CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES – AMENDED

Minutes Amended to Reflect that Councilwoman Beck voted via Zoom online.

August 10, 2026; 6:30 P.M.
Carlisle 100 N 1st Street, Carlisle, IA
Elected Officials present; Mayor Dan Carver, Andrya Carter, Beth Sauter, Rudy Cataldo, and Tracey McAvoy constituting a quorum. Krista Beck joined online. Also present; City Admin. Deven Markley, City Clerk Lauren Gardner, Atty Terry Krapfl, Police Chief Matt Koch, Public Works Dir. Tony Rhinehart, Lib. Dir. Stacy Goodhue. Mayor Carver called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION
No comments received.

DEPARTMENT REPORTS & OTHER PRESENTATIONS
None.
CONSENT AGENDA & POSSIBLE ACTION Motion by McAvoy, seconded by Cataldo, to approve consent agenda with changes to the minutes as a separate motion. Motion carried unanimously on a roll call vote 5-0.
Approval of Bills in the amount of $123,774.68
Approval of council minutes for July 27, 2026 Regular meeting – pulled for separate motion
Approval of Quote from GPM for Wastewater Sample Collector In Amount not to exceed $11,366.00
Approval of Resolution 20260810001 Designating The Official Posting Locations for Council, Boards, and Commissions for Meeting Agendas and Notices for the City of Carlisle
Approval of Remove Roxanne Johnson from Parks Board
Approval of appointing Nicole Antisdel to Parks Board for Term Ending 12/31/2028
Approval of July 2026 Preauthorized Payments Report

Motion to make Corrections to Council minutes for July 27th that changes to minutes for July 22nd should be June 22nd regarding the motion to get additional quotes on the server called by Carter and not Carver. Motioned by Carter, seconded by Cataldo. Cataldo Aye. Beck was unable to vote as sound online was not working. Carter Aye. Sauter Aye. McAvoy Aye. Motion passed 4-0.

OLD AND NEW BUSINESS & POSSIBLE ACTION

Discussion and Possible Action on Resolution 20260810002 Approving Change order #5R for Public Library Renovation Project and Directing Staff to Allocate 2026A Bond Premium as PFM Advised. Change order 05R: $278,990.33. Point of Order, Carver explained that this is a new change order and not a tabled item so no motion to bring from the table is needed. McAvoy asked legal if we could discuss the change orders in the packet for DDVI even if they are not in the change order form. Dollar amounts, etc. Markley stated that historically they would have to give directions on the PCOs to come back as a change order eventually. In the 2025A and 2026A bonds it was asked and planned to bond for a total of $6.58M, which is less than the 7.75 that was authorized in the referendum. Another upcoming consideration, per Markly, is the cost of bringing fiber internet to the library. It would be an eligible cost that could be paid out of the Bond as Infrastructure costs. Carter and McAvoy asked why the current budget on the screen was not in the council packet. Markley explained that they had some meetings in the interim and updates that were done that day. Cataldo asked for the final hard numbers with the Bond premium included. Sauter stated that she was frustrated with the lack of communication about the budget and how to make

decisions without the information required to make an educated decision and asked how to prevent this communication issue in the future. McAvoy reiterated what Sauter stated and added that he had been speaking with the construction team about these changes and that council had given specific instructions at the last meeting to get things in the change order and should not have been a surprise that council would ask for this information. Cataldo stated that seeing these hard numbers makes sense to him and that he had abstained from voting last time because he felt he did not have enough information to decide on behalf of the public. Sauter stated that she was under the impression that they had hit the bond or were over the bond and to find out that the budget is not over, outlook changed drastically. McAvoy said that the original plan would be the construction budget for $5,945,882 which is what he was working off not the 7.5 or 6.2 that is money that we have access to if we absolutely need it. If the city can give the library to the public and it's functional in the way they expect, shouldn't we try to save that money somewhere? Sauter stated that she is not against saving money… If the public voted for it and it passed, who are we to take it away? Carver opened the floor to citizens who wish to speak on the matter.

Peggy Hugen, 3000 East Southlawn Drive, Des Moines. Representative from the Friends of the Carlisle library. Time is Money. Every week of delay increases labor cost, material cost, and contractor mobilization expenses. Approving the change order tonight prevents the project from stalling, protects the investment already made, and helps ensure that Carlise does not pay later for an issue that can be resolved now. The total cost for the project is at least $2.2million under the amount voted for. It is a win to be under budget. It is exciting for voters. We ask that you approve the change order, including landscaping, tonight.

Jeanie Sloan, 1920 Normandy Drive, Carlisle. Member of the Board for the Library Foundation. We have tried to raise awareness about the library. Met with ISG regularly and funded the promotional items such as the yard signs. When the referendum passed, we were very excited. It is disappointing that we are at this point. Other communities are excited for us, that we were able to get the referendum passed and are moving forward with a new library. We have proven that there is a need, and our community and other communities recognize that as well. We support it, the community supports it, and we are so happy that you are doing your due diligence to make sure we are getting what we vote for.

Natalie Johnson, 670 N 9th Street, Carlisle. Representing the Youth Advisory Committee. The library is important because there is nowhere else in Carlisle that is indoors and free where kids can hang out with their friends. While I agree that we don't need gaming consols or whiteboards, some kids would appreciate having those things in a safe public space. Kids need places at the library to study and hang out with friends. At the current library the space is too small, and even small groups can be disruptive when they try to gather for projects or programs. Even if things cut are not necessities, it does not mean that they are not important.

Elliott Nessbaum, 565 Ridge Rd Carlisle. I consider myself as one of more than 70% of citizens who voted for the library. I don't want a library I did not vote for. I don't want a library that has been trimmed back to save $20,000. The public spoke loudly and clearly, and I want to see the council execute on what the people asked for.

McAvoy responded that the reason that the previous change order was tabled was that it was incorrect. Stated that he knows nothing about white boards or gaming consols bring cut from anything. This is a different world from when the library was voted on. Budgets are tight. Levies are restricted. It is a struggle trying to find out how to keep the lights on some days. The intent is to find savings, not to take away from anything. Carter responded that when the conversation started two weeks ago council was told that they were short $38,000. Council did not see these numbers ahead of time. That is a big difference

from being over budget by almost $40,000 to now having $139,000. Nobody was trying to take any type of program away. Carver stated that he was encouraged that the city still has around $139,000 cash in hand to figure out the fiber solution for the library and complete the project. Sauter made a motion to approve the resolution on change order O5R. Cataldo seconded the motion. McAvoy asked if they could amend this resolution to just show the $17,000 or do they have to vote it down and start over? Sauter stated she wants to keep the resolution as it stands. Markly stated that staff do not have concern if they want to lower the amount. Sauter withdrew her previous motion and then made a motion to approve the resolution with the change of amounts from $42,475.90 to $17,772.43. Seconded by Cataldo. Sauter Aye. Cataldo Aye. Councilwoman Beck voted Aye via zoom online. McAvoy Aye. Carter No. Motion passes 4-1-0.

Discussion and possible action on Library Furniture International Deposit in amount not to exceed $4,835.19 (tabled item) Sauter voted to remove from table. Sauter voted yes. Cataldo voted yes. Beck voted yes. McAvoy voted yes. Carter voted no. Motion to remove from table passed 4-1-0. Carter stated that she did some research on a baby garden. Markley was asked to check in the contract if there were any penalties for potentially not moving forward with the deposit. Markley stated that once the contract is locked in it would be up to LFI to release us from that obligation. Carter stated that while she understands that LFI is a one source solution for the furniture for the baby garden and other furniture for the library, there are significantly less expensive alternatives that could be reached. Carter stated it was hard to approve a $10,000 item when there are less expensive items or potential items out there. Cataldo asked if this was just the deposit amount, and if it was already in the budget. Markly confirmed. Cataldo made motion to approve. Sauter seconded. Cataldo Aye. Sauter Aye. Councilwoman Beck voted Aye via zoom online.. McAvoy Aye. Carter No. Motion passes 4-1-0.

Discussion and possible action on Ordinance 817 Updating Chapter 76 related to personal transportation and mobility devices (Bicycles, Ebikes, Emotos, Escooters, etc.) with possible Action to waive 3rd reading. Carver explained that this is the second reading, first reading passed and a third reading will follow. Cataldo explained that council received an email from DSM Bike Collective about language in the ordinance, something they have provided to other cities. Cataldo suggested that the best thing would be to table the reading until they have a chance to review the information and make any necessary changes. Cataldo motioned to table. Seconded by Sauter. Carver clarified with City attorney Krapfl that if they table the reading then the next meeting would count as the second reading of the ordinance. Krapfl confirmed. Markley clarified that council and mayor received an email about suggested feedback. That is not in the record. So we should receive and file that, so it is included on the record. Krapfl stated that current motion should be resolved before a new motion is voted on. Cataldo Aye. Councilwoman Beck voted Aye via zoom online.. Sauter Aye. McAvoy Aye. Carter No. Motion to table passes 4-1-0.

Markly stated that staff would recommend council make a motion for receiving and filing an email from August 6, 2026 on Carlisle Bike Ordinance feedback. Motion made by McAvoy and seconded by Sauter. Motion to receive and file passes with roll call vote 5-0. Councilwoman Beck voted Aye via zoom online.

Discussion and possible action on request to see credit card statements added to consent agenda monthly. Sauter explained that this was to do with accountability and watching every single dollar spent. She would like to see where all money is being spent. Carter asked if they could amend the request to also include the Preauthorized bills list because it had been mentioned. Preauthorization was on consent agenda, but council had not required discussion to add those but now they are requiring discussion to add credit card statements. Carver clarified that they are not requiring, it is a request to add not a requirement. Sauter requested that it be required now and in the future. Markley explained that preauthorization bills

were on and credit cards statements were not because of the process. Credit cards are automatically paid and to just see statements is not going to give a lot of context. Markly offered that staff could come up with a process. Sauter stated that she wanted to see the charges. She wanted to ensure that people are not using the cards for unauthorized purchases. Markley explained that the department head provides the receipts, the finance manager enters the items, and Markly reviews Preauthorization list. The receipts are available at the finance office and Markly also suggested that receipts could be added to miViewpoint. Carver reiterated the process of multiple eyes on the receipts is in place and all department heads are held accountable for purchases and that the receipts are available for review already. Beck (online) stated that the process of scanning in every receipt would be time consuming and she has trust in the department heads and digging into each individual receipt would be micromanaging and not a great use of time. Cataldo agreed with Beck's statement. McAvoy asked if the request was for council to approve all receipts or just to see them, Sauter replied that she wants to see them. Markley advised he will speak with department heads and come up with a plan to present. Carter motioned to table the request. Sauter seconded. Motion to table passes with roll call vote 5-0. Councilwoman Beck voted Aye via zoom online.

Discussion and Possible Action on Resolution 20260810003 Approving the placement of a Mobile Droppett Can and Bottle Redemption. Carver stated that there was no contract and this would be on a trial basis to see if it works for the community. The mobile trailer would be parked in North Park and plugged in for electricity. Andrew Mayer from Droppett explained that the trailer only needs to be plugged in and the drivers would come by each week and pick up. Carter voiced concerns about trash, liability and access after park hours. Beck asked Chief Koch about ordinance issues. Koch advised that the trailer is not self-propelled so it will not fall into that category. McAvoy asked about issues with insects, bees, ants, etc. Mayer advised that the drivers clean out the trailer each week to make sure spills do not attract insects. McAvoy pointed out that the area around the trailer will have to be maintained. Comments from the Public:

Joe Jenkins 730 Circle Drive – noted that the tree in the photo for the proposed location of the trailer is a stump now that is being mowed around anyway.

Sauter voiced concerns about the city carrying the responsibility for maintenance and electricity and concern that this is not a local business. Carver explained that he is trying to provide this as a service to the community. Cans can be collected and the program can be used to raise money for organizations in the community. Cataldo asked if it would be set on a trial basis and when it comes close to the end of the trial basis to get opinions from the public and what would be a good timeframe for a trial basis? Mayer stated in about 6 months you can obtain a good deal of data to know if it is worth it to the community. Cataldo motioned to approve the resolution on a six-month trial basis. Beck seconded the motion. Cataldo yes. Councilwoman Beck voted Aye via zoom online. Carter No. Sauter no. McAvoy yes. Motion passes 3-2-0.

Discussion and Possible Action on Live Streaming and Recording Policy for City Council Meetings. Carter stated that this had been brought up earlier in the year and would like to bring it back up before council again and set a due date for the policy to be created. Markly suggested he might reach out to Indianola and Norwalk to see what they do. Norwalk has a policy in place. Markly suggested forming a committee of himself, Cataldo, Carter and Carver, to work with Indianola and Nowalk to put something in place. Carter stated she was against forming a committee since this was direction given in May. Carter asked that the deadline be set for the first meeting in September. Carter made a motion to direct Markley to provide the information in the next two weeks so that they could present it to council at the September

14, 2026 meeting. McAvoy seconded. Cataldo Aye. Councilwoman Beck voted Aye via zoom online. Carter Aye. Sauter Aye. McAvoy Aye. Motion passes 5-0.

CITY STAFF REPORTS

City Administrator Report: We submitted and Opportunity Zone application for Tract 108.06 Federal Designation to assist with Economic Development Tax Incentives. We turned this around in about a week and a half. There were 80 in the running and the Governor picks 44. We were the only one in Warren County that was able to submit.

Payroll tax update, Libby has reviewed the payroll tax questions and done some research on the issue. She is reviewing W4s and making sure all are on the current W4s for 2026 since there were some minor withholding changes at the State level.

Bank Reconciliation and Treasurer Report update, Taheton has worked through April and is now working on May which is about 95% complete then will work on June. In July Libby will also cross train with Taheton on Bank Rec so she can assist as needed. We are on track with what the auditor requested.

City Attorney Report – Cemetery memo was sent out to council this evening.

COUNCIL REPORTS

Councilwoman Carter: Following up on availability for council booth coverage at the Farmers Market.

Mayor Carver Report: Attended an Iowa Leage of Cities laws seminar where the information for the new posting requirements (item D on consent) came from. Attended Celebrate Warren County parade on August 1st and thank you to everyone who was involved. Thank you to those who attended the Warren County Balloon breakfast. Met with WeLift and look forward to working with them. They offer a lot of help and resources. Met with Fire Union last Thursday and put out proposal which is under review. Friday helped with the admissions gate for the Balloons with the Mayors youth council for Indianola. Interested in forming a mayor's youth council here in Carlisle. As far as the cemetery update is concerned, we still need a deed and an abstract to create a resolution. Once complete we can form a resolution to be voted on.

Tony Rhinehart, Public works director: We are still on schedule for the August 21 opening of school street.

Motion to Adjourn made by McAvoy, seconded by Carter. Motion to adjourn passes 5-0. Councilwoman Beck voted **Aye** via zoom online.

Meeting adjourned at 9:11pm

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Dan Carver, Mayor

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Lauren Gardner, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary.