CITY OF ALTOONA COUNCIL MEETING
MONDAY, APRIL 6, 2026, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor– present	Duer – present	Evans – present
McFadden – present	Mertz – present	Stewart - present

City Officials Present: Randy Pierce, Greg Stallman, Jared Ogbourne, Dan Scott, Scott Atzen, John Dostart, John Shaw, Chad Quick, Andy Lent, Kim Kietzman, Patti Murray, Jeff Bierl, and City Attorney Dariann Garrison-Nickerson.

Audience Present: Phyllis Murphy, Heather Sievers, Lance & Michelle Hudson, Sam Thomas, Darrell La Crosse, and Ben Bukowiec.

2. Perfecting and approval of the agenda.

Mayor O'Connor requested agenda be approved with the following change to item 10G McClure Engineering Co. be changed to Story Construction.

Roll Call Vote:
_1_ Duer _Y_ Evans _Y_ McFadden _2_ Mertz _Y_ Stewart (5-0)

3. Approval of March 16, 2026, and March 23, 2026, Council Minutes.

Roll Call Vote:
_1_ Duer _Y_ Evans _2_ McFadden _Y_ Mertz _Y_ Stewart (5-0)

4. Citizens request to address council.

Robinson Company made introductions; Sam Thomas, President, Darrell La Crosse, CEO, and Ben Bukowiec, Facilities Manager. They thanked the council for the welcoming environment.

5. Resolution to approve an Intergovernmental Agreement between The City of Altoona and The State of Iowa, Department of Transportation regarding the access management plan for US 6/Hubbell Ave in Altoona between US 65 and I-80.

City Engineer John Dostart stated there is excess Iowa DOT right-of-way that the developer is seeking to acquire as part of their development north of Walmart. Before that land is released by the Iowa DOT, they are required to develop an access management agreement for US 6. This agreement formalizes access management onto Hubbell Avenue / US Highway 6. The agreement requires that the right-in / right-out driveway in front along US 6, that leads to Tinker Tooling be closed. The developer of this property has purchased the Tinker Tooling site and is agreeable to this condition. The agreement also limits any future access to US 6 to the remaining locations that have this access, which are US 65 interchange, 36th Ave. NW, Tallgrass Parkway, 34th Ave. NW, Adventureland Drive, and I-80 interchange. Locations north of the I-80 interchange are not included in this agreement.

Roll Call Vote:
_1_ Duer _Y_ Evans _2_ McFadden _Y_ Mertz _Y_ Stewart (5-0)

6. Consider approving McClure Engineering Co. Task Order Amendment No. 002 for Water System Improvements 2024 Well No. 5 Raw Water Transmission Main and NE 80th Street Finished Water Transmission Main.

Public Utilities Director Dan Scott stated this task order amendment is for construction-related services for the Well No. 5 Raw Water Transmission Main and NE 80th Street Water Transmission Main project. The total fee included in this amendment is $462,800 and includes Construction Contract Administration, Resident Project Representative, Construction Staking and creation of Record Drawings.

Roll Call Vote:
_1_ Duer _Y_ Evans _2_ McFadden _Y_ Mertz _Y_ Stewart (5-0)

7. Resolution to approve a Preliminary Plat for Spring Creek Ridge North Plat 2.

Community Development Director John Shaw stated a request from the developer to re-approve Spring Creek Ridge North Plat 2 and for the final approval of Spring Creek North Plat 4. Councilmember Evans motioned approval subject to deficiencies being met.

Roll Call Vote:

_Y_ Duer _1_ Evans _2_ McFadden _Y_ Mertz _Y_ Stewart (5-0)

8. Resolution to approve a Final Plat for Spring Creek Ridge North Plat 4.

Councilmember Evans motioned approval subject to deficiencies being met.

Roll Call Vote:

_Y_ Duer _1_ Evans _Y_ McFadden _2_ Mertz _Y_ Stewart (5-0)

9. Consider a request from resident at 233 35th Street SW for sewage forgiveness in the amount of $559.58.

City Administrator Randy Pierce stated this request is for sewer fees relief in the amount of $559.58. City staff went to the residence and took pictures of the faucet and hose cart.

Roll Call Vote:

_Y_ Duer _1_ Evans _2_ McFadden _Y_ Mertz _Y_ Stewart (5-0)

10. Consider Consent Agenda

- **a) Allow Bills**
- **b) Pay Apps**
  - **B1) Change Order#007 – Hansen Company – Altoona Public Works Facility - $0.00.**
  - **B2) Pay App #10 – The Hansen Company – Altoona Public Works Facility - $1,587,700.05.**
- **c) Consider approving a Professional Services Agreement with Snyder and Associates for the required bi-annual bridge inspections.**
- **d) Consider approving the Memorandum of Understanding for Herd Program – Service Delivery Partnership.**
- **e) Consider approving the Economic Development Assistance Contract with Robinson, Inc., City of Altoona, and Iowa Economic Development Authority.**
- **f) Resolution approving contract and performance and/or payment bonds for the Water System Improvements 2024, Well #5 and NE 80th Street WTM Project.**
- **g) Consider approving Contract Amendment No. 001 with Story Construction for Water System Improvements 2024.**
- **h) Consider approving quote with Workspace for furniture for the new Public Works Building.**
- **i) Consider setting a Public Hearing on Monday, April 20, 2026, at 6:30pm to consider plans, specifications, and form of contract for Townsend Watershed Improvements Phase 3.**
- **j) Set a Public Hearing for FY2027 Annual Budget Public Hearing for 6:30 PM on Monday, April 20, 2026.**
- **k) Consider Event Request - 1) Venardos Circus – Outlet Mall – May 28th – June 7th, 2026.**
- **l) Beer and Liquor Permits**
  1. **The Big Steer – Class C Retail Alcohol License**
  2. **Fireside Grill – Class C Retail Alcohol License**
  3. **Hy-Vee (Main Store) – Class E Retail Alcohol License**
  4. **Adult Softball – Lions Park – Class C Retail Alcohol License**
  5. **Lucky Wife Wine Slushies – June 5, 2026 – Chamber Event Wine & Beer Fest.**

Roll Call Vote:

_1_ Duer _2_ Evans _Y_ McFadden _Y_ Mertz _Y_ Stewart (5-0)

11. Department Head Reports & Updates

The following gave updates: Police Department–Greg Stallman, Fire Department-Jared Ogbourne, Public Utilities-Dan Scott, Public Works–Scott Atzen, Engineering-John Dostart, Community Development–John Shaw, Economic Development-Chad Quick, Library-Kim Kietzman, HR-Patti Murray, IT-Jeff Bierl, Finance–Andy Lent, City Administrator–Randy Pierce.

12. General Business

13. Adjourn at 6:46pm
Roll Call Vote:
_Y_ Duer _1_ Evans _Y_ McFadden _2_ Mertz _Y_ Stewart (5-0)

Attest to: _____ _____

Randy Pierce, City Clerk **Dean O'Connor, Mayor**