CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

January 26, 2026; 6:30 P.M.
Carlisle 100 N 1st Street, Carlisle, IA

Elected Officials present; Mayor Dan Carver, Krista Beck, Rudy Cataldo, Tracey McAvoy, Beth Sauter, and Andrya Carter constituting a quorum. Also present; City Admin. Deven Markley, City Clerk Shalee Crispen, Attorney Robert Stuyvesant, Electric Sup. Don Miller, Police Chief Matt Koch, Parks and Rec Director Mason McMillen, Public Works Sup. Tony Rhinehart, and Library Director Stacy Goodhue. Mayor Carver called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

DEPARTMENT REPORTS & OTHER PRESENTATIONS

Police Department Quarterly Update – Police Chief Matt Koch presented about the Police Department.

CONSENT AGENDA & POSSIBLE ACTION (Council may pull any item on consent agenda for separate action)

Motion by Sauter, seconded by McAvoy, to approve consent agenda. Motion carried by four to zero vote with Sauter abstaining from vote. Sauter Thank you to Beth Shipley for her years of service to the City.
Approval of Bills in Amount of $74,220.67
Approval of Council Minutes for January 12, 2026 Regular Council Meeting
Approval of August 2025, September 2025, October 2025 Treasurer's Reports
Approval of Acceptance of Resignation and Termination of Electric Clerk Beth Shipley Effective February 6, 2026
Approval of Class C Liquor License for Carlisle Watering Hole, LLC

OLD AND NEW BUSINESS & POSSIBLE ACTION

Keith Wagen CDA – 4121 NW Urbandale Dr. Urbandale, IA – spoke on property size, and the expansion wishes of Goga moving from Des Moines to Carlisle. Ten employees and about 95 trucks. Requesting a waiver for the paved parking area behind the building for truck parking wanting to use recycled asphalt product.

Council discussed Tax Abatement For 1140 Meadow View Drive. Motion by McAvoy to reimburse two years and provide three years moving forward, seconded by Carter. Motion carried unanimously on a roll call vote.

Council discussed Goals & Priorities – Beck outside help for CIP potentially using MIPA to help and figure other things out as a Council. McAvoy wants to see cost from other companies on CIP help. Carter asked questions on budgeting to pay for using outside. Cataldo also would like to see cost from other companies to help with the CIP and handle goal planning internally. Sauter agrees to do goal setting internally and CIP outside help. Mayor Carver stated there will be an internal workshop for goal setting and getting cost from others for help from outside source for the CIP.

City administrator Deven Markley went over high level overview of City Finance & Budgets.

Mayor Carver went over on MiViewPoint and Review of Council Bills and how they work in the finance system. Cataldo will be reviewing bills March and April.

CITY STAFF REPORTS

COUNCIL REPORTS

Sauter asked for a cemetery update. Deven gave update on board meeting and insurance division called back last week. Changing hands of a cemetery is atypical and has rarely happened. Deven noting there is a proposed state law changes coming up. Sauter wants to add the employee handbook to the next agenda for company vehicles for employees for discussion.

McAvoy stated it would be helpful if there could be workshop with all the department heads all together, wanting all department heads here at the same time.

Carter wants to add purchase policy to the next agenda.

Cataldo rock the rink was a good event for the community. Employee type party for retirees.

Carver spoke on legislative session just starting and will be working to keep up to date on what is coming. He also spoke on the MPO meeting.

UPCOMING EVENTS AND INFORMATION OF NOTE TO COUNCIL

Budget Meeting – January 31, 2026 – 8:00 a.m. - Council Chambers

Motion by Beck, seconded by Cataldo, to adjourn the meeting at 8:39. P.M. Motion carried by unanimous consent.

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Dan Carver, Mayor

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Shalee Crispen, City Clerk
NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary.