CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

March 23, 2026; 6:30 P.M.
Carlisle 100 N 1st Street, Carlisle, IA

Elected Officials present; Mayor Dan Carver, Krista Beck, Rudy Cataldo, Andrya Carter, and Beth Sauter, and Tracey McAvoy, constituting a quorum. Also present; City Admin. Deven Markley, City Clerk Shalee Crispen, Attorney Robert Stuyvesant via Zoom, Electric Sup. Don Miller, Police Chief Matt Koch, Parks and Rec Director Mason McMillen, Public Works Sup. Tony Rhinehart, and Library Director Stacy Goodhue. Mayor Carver called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

Allen township board of trustees Kelly Penman asked for update on transferring ownership of the township cemetery to the City. Deven working on follow-up with State.

DEPARTMENT REPORTS & OTHER PRESENTATIONS

Chamber Update – Shar gave Chamber update on committees to plan lunch and learns, movie night at North Park, Golf Outing, reaching out to home businesses,

Library Department Quarterly Update

Parks & Recreation Department Quarterly Update

CONSENT AGENDA & POSSIBLE ACTION (Council may pull any item on consent agenda for separate action) Motion by McAvoy, seconded by Beck, to approve consent agenda pulling Approval of Bills in Amount of $125,250.60 and Approval of Resolution Approving the FY2027 Maximum Levy. Motion passed on a roll call vote 5/0.

Approval of February 2026 Treasurer's Report

Approval of Council Minutes for March 9, 2026 Regular Council Meeting

Approval of Increasing Dylan Parsons Base Wage to $25.26 Per Hour Effective July 1, 2026

Approval of Quote from Nichols Equipment For Purchase Of Snow Box Pusher In Amount Not To Exceed $9,400.00

Motion by Cataldo, seconded by McAvoy to approve corrected bill amount in the amount of $125,250.69. Motion carried on a roll call vote 5/0. City Administrator Deven Markley also went through the bill process.

Motion by Carter, seconded by Beck to approve resolution approving the FY2027 Maximum Levy giving direction to staff to correct to the amount of 14.82176. Motion carried unanimously on a roll call vote 5/0.

OLD AND NEW BUSINESS & POSSIBLE ACTION

Mayor Carver opend the Public Hearing For Construction Drawings, Specifications, Form of Agreement, and Opinion of Cost For Public Improvements – School Street Phase 3. No public comments were received. Mitch Holtz with Strand Associates went over the only bid that was received from Main Line. Motion by McAvoy, seconded by Carter to close public hearing at 8:00 P.M. Motion carried unanimously on a roll call vote 5/0.

Motion by Sauter, seconded by Beck to approve Resolution Approving Construction Drawings, Specifications, Form of Agreement, and Opinion of Cost For Public Improvements – School Street Phase 3. Motion carried unanimously on a roll call vote 5/0.

Motion by Sauter, seconded by Beck to approve Resolution Awarding Contract For Public Improvements, Authorizing Execution of Contract, and Authorizing Execution of Notice To Proceed. Motion carried unanimously on a roll call vote 5/0. McAvoy wanted to know what we can do as a City to pull some of the project cost out and possibly do them ourselves with a change order request.

No Action taken. Discussion and Possible Action On Resolution Setting Bid Date and Public Hearing Date For Public Improvements

Motion by Sauter, seconded by Cater to remove from table Discussion and Possible Action On Quote From MIPA For Capital Improvement Planning Services. Motion carried on a 4/1 vote with McAvoy voting nay. McAvoy wanted is documented that he specifically asked when they talked about it being too low Dan clarified at that meeting so we are looking to get at least two more quotes, and Tracey said yes and that he wants two more quotes to compare. Council directed to staff to get quotes at least two more for a total of three to be on the April 27th meeting for a vote.

Motion by Beck, seconded by Cataldo to remove Discussion and Possible Action On Contract With Droppett For Can And Glass Recycling Location from table. Motion carried on a 4/1 vote with McAvoy voting nay. It was directed to staff to find different possible locations. Tony & Don to look at different locations and bring back to next Council meeting.

Motion by McAvoy, seconded by Cater to approve Fire/EMS Generator Quotes from Robison Electric. Motion carried unanimously on a roll call vote 5/0.

Motion by Beck, seconded by Cataldo, to approve Contract With Pepsi For Aquatic Center Concessions. Motion carried on a roll call vote 3/2 with Carter and Sauter voting nay. McAvoy has concern on the quota and being able to meet that, would like an update in a year.

Mayor Carver opened the Public Hearing On The Matter Of The Authorization Of A Loan Agreement And The Issuance Of Not To Exceed $1,800,000 General Obligation Capital Loan Notes. Markley noted no public comments were received. Motion by McAvoy, seconded by Cater to close public hearing at 9:37 P.M. Motion carried unanimously on a roll call vote 5/0.

Motion by McAvoy, seconded by Carter to approve Resolution Instituting Proceedings To Take Additional Action For The Issuance Of Not To Exceed $1,800,000 General Obligation Capital Loan Notes. Motion carried unanimously on a roll call vote 5/0.

Motion by Cater, seconded by Beck to table Discussion and Possible Action On Take Home Vehicle Usage Policies. Motion carried unanimously on a roll call vote.

Council discussed the Council Goals & Priorities noting four themes being Organizational, Sidewalks, Strategic Planning, and Complete modernized and finish what has been started.

Motion by Carter, seconded by Beck, amended to state that Council directed City staff to submit to the County at exactly the same rate that is current to the February 23, 2026 Regular Council Meeting minutes, and adding Rudy to the February 25, 2026 special Council Meeting minutes and change the vote to 4/0 instead of 5/0. Motion carried unanimously on a roll call vote 5/0.

CITY STAFF REPORTS

Deven gave Update On Status of FY2027 Budget and getting it into miViewPoint and spreadsheet with 3% raises across the board, library part time, head lifeguard, aquatic supervisor in to two employees instead of one, elimination assistant for parks, using ARPA funds, PD LOSST for requested budget increase and new officer, covering additional budget request increases with additional utility transfers doing it at a straight 33% from each, taking money out for Public Works box blade as it is covered in a transfer this year. Max Levy was approved tonight. Public Hearing for budget is on agenda for April 13th for approval and resolution for the budget on April 13th as well. There is an outstanding request for getting numbers for department heads getting a 4% increase and all others getting a 3%, Deven will be sending these out in an email.

COUNCIL REPORTS

Cataldo would like to see budget workshop or budget talk on April 13, 2026. Cataldo does not think the presentations are horrible.

Carter would like to see 4% increase for department heads and 3% for all others and the number differences for that. Carter noted she looked at other cities for presentations and did not see other cities having them, noting that Indianola does a separate meeting.

McAvoy noted that no one has said they want anyone's job, not head hunting, not attacking, trying to save money, and trying to be clearer and more concise. McAvoy asked to have the budget workbook be sent to him again.

Deven will get percentage numbers together and asks that Council get any outstanding budget questions/items to him so he can get the information back to Council. Deven also spoke on an update from the Allen Township Cemetery board of trustees and their willingness to meet with the City cemetery board and the Council. Deven also explained the conversation that was had with Heather at the state about possibly transferring the township cemetery to the City and noted it should be treated as an asset sale/sale of property.

Sauter would like to see Shalee and Taheton added for presentations.

Mayor Carver extended appreciation from the MPO to the Council for passing the SPINCO Resolution. Mayor also noted that the second round of department head presentations should be shorter in time length than the first round.

UPCOMING EVENTS AND INFORMATION OF NOTE TO COUNCIL

Collective Bargaining Exempt Session – Tuesday, March 24 – 5:00pm

Motion by Beck, seconded by Cataldo, to adjourn the meeting at 10:52 P.M. Motion carried by unanimous consent 5/0.

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Dan Carver, Mayor

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Shalee Crispen, City Clerk
NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary.