CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

June 22, 2026; 6:30 P.M.
Carlisle 100 N 1st Street, Carlisle, IA

Elected Officials present; Mayor Dan Carver, Andrya Carter, Beth Sauter, and Tracey McAvoy constituting a quorum. Krista Beck arrived at 6:37 P.M. Also present; City Admin. Deven Markley, Finance Mgr Taheton Stephens, Atty Robert Stuyvesant, Electric Sup. Don Miller, Police Chief Matt Koch, Public Works Dir. Tony Rhinehart, Fire Chief Cory Glover, Lib. Dir. Stacy Goodhue Parks. Mayor Carver called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

No comments received.

DEPARTMENT REPORTS & OTHER PRESENTATIONS

Goodhue provided a report on staffing changes with Sherry Schlundt's retirement and Emma Haynes' starting in the position. Programs are up 20% from last year and 11% increase in participants. Check outs are down by 2%, however loan numbers continue to go up. Summer reading started June 1st and runs through July 31st. Sign ups for summer reading challenge has increased 2% so far. The Library Board is going through policies, and have a strategic plan. Policies are required to be reviewed every 3 years and strategic plan every 5 years. Deven spoke on a potential change order. With the two original walls, a plan has been developed to use metal panels, which are also used on other parts of the building, due to structural issues with the original brick walls.
Beck entered at 6:37 p.m.

CONSENT AGENDA & POSSIBLE ACTION Motion by Carter, seconded by Sauter, to approve consent agenda with changes to the minutes to add Cataldo in attendance and correction on a motion. Motion carried unanimously on a roll call vote 5-0.

Approval of Bills in Amount of $543,805.94
Approval of Council Minutes for June 8, 2026 Regular Council Meeting
Approval of Class C Liquor License For Jeff & Shari, LLC at 130 S. 1st Street, Carlisle, Iowa 50047
Approval of Temporary Liquor License for Watering Hole For 4th of July Activities Subject To Proper Documentation Filed with ABD
Approval Of LFI Quote For Library Moving Services In Amount Not To Exceed $10,880.00
Approval of Resolution Approving Temporary Easement With Bartholomew Farms
Approval of Appointing Troy Ohnemus To Planning & Zoning Commission Vacant Position For Term Ending December 31, 2029
Approval of Hiring Emma Haynes As Youth Services Librarian At Hourly Rate Of $18.50 Effective June 22, 2026
Approval of Hiring Madison Evans As Firefighter/Paramedic At Hourly Rate Of $19.54 Effective June 22, 2026
Approval of Resolution Setting Employee Wages for FY2027
Approval of Purchase of Caterpillar 305 Excavator From Ziegler CAT In Amount Not To Exceed $91,943.99
Approval Of Purchase Of Two Shipping Containers For Public Works Storage In Amount Not To Exceed $8,000.00
Approval of Purchase Of Replacement Filter Media For Water Treatment Filter
Approval of Asphalt Annual Bid From Parking Lot Specialties For Street Overlays In Amount Not To Exceed $135.00 Per Ton

Mayor Carver called up newly hired Firefighter/Paramedic to introduce herself and be sworn in.

OLD AND NEW BUSINESS & POSSIBLE ACTION

Neil Grant presented an update to the site plan for Martin Marietta. Neil Grant discussed sight plan changes. Noted this went thought the process back in 2018 with a sight plan. 7 years later, they were granted permission to proceed. In the time that has passed, there has been technological changes within the industry. The revision is to remove the scale house and replace it with remote/ticket printer kiosk. In addition, revision to the shop. A small portion of the shop will be built now for internet purposes and to get an address. Shop will eventually have a large addition, however, it will not be seen from the street.
Markley noted that this would instigate several more steps to get the final project approval. He also noted it came with unanimous recommendation for approval from planning & zoning. Motion by Cataldo, second by McAvoy to approve updated site plan. Motion carried unanimously on a roll call vote 5-0.

Chief Koch and Stuyvesant provided an overview of the ordinance changing the alley south of School Street downtown between 1st Street and Garfield Street to one way traffic. Signs will be put up based on a plan developed by Rhinehart to avoid impeding traffic. Carter asked about parking in locations currently marked no parking. Koch noted those locations were on private property and would need enforced by the property owner. Motion by Carter, second by Sauter to approve updated site plan. Motion carried unanimously on a roll call vote 5-0.

Chief Koch provided an overview of no parking in the alley south of School Street downtown between 1st Street and Garfield Street. Motion by Cataldo, second by Carter to approve updated site plan. Motion carried unanimously on a roll call vote 5-0.

Chief Koch noted in car cameras and body cam software is at end of life requiring a new server. The current server is 10 years old and serves the entire City. Option 1 is to purchase a server for just the PD, the second option is to purchase a new server that would also benefit other departments. Three quotes were received. Baycom came in at $24,196, Sector was $18,500, and Cyber Solutions $26,133.93. Cyber Solutions quote is for a larger server. McAvoy asked if there was any savings to go with the server that does the whole city. Deven said there wouldn't be cost savings. Koch mentioned Cyber Solutions would be the best cost savings wise with in kind work. McAvoy asked if the old server would be getting replaced. Koch said it would be getting replaced if we went with Cyber Solutions. Carver would like to get 3 comparable quotes. Koch would need to reach out to Baycom and Sector to quote 18 terabytes. Koch mentioned that we would own this piece of equipment, and not rent it. Beck asked about sizing and growth of data. Markley noted some internal changes were made to records retention that have slowed growth. Koch and Markley felt the 18 terabyte size was sufficient based on growth reports provided by Cyber Solutions. Motion by Carver, second by Beck to table to get comparable quotes for 18 terabyte server. Motion carried unanimously on a roll call vote 5-0.

Mayor Carver opened public hearing at 7:52 P.M. No written or oral comments were received. Markley mentioned the City regularly does one if not two budget amendments every year. Markley noted this year, there were several large ticket items that came up, which require an amendment. The City also amends for revenue. Motion by Carter, second by Beck to table to close public hearing. Motion carried unanimously on a roll call vote 5-0.

Motion by Cataldo, second by Carter to approve FY2026 Budget Amendment #1. Motion carried unanimously on a roll call vote 5-0.

CITY STAFF REPORTS

Markley mentioned the City Clerk position was posted in several places, we are currently in review, after that interviews will be set up. To date we have 18 applications. Of that, 2/3 passed background. Of the 18, only 4 submitted all the required documents. The Watering Hole mentioned they submitted a temp liquor license for the 4th, however, the City has not seen this yet. ABD has had turnover, which has caused issues and delays.

COUNCIL REPORTS

Carter mentioned the fundraiser on Saturday night, 4 council members were in attendance. Good turn out for the community. Bike night also went very well. Cataldo mentioned going to the Chamber golf outing. A lot of donations were made and a lot of money was raised. McAvoy asked for a final headcount for the 4th of July parade. Carver said he would be. 4th of July will be on the 3rd and 4th. Mayor Carver had coffee with the Mayor, was able to talk with citizen with updates. Last week he met with Dylan with the MPO, and discuss areas that should be focused on in Carlisle when it comes to transportation. Highway 5 is a shared road, and we would have to work with the DOT on it. Carver and Markley met with Warren Co Economic Development. Carver Attended another MPO meeting on Thursday with a discussion on ebikes and transportation. Ankeny currently has a ordinance. Other Cities are working on theirs.

Motion by Carter, seconded by Beck, to adjourn the meeting at 7:34 P.M. Motion carried by unanimous consent 5-0.

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Dan Carver, Mayor

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Deven Markley, Acting City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary.