**CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES**

**April 27, 2026; 6:30 P.M.**
**Carlisle 100 N 1st Street, Carlisle, IA**

Elected Officials present; Mayor Dan Carver, Krista Beck, Rudy Cataldo, Andrya Carter, Beth Sauter, and Tracey McAvoy constituting a quorum. Also present; City Admin. Deven Markley, Finance Mgr Taheton Stephens, Atty Robert Stuyvesant, Fire Chief Cory Glover, Electric Sup. Don Miller, Police Chief Matt Koch, Parks and Rec Dir .Mason McMillen. Mayor Carver called the meeting to order at 6:30 P.M.

## PLEDGE OF ALLEGIANCE

## CITIZEN PARTICIPATION

Chad Webb, 510 Valley Dr., spoke about concerns within the community of discrimination against children.

**CONSENT AGENDA & POSSIBLE ACTION** Motion by Carter, seconded by Sauter, to approve consent agenda. Motion carried unanimously on a roll call vote 5-0.

Approval of Bills in Amount of $85,749.12

Approval of Class C Liquor License Renewal For El Gran Amigo Mexican Food Inc. Located At 30 School Street, Carlisle, IA 50047

Approval of Pay Application #8 For Public Library Renovation Project To DDVI Inc. In Amount Not To Exceed $162,046.07

Approval of Change Order #4 For Public Library Renovation Project To DDVI Inc. In Amount Not To Exceed $44,963.87

Approval Of Promoting Adam Retzlaff to Lieutenant With Wage of $21.54 Effective April 27, 2026

Approval Of Payment Of EMC Insurance Bill As Preauthorized Payment In Amount Not To Exceed $399,027.00

Approval Of Pickleball Surfacing Contract With Pavement Maintenance Company In Amount Not To Exceed $22,147.38

Approval of Roy J. Carver Charitable Trust Grant Agreement

## DEPARTMENT REPORTS & OTHER PRESENTATIONS

Mayor Carver swore in Adam Retzlaff as Fire/EMS Lieutenant. Adam's family pinned on his badge. Chief Koch gave the police department quarterly report including several anniversaries, upcoming camera upgrade, and that the PD building generator was having the motor replaced under warranty. Sauter asked about volunteer opportunities for high schoolers for the department. Beck asked about hiring application numbers. Carter asked about the hiring timeline.

## OLD AND NEW BUSINESS & POSSIBLE ACTION

Markley requested April 13, 2026 minutes be tabled as they had not been completed. Motion by Carter, seconded by Beck, to table April 13, 2026 minutes. Motion carried on a roll call vote 5-0.

Mayor Carver opened public hearing on 2026A bond. Markley noted the bond was for School Street Phase 3 and the 2nd portion of funding for the Library. No public offered comments. Markley noted no

oral or written comments had been received. Motion by Sauter, seconded by Beck, to close public hearing. Motion carried on a roll call vote 5-0.

Markley noted the resolution would move the bond forward to the bid process and staff recommended approval. Motion by Sauter, seconded by Beck, to approve resolution Instituting Proceedings To Take Additional Action. Motion carried on a roll call vote 5-0.

Markley noted this would allow electronic bids for the bond as was the long-time practice for the City. Staff recommended approval. Motion by Beck, seconded by Carter, to approve resolution Approving Electronic Bidding Procedures and Distribution of Preliminary Official Statement. Motion carried on a roll call vote 5-0.

Motion by Sauter, seconded by Cataldo to remove from table. Motion carried on a roll call vote 5-0. Markley briefly updated Council on the status of the policy under review. Sauter noted she had discussed direction with Markley over the weekend. She said her original intent with the vehicle use policy was to limit the ability to have unlimited use of city vehicles so it isn't seen as an employee benefit. She suggested paring down the proposed policy changes to include simple language about limiting the overall usage to emergencies and not more than 25 per year. There was some discussion about limiting to emergencies only or other use. Council thought some other minor changes due to state law changes would be beneficial. Direction was given to Markley and Stuyvesant to work on finalizing language by 2nd council meeting in May. Motion by Sauter, seconded by McAvoy, to table until 2nd meeting in May. Motion carried on a roll call vote 5-0.

Carter discussed the desire to stream or record council meetings. She noted her goal with the discussion is to allow citizens the ability to come back with questions and allow council the ability to refer back to the recordings. She thought overall investment may be low as the council chambers has some camera recording capabilities. McAvoy asked why the City doesn't record on the equipment now. Markley noted it had not been working for some time but it was at this time. Staff had not moved forward with doing a live council meeting to date. McAvoy asked staff to test out its use in the next month. Cataldo asked about storing recordings and how they may be presented to the public. He noted Norwalk has them on their website associated with the council meeting. Council was overall in support. Cataldo asked staff you come up with 3 possible solutions by the 2nd meeting in May.

## CITY STAFF REPORTS

Markley noted Kasey Peterson had come in to discuss cemetery but a Board meeting had not been set. He would talk with Kasey next week about setting one up. Chief Koch was using a temporary emergency order to lift many parking restrictions downtown during construction. Stuyvesant has reviewed the document and approved.

## COUNCIL REPORTS

McAvoy provided an update on a construction meeting for School Street Phase 3. He noted the contractor was planning on starting after July 5. Carter mentioned an upcoming conversation with council about members attending the farmer's markets. She noted she was having an initial conversation about details with Markley and would bring it to the group.

Motion by Beck, seconded by Cataldo, to enter into Closed Session For the Evaluation of Professional Competency Under Iowa Code Section 21.5(1)(i) at 7:39 P.M. Motion carried unanimously on a roll call vote.

Motion by McAvoy, seconded by Beck to close closed session at 10:11 P.M. Motion carried on unanimous consent 5-0.

Mayor Carver called for action on closed session. Motion by McAvoy, seconded by Beck, approve resolution ordering removal of City Clerk. Roll Call Vote. Ayes: McAvoy, Beck, Cataldo, Carter. Nayes: Sauter. Motion passed.

Motion by McAvoy, seconded by Beck, to adjourn the meeting at 10:16 P.M. Motion carried by unanimous consent 5-0.

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Dan Carver, Mayor

_____
, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary.