CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

June 8, 2026; 6:30 P.M.
Carlisle 100 N 1st Street, Carlisle, IA

Elected Officials present; Mayor Dan Carver, Andrya Carter, Beth Sauter, and Tracey McAvoy constituting a quorum. Krista Beck joined at 6:36 pm. Also present; City Admin. Deven Markley, Finance Mgr Taheton Stephens, Atty Robert Stuyvesant, Electric Sup. Don Miller, Police Chief Matt Koch, Fire Chief Cory Glover, Lib. Dir. Stacy Goodhue Parks and Rec Dir. Mason McMillen entered late. Mayor Carver called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

No comments received.

DEPARTMENT REPORTS & OTHER PRESENTATIONS

McMillen provided update on the pickleball court and disc golf improvements at North Park. He noted there was several pool items that caused unplanned repairs including a plumbing issue, the autofill mechanism, and the boiler. Pool inspection came back with 2 items that are working to be resolved.

CONSENT AGENDA & POSSIBLE ACTION Motion by Carver, seconded by Cataldo, to approve consent agenda. Motion carried unanimously on a roll call vote 4-0.
Approval of Bills in Amount of $116,380.27
Approval of Council Minutes for May 26, 2026 Regular Council Meeting
Discussion and Possible Action On Resolution 20260608001 Approving Job Descriptions For City Clerk Position
Discussion and Possible Action On Resolution 20260608002 Approving Job Description For Finance Manager Position
Discussion and Possible Action On Public Consulting Emergency Services Agreement For GEMT Services

OLD AND NEW BUSINESS & POSSIBLE ACTION

Mayor Carver noted there was discussion in the community regarding ebikes and scooters and a request from Councilmember Sauter to have this item on the agenda. He noted given the complexity of the topic and significant public interest, he had worked with Chief Koch to develop a resolution that would task a committee to research and provide recommendation to Council on the best route to address the topic. Sauter noted she had received numerous complaints and is worried about the safety of those riding. Her goal was to open up conversation about possible ways to address. Councilmember Beck joined at 6:36pm. McAvoy reported he had conversation with Stuyvesant and Koch about the complexity of what the actual vehicles are and the challenges that poses. Carter noted she had researched Ankeny's approach. She noted she preferred we have Koch create an ordinance or policy and not utilize a committee. Cataldo noted he had done significant research and would like to assist Koch in creating something to address the matter. He noted noted that due to the complexities of the vehicles and vague state laws, he thought education would be a critical piece. Cataldo also reported that the State Legislature was likely to see an update from the DOT on language regarding ebikes. Beck saw the issue similarly to the UTV or golf cart topic she had championed before joining Council; the rules have not caught up to technology. Carter asked how long it may take to draft an ordinance. Koch noted mid-July would be reasonable. Discussion was had regarding underage use of ebikes and options to enforce traffic violations. Koch noted the need for consistent enforcement. Several council noted their support for moving forward with education and

enforcement of traffic violations. Council requested an Koch and Cataldo work to get something to Council in two Council Meetings.

Mayor Carver noted Koch and Rhinehart had met with local business owners about some alley concerns that have been highlighted during discussion about the School Street Project. They have developed a plan to make the alley south of School Street between 1st Street and Garfield a 1 way from west to east. This would include improvements to the area to provide better locations for numerous dumpsters, a loading zone along the north half of the alley, and a raised median at First Interstate Bank to delineate the ATM lane from the alley. Cost of around $5,000 was noted with many items like signs already in stock at Public Works. The change would require some ordinance changes. Staff had contacted the businesses and received support. With general support by Council, staff noted they would work with Bob to pursue the ordinance change at the next Council Meeting.

Joe Jenkins with Friends of Carlisle Parks provided information on placing an electrical panel at the amphitheater location at Scotch Ridge Nature Park. Several bids were sourced with the lowest being Robison Electric. McAvoy questioned the use of yard posts and questions on load. Carter asked about renting the area out for revenue. Jenkins noted it was a city facility and saw no problem from FOCP's view. Beck questioned the power levels available and potential need for more. Motion by McAvoy, second by Beck to approve quote with Robison Electric. Markley noted that if there was a scope change, new bids may need sought under the City's policy. Motion rescinded. Markley noted he would coordinate with Stuyvesant and Jenkins on the need for that as the scope was further developed. Motion by Sauter, second by McAvoy to table until further information is provided on potential scope change. Motion carried unanimously on a roll call vote 5-0.

CITY STAFF REPORTS

Goodhue provided an update on children's librarian hiring process with an offer being extended earlier in the day. Rhinehart gave an update on some watermain and valves that would be replaced on 1st Street ahead of the School Street Phase 3 Project to ease the work.

COUNCIL REPORTS

Cataldo noted Koch had covered some shifts due to staff being out and thanked the public for coming. Carter noted getting the calendar finalized for farmer's market attendance. McAvoy mentioned good turnout at his farmer's market attendance with conversations on ebikes a main topic. He mentioned there were spots in the parade for elected officials if they wanted and he was working with Markley on the July 4th alcohol permit. Mayor Carver noted he was busy with numerous meetings with the MPO, Des Moines Partnership, and WCEDC to try to move some economic development ideas forward and identify funding sources for projects. He invited Council and public to a visioning session hosted by Polk County at City Hall.

Motion by Carter, seconded by Beck, to adjourn the meeting at 8:24 P.M. Motion carried by unanimous consent 5-0.

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Dan Carver, Mayor

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Deven Markley, Acting City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary.