MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING ON APRIL 16, 2026

(Minutes to be approved at the May 7, 2026 meeting)

This meeting of the City of Norwalk City Council, on April 16, 2026 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Andy Boerjan, Ed Kuhl, George Meinecke, and Kelsey Porter (via Zoom). Absent: Jason Brown. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jean Kelly, Finance Director; Lindsey Offenburger, Director of Internal Operations/City Clerk; Kerri Keyte, Human Resources Director; Jenn Porter, Fire Chief; Greg Staples, Police Chief; Carissa Williams, Parks & Recreation Director; Luke Parris, Community Development Director; Hollie Zajicek, Economic Development Director; Jean Strable, Library Director; Jim Dougherty, City Attorney; Tony Belizzi, City Engineer (via Zoom).

Pledge of Allegiance

Motion by Boerjan, seconded by Meinecke, to approve the agenda as presented, carried unanimously, voice vote.

Proclamations
Arbor Day (April 24, 2026)
Municipal Clerks Week (May 3-9, 2026)
Public Service Week (May 3-9, 2026)
Building Safety Month (May 2026)
Mental Health Month (May 2026)

Dedicated Work Session
Council Representation Options - At-Large vs. Ward-Based Systems

Welcome of Guests and Public Comment

Consent Agenda

Motion by Meinecke, seconded by Kuhl, to approve the consent agenda which included: April 2, 2026 Minutes of the Regular City Council Meeting; April 2, 2026 Minutes of the Special City Council Meeting; Neighborhood Block Party Application - Closing Michael Drive on May 16, 2026 from 10:00 a.m. to 4:00 p.m.; Renewal Class C Retail Alcohol License for Gus & Lisa's Pub & Pizza; **Resolution 26075** approving the execution of a Federal-Aid Agreement for a Transportation Alternative Program (TAP) Project for Sidewalk Gap Improvements around Oviatt Elementary School; **Resolution 26076** approving an Agreement with the Iowa Department of Transportation for the Maintenance and Repair of Highway 28 within the City of Norwalk; **Resolution 26077** approving a Supplemental Agreement with the Iowa Department of Transportation for Winter Maintenance on Highway 28 within the City of Norwalk; **Resolution 26078** to approve Pay Estimate No. 1 to TK Concrete for the W High Road Subdrain Retrofit Project; **Resolution 26079** ordering construction of the 2026 Founders Water Main Replacement Project, approving Preliminary Plans, and fixing a date for hearing thereon and taking of bids therefor; **Resolution 26080** ordering construction of the 2026 Street Patching Project, approving Preliminary Plans, and fixing a date for hearing thereon and taking of bids therefor; **Resolution 26081** approving a Lease Agreement with Pitney Bowes for Postage Meter Equipment and Services; **Resolution 26082** approving the American Red Cross Licensed Training Provider Agreement for the Norwalk Aquatic Center; **Resolution 26083** approving the acceptance of a Warren County Philanthropic Partnership (WCPP) Community Grant and authorizing the purchase of rescue equipment for the Fire Department; Monthly Reports and Expenditures, carried unanimously, RC.

PAYEE	DESCRIPTION	AMOUNT		PAYEE	DESCRIPTION	AMOUNT
ABT MAILCOM	SPRING CLEAN UP FLYER	$3,836.10		MIDAMERICAN ENERGY	GAS/ELECTRIC	$19,839.00
ACME TOOLS	SNAKE CAMERA	$349.00		MIDWEST WHEEL	PARTS	$45.80
ACTIVE911, INC	ANNUAL LICENSE	$549.45		MMC CONTRACTORS IOWA INC	PS HVAC PROJECT	$2,128.00
AIR-CON MECHANICAL CORP	PS GENERATOR PROJECT	$1,375.00		MUNICIPAL COLLECTIONS OF AMERICA INC	COLLECTIONS SERVICE FEE - UTILITIES	$606.11
ANKENY SANITATION	SHOP ROLL OFF 20 YD	$576.85		MUNICIPAL SUPPLY	METER PARTS	$6,967.14
AUREON	INTERNET SERVICE - PS	$450.00		NEOGOV	POWER DMS	$7,037.84

BEACON ATHLETICS	NEW BASE ANCHORS AND BASE ANCHOR DRIVER TOOL	$560.01	NORTH WARREN TOWN & COUNT	PUBLICATIONS	$169.73
BOLTON & MENK, INC	ELM SIDEWALK PP2	$23,669.00	NORWALK READY-MIXED CONCR	CONCRETE - WATER MAIN	$6,049.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	$2,729.22	ONENECK IT SOLUTIONS LLC	CITY WIDE PHONE SYSTEM	$158.01
BOWEN DESIGN LLC	SEASONAL SHIRTS PARKS/COMPLEX	$2,441.70	POWERPLAN	PARTS FOR BACKHOE #1010	$353.72
BRAVO GREATER DES MOINES	28E AGREEMENT	$1,000.00	PYE-BARKER FIRE & SAFETY LLC	ANNUAL BACKFLOW FIRE INSPECTION	$297.00
CALHOUN-BURNS & ASSOCIATES	BRIDGE RATING & INSPECTION	$1,391.50	RACHEL OLSON	EYEGLASS REIMB	$200.00
CAPITAL SANITARY SUPPLIES	PS CUSTODIAL SUPPLIES	$96.74	SMITH'S SEWER SERVICE	CH PREVENTATIVE MAINTENANCE	$318.00
CATHERINE SHOOK	REIMBURSEMENT FOR BANNED BOOK PROGRAM SNACKS	$76.32	SOUTHTOWN CHRYSLER DODGE JEEP RAM	VEHICLE REPAIR	$2,194.05
CINTAS	SUMMER FLOOR MATS FIELDHOUSE	$161.84	STARNET TECHNOLOGIES	NCC DATA CHARGES - BEARDSLEY LIFT STN	$60.00
CITY OF DES MOINES	WRA PAYMENT	$148,004.30	STEW HANSEN	AIR CONDITIONER REPAIR	$1,699.02
CITY SUPPLY CORPORATION	WASHER REPAIR	$640.84	STREICHER'S, INC	PEPPER SPRAY	$42.31
CONSTRUCTION & AGGREGATE	HYDRO SEEDER HOSES	$66.00	SUNDOWN EQUIPMENT	FERTILIZER SPREADER	$1,100.00
DEREK M KONRAD	PEST CONTROL SERVICES	$54.00	TK CONCRETE	W HIGH RD SUBDRAIN RETROFIT	$35,586.88
DES MOINES STAMP MFG. CO.	BADGES	$1,249.20	TRAVIS KIE OUVERSON	SGT TEST CERTIFICATION	$800.00
EMS MANAGEMENT & CONSULTANTS INC	MARCH BILLING FEES	$1,547.93	TRUENORTH COMPANIES, LC	EASE MONTHLY PMT	$699.00
FIRST NET	POLICE CELL PHONES	$1,047.01	TWO RIVERS GLASS AND DOOR INC	SHIFTING INSULATED GLASS UNITS AT THE CSB NORWALK FIELDHOUSE	$195.00
GALLS LLC	UNIFORMS - DELANEY	$524.13	ANDREW KINNEY	UTILITY DEPOSIT REFUND	$29.65
GANNETT IOWA LOCALIQ	PUBLICATIONS	$46.24	DANIEL VOSS	UTILITY DEPOSIT REFUND	$8.92
GD-OTS	SIMUNITION INSTRUCTOR FRYE - HALLER	$1,510.00	EMILY LAU	UTILITY DEPOSIT REFUND	$38.99
ICMA	FY27 DUES - LN - MEMBER#: 961146	$1,200.00	JESSICA KOBROCK	UTILITY DEPOSIT REFUND	$54.59
INFOMAX OFFICE SYSTEMS INC	MANAGED NETWORK SERVICES-LIGHTEDGE	$5,263.00	LINDA STOFFEL	UTILITY DEPOSIT REFUND	$7.80
INGRAM LIBRARY SERVICES LLC	BOOK	$49.78	MATTHEW LARSON	UTILITY DEPOSIT REFUND	$48.80
IOWA DEPARTMENT OF PUBLIC SAFETY	IOWA SYSTEM JAN 26 - MARCH 26	$678.00	BUHROW, ANDREW	UTILITY REFUND	$5.14
IOWA MEDICAID ENTERPRISE	GEMT MCO PAYMENT - APRIL & MAY	$7,175.60	DR HORTON IOWA LLC	UTILITY REFUND	$36.29

JAMES OIL COMPANY LLC	GASOHOL & STATE TAX	$12,931.98	ESTATE OF BRIAN BUTLER	UTILITY REFUND	$41.33
JARED ALCORN	EYEGLASS REIMBURSEMENT	$250.00	HOLLAND POINTE TOWN	UTILITY REFUND	$23.96
JENN PORTER	REIMBURSEMENT	$562.26	KRM DEVELOPMENT LLC	UTILITY REFUND	$29.61
JIM GEORGE	TOPSOIL	$2,625.00	NFLF HOLDINGS	UTILITY REFUND	$141.10
MACQUEEN EQUIPMENT LLC	TURNOUT COAT REPAIR	$229.80	VEENSTRA & KIMM INC.	OER -SADDLE RIDGE PLAT 2	$3,436.00
MARTIN MARIETTA	3/4 ROAD STONE	$3,593.47	WELLS FARGO BANK	CREDIT CARD PURCHASES	$26,149.33
METRO WASTE AUTHORITY	ANNUAL YARD WASTE STICKERS	$8,308.00	ZIMCO SUPPLY CO	WHITE AERESOL PAINT FOR BB/SB FOUL LINES	$2,836.00
MICROMARKETING ASSOCIATES	AUDIOBOOK	$167.86		**TOTAL**	**$356,420.25**

City of Norwalk			
March 2026 Revenues			
Fund	**Revenues**	**Fund**	**Revenues**
General	$ 709,193.68	NCIS Infrastructure	$ -
Trust & Agency	$ -	Water Utility	$ 435,472.23
Road Use Tax	$ 143,189.20	Water bond/sinking fund	$ -
Special Revenue	$ 63,227.03	Water Improvement	$ 2,115.88
T&A Self Funding	$ -	Water T&A	$ 4,579.04
LOSST	$ 142,002.49	Water Reserve	$ -
TIF	$ 6,926.74	Sewer Utility	$ 457,408.21
HIDTA forfeiture	$ -	Sewer Improvement	$ -
Economic Development	$ -	Sewer equipment replacement	$ -
T&A Plumbers Bonds	$ -	Storm Water	$ 71,167.55
T&A Library Trust	$ 26,249.25	Storm water equipment replacement	$ -
T&A Park Trust	$ 1,293.00	Warren Water Buyout	$ 1,243.72
Debt Service	$ 68,154.31		
Capital Improvements	$ -	**Total Monthly Revenues**	**$ 2,132,222.33**

Social Services Funding Request

Council discussed recent social services funding requests, including a request from the Norwalk Area Ministerial Association (NAMA) for financial assistance toward Fieldhouse rental and a fee waiver for City Park shelter use related to its "Lunch in the Park" program. Staff presented several potential options. Motion

by Boerjan, seconded by Kuhl directing staff to conduct further research. Carried unanimously, RC.

Public Hearing on the Proposed Fiscal Year 2027 Budget for the City of Norwalk, Iowa

Mayor Phillips opened the public hearing at 7:09 p.m. The budget was presented by Jean Kelly. Lindsey Offenburger reported receiving no oral or written comments.

Mayor Phillips closed the public hearing at 7:24 p.m.

Motion by Boerjan, seconded by Meinecke to approve **Resolution 26084** approving the Fiscal Year 2027 Budget for the City of Norwalk, Iowa, carried unanimously, RC.

Motion by Meinecke, seconded by Boerjan to approve **Resolution 26085** approving the City of Norwalk Fiscal Year 2026 Re-Estimated and Fiscal Year 2027 Budget Transfers, carried unanimously, RC.

Motion by Meinecke, seconded by Porter to approve **Resolution 26086** setting the date for sale of General Obligation Corporate Purpose Bonds, Series 2026, and authorizing the use of a preliminary official statement in connection therewith, carried unanimously, RC.

Motion by Kuhl, seconded by Meinecke to approve **Resolution 26087** initiating rezoning, referring the rezoning proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding a Zoning Amendment to Chapter 175A.21 regarding Exceptions to Yard Requirements, carried unanimously, RC.

Motion by Boerjan, seconded by Kuhl to pass the First Reading of an Ordinance amending Chapter 177, Rates and Fees, of the Norwalk Code, providing for Amended Fees for Park and Recreation Volleyball Programs, carried unanimously, RC.

Motion by Kuhl, seconded by Boerjan to pass the Final Reading of **Ordinance 26-04** amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning all R-1 Zoned Lots in Plats David Gordon Heights, Westwood Estates Plats 1 & 2, and Norwalk Knolls Plats 1, 2, & 3 from R-1 Single Family Residential to R-F Founders Residential, carried unanimously, RC.

Motion by Meinecke, seconded by Kuhl to pass the Final Reading of **Ordinance 26-05** amending the Official Zoning Map of the City of Norwalk, Iowa by changing the Bulk Regulations for Accessory Structures in RE-1 Single Family Rural Estates, R-1 Single Family Residential, and R-F Founders Residential Zoning Districts, and amending Zoning Ordinance Chapter 175A.29.2 Accessory Buildings in Residential Zoning Districts, carried unanimously, RC.

Future Agenda Items

Council Inquires and Staff Updates
Envision 2035 Update

Motion by Kuhl, seconded by Meinecke to adjourn at 7:47 p.m., carried unanimously, voice vote.

Tom Phillips, Mayor	Lindsey Offenburger, City Clerk