CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES – AMENDED

Minutes Amended to Reflect that Councilwoman Beck voted via Zoom online for each vote.

August 24, 2026; 6:30 P.M.
Carlisle 100 N 1st Street, Carlisle, IA
Elected Officials present; Mayor Dan Carver, Andrya Carter, Beth Sauter, Rudy Cataldo, and Tracey McAvoy constituting a quorum. Krista Beck joined online. Also present; City Admin. Deven Markley, City Clerk Lauren Gardner, Atty Bob Stuyvsant, Police Chief Matt Koch, Fire Chief Corey Glover, Public Works Dir. Tony Rhinehart, Library Dir. Stacy Goodhue. Parks Dir. Mason McMillen. Mayor Carver called the meeting to order at 6:32 P.M.

PLEDGE OF ALLEGIANCE/ ROLL CALL

CITIZEN PARTICIPATION
No comments received.

DEPARTMENT REPORTS & OTHER PRESENTATIONS
Mayor Carver stated that this section would be skipped for this meeting as Department Heads are working on an updated format for presentations.

CONSENT AGENDA & POSSIBLE ACTION

a. Approval of Bills in Amount of $102,790.85 – pulled for separate motion
b. Approval of Council Minutes for August 10, 2026, Regular Meeting – pulled for separate motion
c. Approval of Class "B" Retail Alcohol License for Dollar General #13737 Located At 1015 Bluestem Drive
d. Approval of Class "B" Retail Alcohol License Ownership Change for Casey's General Stores at 1020 Gateway Drive, 1001 Hwy 5, and 105 Hwy 5
e. Approval of Purchase Of 2026 Chevrolet Pickup for Public Works from Karl Chevrolet on State Bid Price in Amount Not to Exceed $43,227.40
f. Approval of Purchase of Virnig Brush Mower from McCormick Equipment Sales in Amount Not to Exceed $9,950.00
g. Approval of Purchase of 1570 Mower/Snow Removal Machine from Easter Equipment Sales in Amount Not to Exceed $17,500.00
h. Approval of Resolution 20260824001 – Cemetery Fee for Recording Certificates - pulled for separate motion
i. Approval of Agreement between the City of Carlislie and Ahlers Cooney for General Economic Development Matters Engagement

Motion to approve Consent Agenda with items A, B, and H pulled for separate motions made by Carter, seconded by Sauter. Motion passes 5-0-0. Councilwoman Beck voted yes via zoom online.

Carter stated that she had no changes to Item A but pulled it because it contained a bill that would be processed for McAvoy for fireworks so he could abstain. Carter made motion, seconded by Sauter. Motion to approve Item A, Approval of bills in amount of $102,790.85 passed 4-0-1 with McAvoy abstaining. Councilwoman Beck voted yes via zoom online.

Carter stated that Item B was pulled due to the August 10 meeting technical difficulties. She spoke with the League of Cities about how technical difficulties should be noted in the minutes. Motion to table minutes made

by Carter, Seconded by Sauter. Motion to table approved 5-0-0. Councilwoman Beck voted yes via zoom online.

Carter stated that Item H was pulled to be tabled until the Allen Township Cemetery change of hands is complete. Markley explained that this was not for the Allen Township Cemetery and only applied to the recording of Internment Rights for the Carlisle Municipal Cemetery. Carter motioned to table the resolution until after the Allen Township transfer was complete, McAvoy seconded the motion. Approval to table the resolution approved 5-0-0. Councilwoman Beck voted Yes via zoom online.

OLD AND NEW BUSINESS & POSSIBLE ACTION

Discussion and Possible Action on Unanimous Recommendation of approval for Site Plan Update for PDM Steel Shot Blaster.

Keith Wagen from PDM explained that this Site plan update would house the steel shot blaster unit. Going over the setup in the building and the exterior. He stated that storm sewers are figured in and no new water services will need to be routed. No comments from Council. Sauter motioned to approve, McAvoy seconded. Motion to approve passes 5-0-0. Councilwoman Beck voted Yes via zoom online.

Discussion and Possible Action on Ordinance 817 Updating Chapter 76 Related to Personal Transportation and Mobility Devices (Bicycles, Ebikes, Emotos, Escooters, etc.) (Tabled)

Motion to remove from table made by Carter, second by Cataldo. Motion to remove from table approved 5-0-0. Councilwoman Beck voted Yes via zoom online.

Cataldo stated that he and Chief Koch took comments from the community along with revisions suggested by Alex Rice with DSM Street Collective regarding the language and changes to be more in line with the other cities surrounding Carlisle.

Public Participation:

Alex Rice, 2100 48th Street Des Moines, representing the DSM Street Collective, stated that they had offered feedback on ordinances to Cataldo. Regarding the 20mph section, it is directly from the Iowa code and pertains to Class 3 Ebikes which are not allowed to go over 20mph on trails. A lot of the Emotos we see fall under the definition of mopeds and we do not want them on sidewalks or trails. We talked about making sure to specify what is allowed in the bike lanes. And then for the emergency vehicles, we are asking to strike that 200ft rule as it is applying stricter rules for following emergency vehicles than we apply to cars. I shared a few other things in the email sent to council last week. Please go through them and share your thoughts.

Amy Hicks, 1265 Crestview Drive Carlisle, stated in section 76.03 of the ordinance, it states that a person can operate an Escooter if at least 16-year-old. So, can anyone under 16 not have an Escooter? Her granddaughter can get a moped license at 14. Also, a question on the penalties, if the rule is that under the age of 18 the parents are responsible, how many chances do the parents get before it moves to the next level?

Chief Koch replied that as far as Escooters, they may need to be separated out from the other personal transportation devices in the language. As far as penalties, they took out the language because they feel a

warning to the parent is sufficient. The goal is not to go round with people; it is not helpful to give warnings repeatedly.

Cataldo stated that the age of 16 was used because it is in a lot of the surrounding cities ordinances. The Iowa code does not give much guidance on it, but it is likely the cutoff due to enforcement. That is when teenagers start to get licenses.

City Attorney Bob Stuyvesant recommended that since there are so many changes with additional changes being proposed that this does not count as the second reading of the ordinance. He suggested that council table the ordinance to make the changes, put this reading August 24, 2026, as the first reading, and then the next will be the second reading with possible action to waive the third reading.

McAvoy made a motion to table the ordinance, Carter seconded. Motion to table passed 5-0-0. Councilwoman Beck voted yes via zoom online.

Discussion and Possible Action on Request to see Monthly Credit Card Statements Council discussed the approach they wanted staff to take on scanning in and showing every credit card receipt for credit cards issued to Department Heads. Markley advised that it would take time for staff to scan and submit each individual receipt and if Council wanted to review Pre Authorized bills and approve them at council meetings, then the process would cut it close on some vendors being paid on time and could result in late fees. Markley suggested that council members could be added to the pre-auth list to review and approve while keeping to the established schedule. Markley mentioned that the folder of receipts is available for council to review just not scanned into a system separately. Carver asked if staff could do a trial run and see how much time is spent scanning all receipts to decide if it is worth the time and effort going forward.

McAvoy made a motion to scan credit card receipts into OneDrive and make the file accessible to Council and Staff to collect information on how long the process takes and report it back, and to keep the payment process the same, seconded by Sauter. Motion passed 5-0-0. Councilwoman Beck voted yes via zoom online.

Discussion and Possible Action on Agenda Statement Standards. Markley presented the form for Agenda Statements and explained that this would provide the council with information to review agenda items before the council meetings in a uniform way. Council and staff would use it for consent and actionable items. No action needed.

Discussion and Possible Action on Ways to Improve Communication Between Elected Officials and Staff. Sauter explained that she was looking for a way to improve communication between elected officials and staff. She and Markley have come up with team building activities to be done separate from council meetings to help improve communication. Bob Stuyvesant said if the times are posted, and it is not closed it would be legal to meet up for team building. Markley stated that the League of Cities would also be willing to do some targeted training. Markley stated that they will do the first team building prior to the next city council meeting.

CITY STAFF REPORTS

Markley stated he was out of office this week and part of next week. The school street project is on target. The chamber is looking at some promotions for shop local stay local.

Stuyvesant stated that the County Attorney is working with Peggy Fogel to get an abstract and that they need a legal description to buy or sell. This is an ongoing process.

The Library Usage Report was posted for Council to review, and all questions could be directed to Stacy Goodhue.

COUNCIL REPORTS

Carter asked for an update on the Media Policy, Markley said he will send the email update after the meeting. Carter asked if anyone was willing to cover the Farmer's Market in August. Cataldo said he would be there for part of it. Carter asked for Volunteers for September.

Mayor Report – on the 11th attended a Chamber coffee event at People's Bank. Learned about Fraud. School started on the 24th and that Last week met with Mid-Iowa Area Local Government Mayors Association at the Iowa State Fair and talked with the CEO of the Iowa State Fair, who spoke about how big of an economic driver the Iowa State Fair is for this region. Stopped by the Droppett trailer at the fair and the representative said that they got excitement from people who heard about a Carlisle site coming soon. Had a Metropolitan Planning Organization Meeting where we approved the Transportation Capital Improvement Plan. Ethan at MIPPA is working to compile the data regarding the CPI. We will start those work sessions once we have the data. I participated in a roundtable with Dave Muhlbaur, vice governor candidate on issues of local government control. I was glad to be able to talk about Carlisle with other officials. I spoke with Finance Manager, Taheton Stephens, about progress with Bank Rec and she is very excited about the progress made.

Rhinehart gave a School Street update. Next segment started today. Tentative schedule is contractor will start on pipe work Thursday and move along through that. Then the project will move east.

Carver mentioned that at the The Carlisle football game against Indianola on September 4, 2026, the Indianola Mayors Youth Council will be doing a fundraiser/drive to fight Pediatric Cancer. He encouraged any who may attend to support the fundraiser by putting their donations in the Carlisle bucket. There may be a wager between mayors and the mayor who loses may be subject to wearing the opposing team shirt. Carver stated he does not want to wear purple and asked that anyone going down for the game please put money in the Carlisle bucket.

Next Regular City Council Meeting will be Monday September 14, 2026, at 6:30pm.

McAvoy made motion to adjourn, seconded by Carter. Motion to adjourn passes 5-0-0.

Meeting adjourned at 8:17pm

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Dan Carver, Mayor

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Lauren Gardner, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary.