CITY OF ALTOONA COUNCIL MEETING
MONDAY, MAY 04, 2026, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor– absent	Duer – present	Evans – present
McFadden – present	Mertz – present	Stewart - present

City Officials Present: Randy Pierce, Tony Chambers, Jared Ogbourne, Scott Atzen, John Dostart, John Shaw, Dan Scott, Chad Quick, Kim Kietzman, Patti Murray, Jeff Bierl, Andy Lent, and City Attorney Dariann Garrison-Nickerson.

Audience Present: Phyllis Murphy, Chelsey Olson, Mackenzie Foster, and Heather Sievers.

2. Perfecting and approval of the agenda.

Mayor Pro Tem Duer requested to add 13 (i4) – Event Request from Prairie Meadows subject to State of Iowa approval to the agenda for approval.

Roll Call Vote:
_Y_ Duer _2_ Evans _Y_ McFadden _1_ Mertz _Y_ Stewart (5-0)

3. Approval of April 20, 2026, and April 27, 2026, Council Minutes.

Roll Call Vote:
_Y_ Duer _2_ Evans _Y_ McFadden _1_ Mertz _Y_ Stewart (5-0)

4. Citizens request to address council – None.

5. Proclamation for National Police Week – May 11-16, 2026.

Mayor Pro Tem Duer proclaimed National Police Week May 11-16, 2026.

6. Public Hearing to consider granting an Electrical Easement to Mid-American Energy at 567 31st Avenue SW in Wayside Acres (Altoona).

City Engineer John Dostart stated MidAmerican is working to provide additional electrical service to Prairie Meadows. This electrical service will be placed underground running adjacent to Prairie Meadows Drive, through private property. They are requesting a 10 ft. easement along the east property line of 567 31st Ave. SW. MidAmerican is offering to pay $1,000, for this easement.

Hearing opened at 6:34pm
Comments: None
Hearing closed at 6:34pm

7. Resolution authorizing the Sale of City Property – Lot 33 in Wayside Acres.

Roll Call Vote:
_Y_ Duer _Y_ Evans _2_ McFadden _1_ Mertz _Y_ Stewart (5-0)

8. Resolution to approve an amendment to the Development Plan for the Stonebridge PUD.

Community Development Director John Shaw stated the developer has submitted a development plan amendment to modify the overall layout of the Stonebridge subdivision. A waterway bisects the property north/south through the development. That waterway was recently re-classified as "Water of the U.S." and as a result thresholds for disturbing the stream and surrounding area have limited the developer's ability to execute the plan as previously approved. To minimize disturbance the plans have been revised to reduce the number of stream crossings from 3 to 2.

Roll Call Vote:
_Y_ Duer _1_ Evans _2_ McFadden _Y_ Mertz _Y_ Stewart (5-0)

9. Resolution to approve an amendment to the Stonebridge Preliminary Plat.

Community Development Director John Shaw stated the developer has submitted an amended preliminary plat for the Stonebridge development to align with the street and lot layout changes.

Roll Call Vote:
_Y_ Duer _1_ Evans _Y_ McFadden _Y_ Mertz _2_ Stewart (5-0)

10. Consider approving Economic Development and Infrastructure Agreement with Marco Properties, LLC.

Community Economic Director Chad Quick stated this is an agreement with Marco Properties to extend sewer as part of the work we are doing in the NW part of Altoona in conjunction with the Robinson project. We will install the sewer now as part of the project and Marco will reimburse the city once they sell the land.

Roll Call Vote:
_Y_ Duer _2_ Evans _1_ McFadden _Y_ Mertz _Y_ Stewart (5-0)

11. Consider approving Petition, Contract, and Waiver agreement with I-Business II, LLC for sewer infrastructure.

Community Economic Director Chad Quick stated this is an agreement with I-80 Business Park, II, LLC to extend sewer as part of the work we are doing in the NW part of Altoona in conjunction with the Robinson project. We will install the sewer now as part of the project and I-80 Business Park will reimburse the city once they sell the land or plat it.

Roll Call Vote:
_Y_ Duer _2_ Evans _1_ McFadden _Y_ Mertz _2_ Stewart (5-0)

12. Consider request from resident at 1021 9th Avenue NW for sewer fee forgiveness in the amount of $468.22.

City Administrator Randy Pierce stated in your packet is a request for sewer fee forgiveness in the amount of $468.22. City staff reached out to resident about high water usage, the resident called back to city hall and discussed all the possible causes. The resident later called and explained that they had a plumber come out and they discovered that their sump pump had failed and the backup pump uses water to push water out of the sump pump pit. This is what caused the high-water usage.

Roll Call Vote:
_Y_ Duer _1_ Evans _2_ McFadden _Y_ Mertz _Y_ Stewart (5-0)

13. Consider Consent Agenda

- **a) Allow Bills**
- **b) Pay Apps**
  - **B1) Pay App #11 – The Hansen Company, Inc. – Altoona Public Works Facility - $1,285,306.78.**
- **c) Resolution to approve writing off of rescue fees for bad debt accounts – collection fees from 1-1-2026 thru' 3-31-2026.**
- **d) Consider agreement with MidAmerican for an electrical line relocation located at 9th Street NE and 14th Avenue NE.**
- **e) Consider Professional Services Agreement with RDG Group for the Prairie Heritage Pond Improvements (Heritage and Library Pond).**
- **f) Resolution accepting Warranty Deed and Temporary Construction Easement from Brenda Vandehaar Revocable Trust & Criss Vandehaar Revocable Trust in the amount of $16,300.00.**
- **g) Resolution accepting Quitclaim Deed, Permanent Public Utility Easement, Permanent Drainage and Storm Sewer Easement and Temporary Construction Easement for Cologix DSM3 LLC.**
- **h) Consider approving a lease agreement for 407 8th Street SE, Altoona with Robinson, Inc.**
- **i) Consider Event Request -**
  1. **4th of July Celebration Haines Park following the parade (Historical Society)**
  2. **Walmart – Children's Miracle Network Car Show – June 20, 2026**
  3. **Walmart – Children's Miracle Network Touch a Truck Event – 6-27-2026**
  4. **Prairie Meadows – Waste Connections Outdoor Event (added)**
- **j) Beer and Liquor Permits**
  1. **Walgreens #09791 – Class E Retail Alcohol License (LE)**

2) Hyatt Place – Class C Retail License (LC)

Roll Call Vote:
_Y_ Duer _2_ Evans _Y_ McFadden _1_ Mertz _Y_ Stewart (5-0)

14. Department Head Reports & Updates

The following gave updates: Police Department–Tony Chambers, Fire Department-Jared Ogbourne, Public Utilities-Dan Scott, Public Works–Scott Atzen, Engineering-John Dostart, Community Development–John Shaw, Economic Development-Chad Quick, Library-Kim Kietzman, HR-Patti Murray, IT-Jeff Bierl, Finance-Andy Lent, City Administrator–Randy Pierce.

15. General Business

16. Adjourn at 6:45pm

Roll Call Vote:
_Y_ Duer _Y_ Evans _2_ McFadden _1_ Mertz _Y_ Stewart (5-0)

Attest to: _____ _____

Randy Pierce, City Clerk **Scott Duer, Mayor Pro Tem**