MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING ON APRIL 2, 2026

(Minutes to be approved at the April 16, 2026 meeting)

This meeting of the City of Norwalk City Council, on April 2, 2026 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Andy Boerjan, Jason Brown, Ed Kuhl, George Meinecke, and Kelsey Porter. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jean Kelly, Finance Director; Lindsey Offenburger, Director of Internal Operations/City Clerk; Kaylen Petullo, Deputy City Clerk; Kerri Keyte, Human Resources Director; Jeremy Cross, Deputy Fire Chief; Greg Staples, Police Chief; Carissa Williams, Parks & Recreation Director; Luke Parris, Community Development Director; Hollie Zajicek, Economic Development Director; Jim Dougherty, City Attorney; Tony Belizzi, City Engineer (via Zoom).

Pledge of Allegiance

Motion by Meinecke, seconded by Boerjan, to approve the agenda as presented, carried unanimously, voice vote.

Welcome of Guests and Public Comment
Steve Clark - 228 Pine Ave thanked the Library for the services they provide.

Presentations
Central Iowa Water Works presentation by Tami Madsen
Lakewood Village Association presentation by Blake Havard

Proclamations
National Public Safety Telecommunicators Week (April 12-18, 2026)
National Library Week (April 19-25, 2026)

Consent Agenda

Motion by Meinecke, seconded by Porter, to approve the consent agenda which included: March 5, 2026 Minutes of the Regular City Council Meeting; **Resolution 26062** to approve Pay Estimate No. 9 to Jorgensen Contracting for the Highway 28 Beautification Project; **Resolution 26063** to approve Pay Estimate No. 2, Change Order No. 1 and Certificate of Completion to Iowa Signal Inc. for the IA Hwy 28 Traffic Signalization Improvement Project; **Resolution 26064** setting the date for a Public Hearing on the Proposed Fiscal Year 2027 Budget for the City of Norwalk, Iowa; **Resolution 26065** to approve Pay Estimate No. 9 to Northern Lines Contracting, Inc. for the North River Interceptor Extension - Phase 1 Project; **Resolution 26066** approving Administration Department Job Descriptions; **Resolution 26067** approving an Amendment to the Engineering Services Agreement with Veenstra & Kimm, Inc. for the North River Interceptor and Trunk Sewer Extension Project; **Resolution 26068** approving an Professional Services Agreement with Snyder & Associates for the Delaware Street Extension RISE Grant Application; **Resolution 26069** appointing Heather Zrucky to the Norwalk Parks & Recreation Advisory Commission; February Monthly Reports and Expenditures, carried unanimously, RC.

PAYEE	DESCRIPTION	AMOUNT	PAYEE	DESCRIPTION	AMOUNT
ABT MAILCOM	UTILITY BILL PROCESSING & MAILING	$3,265.11	OVERDRIVE INC	E AUDIOBOOKS	$432.36
ACCESS TECHNOLOGIES INC	FAX PLAN	$9,493.07	SARAH DEKOCK	BABYSITTING CLINIC REFUND X2	$100.00
AIR-CON MECHANICAL CORP	COMPRESSOR REPAIRS	$6,214.00	PENWORTHY COMPANY	BOOKS	$162.84
ALLI SHAFFER	REIMBURSEMENT - UBER - RMS	$109.00	PFM FINANCIAL ADVISORS LL	CONTINUING DISCLOSURE	$2,000.00
AMANDA DORR	TOTAL BODY BLAST LUNCH FEB 26 - APR 2	$299.25	PLUMB SUPPLY	BAY FLOOR REPAIR	$16,140.00
AMAZON CAPITAL SERVICES	BOOKS	$1,027.64	PYE-BARKER FIRE & SAFETY LLC	ANNUAL ANSUL SERVICE	$460.00
ANIMAL RESCUE LEAGUE OF I	STRAY 7-DAY	$125.00	REVIZE LLC	CITY WEBSITE	$4,800.00
AUREON	INTERNET SERVICE - PS	$450.00	ROY'S TOWING AND RECOVERY	SEIZED CAR TOW	$125.00
BIG GREEN UMBRELLA MEDIA INC	MONTHLY NORWALK LIVING MAGAZINE	$943.00	SAFETY COALITION OF CENTRAL IOWA CITIES	SAFETY COALITION DUES	$405.96
BLACK DIAMOND LANDSCAPING	FIELDHOUSE COURTYARD PROJECT	$7,125.00	SIMMERING-CORY INC	2025 CODIFICATION	$4,747.00
BOLTON & MENK, INC	HWY 28 BEAUTIFICATION	$7,148.50	SMITH'S SEWER SERVICE	CH PREVENTATIVE MAINTENANCE	$318.00

BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	$1,474.90	SNYDER & ASSOCIATES INC	W HIGH RD SUBDRAIN RETROFIT	$7,485.25
BOWEN DESIGN LLC	2026 YOUTH SPRING SOCCER SHIRT ORDER	$2,103.27	STRATUS BUILDING SOLUTIONS	CLEANING SERVICES - LIBRARY	$1,196.00
BROAD DESIGN CO	BUSINESS CARDS	$405.40	STRYKER MEDICAL	LP35 MONITORS	$94,924.96
BYRON SMITH	REIMBURSEMENT FOR ILL MAILING BARCODE LABELS	$50.00	SYNTECH SYSTEMS	FUELMASTER ANNUAL MAINT.	$1,375.00
CAPITAL SANITARY SUPPLIES	OTHER HALF OF SHIPMENT - CONCENTRATED GLASS CLEANER #3 FOR FIELDHOUSE	$212.94	TEAM SERVICES INC.	2026 STREET PATCHING CORES	$695.24
CENTER POINT PUBLISHING	BOOKS	$101.28	THOMSON REUTERS WEST	CLEAR ACCESS	$342.00
CENTRAL IOWA SPORTS	BASEBALL PORTABLE PITCHING MOUNDS REPAIRED	$772.50	TRI-CITY ELECTRIC COMPANY OF IOWA	INSTALLATION OF SOFTWARE	$916.64
CINTAS	WINTER FLOOR MATS - FIELDHOUSE	$453.56	TRUENORTH COMPANIES, LC	EASE MONTHLY PMT	$699.00
CITY OF FORT DODGE	TRAINING AGREEMENT WHITTLESEY	$9,476.84	UNPLUGGED WIRELESS COMMUNICATIONS LLC	OUTDOOR SIREN SERVICE AGREEMENT	$3,192.00
CITY SUPPLY CORPORATION	WINDFLOWER METER	$418.24	UPHDM OCCUPATIONAL MEDICINE	EE PHYSICAL/DRUG SCREEN	$191.29
CONTRACT SPECIALTY LC	FIELD DRY FOR BB/SB FIELDS	$1,428.00	206 PROPERTIES LLC	UTILITY DEPOSIT REFUND	$35.86
CUMMINS SALES AND SERVICE	PW GENERATOR SERVICE	$2,287.17	ANTHONY PALMER	UTILITY DEPOSIT REFUND	$24.73
DEREK M KONRAD	PEST CONTROL	$277.00	CODIE WEST	UTILITY DEPOSIT REFUND	$14.28
DEYARMAN FORD OF INDIANOLA	TPMS	$3,518.60	DEBRA CALIGIURI	UTILITY DEPOSIT REFUND	$14.56
EMS DETERGENT SERVICES	GEAR WASH	$179.80	JANET ESLINGER	UTILITY DEPOSIT REFUND	$57.80
EMS MANAGEMENT & CONSULTANTS INC	FEBRUARY BILLING FEES	$1,308.24	JOAN PALMER	UTILITY DEPOSIT REFUND	$47.36
FIRST NET	PD CELL PHONES	$541.58	KIMBERLY LEMKER	UTILITY DEPOSIT REFUND	$15.39
FIRST RESPONDER SUPPLY LLC	EQUIPMENT - WHITTLESEY	$211.80	KYLIE LEPAGE	UTILITY DEPOSIT REFUND	$57.80
FOTH INFRASTRUCTURE & ENVIRONMENT, LLC	50TH AVE PAVEMENT REHABILITATION	$1,346.00	MEGAN HATFIELD	UTILITY DEPOSIT REFUND	$57.80
GALLS LLC	UNIFORMS - WALLACE	$3,788.04	MELANIE ISENHOFF	UTILITY DEPOSIT REFUND	$16.39
GREATER DES MOINES CONVENTION AND VISITOR	CATCH DM	$2,618.82	MELINDA SORS	UTILITY DEPOSIT REFUND	$4.35
HIRTA PUBLIC TRANSIT	HIRTA FY26 CONTRIBUTION	$4,000.00	MICHAEL WICKS	UTILITY DEPOSIT REFUND	$37.10

INFOMAX OFFICE SYSTEMS INC	MANAGED NETWORK SERVICES-LIGHTEDGE	$5,263.00	RANDA SCAGLIONE	UTILITY DEPOSIT REFUND	$4.89
INGRAM LIBRARY SERVICES LLC	BOOKS	$1,669.72	STEVE SMITH	UTILITY DEPOSIT REFUND	$100.00
IOWA COMMUNICATIONS NETWORK	INTERNET SERVICES	$1,128.00	THERESA MUHLENBRUCH	UTILITY DEPOSIT REFUND	$15.60
IOWA DEPARTMENT OF PUBLIC SAFETY	IOWA SYSTEM JAN 26 - MARCH 26	$1,065.00	ANNABEL BRENIZER	UTILITY REFUND	$93.20
IOWA SIGNAL INC	HWY 28 SIGNAL PROJ	$52,346.54	DRAKE COMPANIES LLC	UTILITY REFUND	$854.09
JAMES OIL COMPANY LLC	GASOHOL & STATE TAX	$15,224.87	HOLLAND POINTE TOWN	UTILITY REFUND	$29.60
JORGENSEN CONTRACTING CO.	HWY 28 BEAUTIFICATION	$5,685.75	JOAN PALMER	UTILITY REFUND	$39.56
JUNIOR LIBRARY GUILD	BOOKS	$570.58	JULIE JORDAN	UTILITY REFUND	$71.04
KIMBALL MIDWEST	HARDWARE SHOP SUPPLIES	$727.99	KRM DEVELOPMENT LLC	UTILITY REFUND	$943.50
LANE INSURANCE AGENCY INC	CYBERSECURITY INSURANCE	$15,936.30	PMI CENTRAL IOWA	UTILITY REFUND	$390.83
LIBRARY IDEAS LLC	VOX BOOKS	$193.44	PYRAMID PROPERTY SOLUTIONS	UTILITY REFUND	$51.20
LOGAN CONTRACTORS SUPPLY	STREET PATCHING MATERIALS	$5,647.04	RM MADDEN CONSTRUCTION	UTILITY REFUND	$16.76
LYNN LEIGH NORWALK LLC (CCH-FAIRFIELD)	HOTEL TAX GRANTS	$45,624.20	RPM IOWA	UTILITY REFUND	$98.78
MARTIN'S FLAG COMPANY, LLC	US & IOWA FLAG PUBLIC SAFETY	$182.11	SAGE HOMES INC	UTILITY REFUND	$424.46
MARY JANE SHARP	CARDIO AND TONING MAR 12 - APR 28	$782.60	STANBROUGH REALTY	UTILITY REFUND	$84.50
MATHESON TRI-GAS, INC.	OXYGEN BOTTLE RENTAL	$129.73	STEVE SMITH	UTILITY REFUND	$26.10
METRO WASTE AUTHORITY	TRASH STICKERS	$4,505.27	SUNSET PROPERTY INVESTMENT	UTILITY REFUND	$64.48
MICROMARKETING ASSOCIATES	BOOKS	$768.57	VEENSTRA & KIMM INC.	2026 FOUNDER'S-ELM/SNYDER	$52,505.26
MIDAMERICAN ENERGY	801 NORTH AVE	$29,996.73	VERMEER SALES & SERVICE INC	PARTS FOR CHIPPER	$534.28
MUNICIPAL COLLECTIONS OF AMERICA INC	COLLECTIONS SERVICE FEE - UTILITIES	$462.69	WADES AUTO GLASS	VEHICLE MAINTENANCE/REPAIR	$438.00
MUNICIPAL SUPPLY	WASTEWATER PARTS	$48,969.32	WARREN COUNTY RECORDER	RECORDING - ANNEXATION	$222.00
NORTH WARREN TOWN & COUNT	PUBLICATIONS	$538.78	WELLS FARGO BANK	CREDIT CARD PURCHASES	$24,165.89
NORTHERN LINES CONTRACTING INC	NORTH RIVER INTERCEPTOR PHASE 1	$1,348,465.05	WHKS	2026 STREET REHAB PROJECT	$14,510.61

NORTHLAND	BULK OIL	$1,813.33	ZIEGLER INC.	LIFT STATION REPAIRS	$502.00
ONENECK IT SOLUTIONS LLC	CITY WIDE PHONE SYSTEM	$143.71	ZIMCO SUPPLY CO	WHITE AERESOL PAINT FOR SOCCER	$600.00
				TOTAL	**$1,898,892.46**

City of Norwalk			
February 2026 Revenues			
Fund	**Revenues**	**Fund**	**Revenues**
General	$ 521,364.04	NCIS Infrastructure	$ -
Trust & Agency	$ 200.00	Water Utility	$ 455,196.98
Road Use Tax	$ 194,958.50	Water bond/sinking fund	$ -
Special Revenue	$ 16,616.04	Water Improvement	$ 9,758.96
T&A Self Funding	$ -	Water T&A	$ 7,816.55
LOSST	$ 130,876.49	Water Reserve	$ -
TIF	$ 22,805.09	Sewer Utility	$ 458,540.11
HIDTA forfeiture	$ -	Sewer Improvement	$ -
Economic Development	$ -	Sewer equipment replacement	$ -
T&A Plumbers Bonds	$ -	Storm Water	$ 87,445.39
T&A Library Trust	$ 571.01	Storm water equipment replacement	$ -
T&A Park Trust	$ 3,148.87	Warren Water Buyout	$ 5,404.14
Debt Service	$ 30,928.29		
Capital Improvements	$ 510,541.93	**Total Monthly Revenues**	**$ 2,456,172.39**

Motion by Kuhl, seconded by Meinecke to approve **Resolution 26070** approving the appointment of Gabrielle Duncan, M.D. as Assistant Medical Director for the City of Norwalk Emergency Medical Services, carried unanimously, RC.

Motion by Brown, seconded by Kuhl to approve **Resolution 26071** accepting infrastructure of Fareway Plat 1 and releasing Performance Surety, carried unanimously, RC.

Motion by Brown, seconded by Meinecke to approve **Resolution 26072** initiating rezoning, referring the rezoning proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding the proposal to amend the

Farms of Holland Planned Unit Development to add "Car Wash" as an allowed use in Land Use Parcel 3, carried unanimously, RC.

Ryan Jensen - 3000 Sunset Dr - spoke in favor of a car wash in this area.

Motion by Kuhl, seconded by Meinecke to approve **Resolution 26073** initiating rezoning, referring the rezoning proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding the proposal to amend property on 50th Avenue from R-1 to A-R, carried unanimously, RC.

Craig Roles - 13950 Lakeview Dr. Clive, IA - spoke of intent to use the land for horses once again.

Motion by Meinecke, seconded by Brown to approve **Resolution 26074** initiating a Future Land Use Plan Amendment regarding a potential rural estates development (Rosewood Estates), carried unanimously, RC.

Brad Cooper - Cooper Crawford & Associates - spoke in favor of future development.

Motion by Boerjan, seconded by Porter to pass the Second Reading of an Ordinance amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning all R-1 Zoned Lots in Plats David Gordon Heights, Westwood Estates Plats 1 & 2, and Norwalk Knolls Plats 1, 2, & 3 from R-1 Single Family Residential to R-F Founders Residential, carried unanimously, RC.

Motion by Kuhl, seconded by Boerjan to pass the Second Reading of an Ordinance amending the Official Zoning Map of the City of Norwalk, Iowa by changing the Bulk Regulations for Accessory Structures in RE-1 Single Family Rural Estates, R-1 Single Family Residential, and R-F Founders Residential Zoning Districts, and amending Zoning Ordinance Chapter 175A.29.2 Accessory Buildings in Residential Zoning Districts, carried unanimously, RC..

Future Agenda Items

Motion by Meinecke, seconded by Boerjan requesting ordinance preventing setbacks and ROW's to change in neighborhoods annexed into the City. Passed by voice vote.

Motion by Porter, seconded by Brown to add future discussion on use of golf carts within City limits. Passed by voice vote.

Council Inquires and Staff Updates

Motion by Brown, seconded by Boerjan to adjourn at 7:39 p.m., carried unanimously, voice vote.

Tom Phillips, Mayor	Lindsey Offenburger, City Clerk