrator–Randy Pierce.

16. General Business

17. Adjourn at 6:49pm

Roll Call Vote:
_Y_ Duer _2_ Evans _A_ McFadden _1_ Mertz _Y_ Stewart (4-0)

Attest to: _____ _____

Randy Pierce, City Clerk **Dean O'Connor, Mayor**