MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING ON JUNE 18, 2026

(Minutes to be approved at the July 2nd, 2026 meeting)

This meeting of the City of Norwalk City Council, on June 18, 2026 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Andy Boerjan, Jason Brown, George Meinecke, and Kelsey Porter. Absent: Ed Kuhl. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager (via Zoom); Lindsey Offenburger, Director of Internal Operations/City Clerk; Kaylen Petullo, Deputy City Clerk; Holly Johanson, Deputy City Clerk; Greg Staples, Police Chief; Carissa Williams, Parks & Recreation Director; Luke Parris, Community Development Director; Wayne Schwartz, Public Works Director; Jim Dougherty, City Attorney (via Zoom); Jean Strable, Library Director (via Zoom); and Tony Bellizzi, City Engineer.

Pledge of Allegiance

Motion by Brown, seconded by Meinecke, to approve the agenda as amended by moving item 8h (First Reading of an Ordinance amending the Municipal Code of the City of Norwalk, Iowa by Amending Chapter 136 regarding Sidewalk Regulations, to item 8a, carried unanimously, voice vote.

Presentations
Norwalk Community School District Bond Referendum - Shawn Holloway

Proclamations
Parks & Recreation Month - July 2026
Recognizing Community Response and Support following the May 8, 2026 Apartment Fire

Welcome of Guests and Public Comment

Consent Agenda

Motion by Brown, seconded by Porter, to approve the consent agenda which included: June 4, 2026 Minutes of the Regular City Council Meeting; Special Event Application for 4th of July Parade & Party in the Park; Neighborhood Block Party Application - 200 Block of Braeburn Drive - July 4, 2026 from 4:00pm to 10:00pm; Cigarette, Tobacco, Nicotine and Vapor Permits for FY 2027; New Class C Retail Alcohol License for Pin High Sports Bar; **Resolution 26136** reappointing Steven Clarke to the Norwalk Easter Public Library Board of Trustees; **Resolution 26137** reappointing Lauren McMeans to the Norwalk Easter Public Library Board of Trustees; **Resolution 26138** to approve Pay Estimate No. 3, Change Order No. 1, Change Order No. 2, and Certificate of Completion to TK Concrete for the W High Road Subdrain Retrofit Project; **Resolution 26139** to approve Pay Estimate No. 2 to Gerard Tank & Steel, Inc. for the Norwalk Central Water Tower Project; **Resolution 26140** approving Revised Open Records Policy; **Resolution 26141** approving a Permanent Sidewalk and Retaining Wall Easement, Temporary Construction Easement, and Purchase Agreement for the Center Street Sidewalk Project; **Resolution 26142** approving Records Clerk Job Description; **Resolution 26143** approving a Supplemental Agreement with Snyder & Associates for Additional Engineering Services related to the Delaware Street Extension RISE Project; **Resolution 26144** approving an Engineering Agreement with Veenstra & Kimm for the Delaware Street Water Main Extension Project; **Resolution 26145** approving an Engineering Agreement with Veenstra & Kimm for the SW Trunk Sewer Phase 1 Project; Monthly Reports and Expenditures, carried unanimously, RC.

PAYEE	DESCRIPTION	AMOUNT	PAYEE	DESCRIPTION	AMOUNT
ABT MAILCOM	CCR INSERT	$3,564.84	MACQUEEN EQUIPMENT LLC	SCBA FLOW TESTING	$2,706.50
ACME TOOLS	MILWAUKEE TOOLS	$648.00	MARY JANE SHARP	CARDIO AND TONING APRIL 30 - JUNE 16, 2026	$728.00
ACTION TARGETS	SHOOTING RANGE SUPPLIES	$1,221.20	MATTHEW KODIS	STORMWATER GRANT	$67.54
AIR-CON MECHANICAL CORP	HVAC SERVICE	$275.86	MCKENZIE RUNYON	WSI COURSE	$550.00
ALL DATA LLC	ANNUAL RENEWAL - REPAIR SERIES	$3,000.00	METRO WASTE AUTHORITY	ANNUAL YARD WASTE STICKERS	$2,546.00
AMANDA DORR	RISE AND TONE MAY 15 AND JUNE 19, 2026	$204.75	MICROMARKETING ASSOCIATES	AUDIOBOOK	$1,090.49
AMAZON CAPITAL SERVICES	BOOKS	$97.60	MIDAMERICAN ENERGY	GAS/ELECTRIC	$16,357.81
ANDREW JACKSON	UNIFORMS - JACKSON	$507.19	MUNICIPAL COLLECTIONS OF AMERICA INC	COLLECTIONS SERVICE FEE - UTILITIES	$2,825.54
ANKENY SANITATION	SHOP ROLL OFF 20 YD	$426.20	MUNICIPAL SUPPLY	TRACER WIRE	$21,314.25

A-TEC RECYCLING INC.	E WASTE DISPOSAL- DROP OFF EVENT	$6,567.90	NICK FRYE	UNIFORMS - FRYE	$357.26
AUREON	INTERNET SERVICE - PS	$450.00	NORTH WARREN TOWN & COUNT	PUBLICATIONS	$662.26
BANNER FIRE EQUIPMENT INC	T615 REPAIR	$22,915.15	NORWALK READY-MIXED CONCR	CONCRETE - STREETS	$4,002.00
BEDWELL GARDENS	FLOWERS FOR CITY PARK PLANTERS	$331.76	NORWALK SEASONAL SERVICES	PEDDLER PERMIT REFUND	$400.00
BLACK DIAMOND LANDSCAPING	FIELDHOUSE COURTYARD PROJECT	$12,145.74	PENWORTHY COMPANY	KITS	$775.63
BOBS CUSTOM TROPHIES	RETIREMENT SHADOW BOX WESTVOLD	$0.00	PLUMB SUPPLY	BAY FLOOR REPAIR	$928.00
BOLTON & MENK, INC	ELM SIDEWALK PP2	$2,875.00	POOLWEB LLC	POOL GUTTER EDGING	$2,523.90
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	$2,322.88	PUBLIC CONSULTING GROUP LLC (HEALTH)	GEMT PROGRAM - FY23 COST REPORT	$12,312.87
BOWEN DESIGN LLC	BASEBALL/SOFTBALL SHIRTS FOR 2026 SEASON	$1,952.80	RAFE ALBERS	UNIFORMS - ALBERS	$511.32
BRADLEY ARMSTRONG	EASEMENTS FOR CENTER STREET SIDEWALK	$1,072.50	SECTOR LLC	LIGHT BAR REPAIR	$1,282.36
CAPITAL SANITARY SUPPLIES	PURELL SURFACE DISINFECTANT - FIELDHOUSE	$90.29	SMITH'S SEWER SERVICE	CH PREVENTATIVE MAINTENANCE	$1,209.00
CENTER POINT PUBLISHING	BOOK	$23.37	STANARD & ASSOCIATES INC	POST TEST	$56.50
CINTAS	SUMMER FLOOR MATS FIELDHOUSE	$161.84	STANDRIDGE GROUP LLC	INSPECTION FORMS	$189.00
CIT CHARTERS INC	MOLINE IL CHARTER	$2,194.20	STRATUS BUILDING SOLUTIONS	CARPET CLEANING	$250.00
CITY SUPPLY CORPORATION	CLEVIS HANGER FOR PARKS SHOP	$77.75	THOMSON REUTERS WEST	CLEAR ACCESS	$342.00
COMMUNICATION INNOVATORS	SOUND SYSTEM TROUBLESHOOTING	$330.00	TK CONCRETE	W HIGH RD SUBDRAIN RETROFIT	$12,680.23
CTI READY MIX, LLC	CONCRETE - STREETS	$1,140.00	TRI-CITY ELECTRIC COMPANY OF IOWA	CH ACCESS CONTROLS FOR REMODEL	$360.00
CYBRARIAN CORPORATION	CYBRARIAN SOFTWARE LICENSE	$1,408.95	TRUENORTH COMPANIES, LC	EASE MONTHLY PMT	$699.00
DEYARMAN FORD OF INDIANOLA	INSPECTOR VEHICLE REPAIR - 5011	$23.45	UNITYPOINT HEALTH AT WORK - DES MOINES	DOT SCREENINGS	$73.75
DINGES PARTNERS GROUP LLC	FIRE EXTINGUISHER PROP BATTERLY	$180.00	UNPLUGGED WIRELESS COMMUNICATIONS LLC	PORTABLE RADIO REPAIR	$503.21
EMPLOYEE & FAMILY RESOURCES INC	PRESENTER FEE FOR INSERVICE DAY	$600.00	UPHDM OCCUPATIONAL MEDICINE	FIREFIGHTER PHYSICAL - CANELOS	$693.25
EMS MANAGEMENT & CONSULTANTS INC	MAY BILLING FEES	$1,624.05	AARON HENSON	UTILITY DEPOSIT REFUND	$57.80
EROSION WORX INC	GRADING/SEEDING PLUM PARK, MCANINCH SPORTS COMPLEX, WILLOW PARK	$24,175.00	COLTON CLAUSEN	UTILITY DEPOSIT REFUND	$7.46
FIRST NET	PD CELL PHONES	$450.20	DENNY DICKINSON	UTILITY DEPOSIT REFUND	$39.00
FIRST RESPONDER SUPPLY LLC	UNIFORMS - FRYE	$189.98	ELAINE WOLTZEN	UTILITY DEPOSIT REFUND	$57.80
GALLS LLC	UNIFORMS - JENNETT	$704.57	KIM LAMB	UTILITY DEPOSIT REFUND	$13.02

GERARD TANK & STEEL INC	NORWALK CENTRAL WATER TOWER	$173,630.00	TIMOTHY WHITE	UTILITY DEPOSIT REFUND	$6.50
GRAINGER INC	NEW EXHAUST FAN PLUS PARTS FOR MEN'S RR AT MCANINCH	$402.00	GINO ASTONE	UTILITY REFUND	$37.10
GREGG YOUNG	POLICE VEHICLE REPAIR	$1,163.22	GLADIATOR HOMES LLC	UTILITY REFUND	$73.00
HIRTA PUBLIC TRANSIT	TRANSPORTATION FOR TEEN TAKEOVER	$113.63	GREENLAND HOMES IA	UTILITY REFUND	$76.04
HOFFMAN, CHARLES	CLOTHING ALLOWANCE	$248.00	HAPPE HOMES LLP	UTILITY REFUND	$339.23
INFOMAX OFFICE SYSTEMS INC	MANAGED NETWORK SERVICES-LIGHTEDGE	$5,263.00	HOLLAND POINTE TOWN	UTILITY REFUND	$15.95
INGRAM LIBRARY SERVICES LLC	BOOKS	$2,047.87	HUBBELL HOMES	UTILITY REFUND	$16.86
IOWA ASSOCIATION OF MUNICIPAL UTILITIES	WATER MEMBER DUES	$1,320.00	HUGHES FARM DEVELOPMENT	UTILITY REFUND	$107.31
IOWA COMMUNICATIONS NETWORK	INTERNET SERVICE	$1,128.00	JODI & DANIEL BAKER	UTILITY REFUND	$13.28
IOWA CONTRACTING	FD BAY REPAIR	$24,840.00	KOESTER CONSTRUCTION	UTILITY REFUND	$75.00
IOWA DEPARTMENT OF PUBLIC SAFETY	IOWA SYSTEM APRIL-JUNE 2026	$1,743.00	KRM DEVELOPMENT LLC	UTILITY REFUND	$56.34
IOWA FIRE CHIEFS ASSOCIATION	2026 ANNUAL DUES	$25.00	LEGACY CIRCLE VILLAS II	UTILITY REFUND	$74.21
IOWA LAW ENFORCEMENT ACADEMY	RIFLE INSTRUCTOR HALLER	$325.00	SAGE HOMES INC	UTILITY REFUND	$41.73
IOWA ONE CALL	LOCATION SERVICES	$491.00	SAVANNAH DEVELOPMENT	UTILITY REFUND	$16.65
IOWA TENNIS 4U	2026 SUMMER TENNIS 6TH - 12TH SESSION 2 - JUNE 15 - 18	$5,224.00	STANBROUGH REALTY	UTILITY REFUND	$88.92
J PETTIECORD	PLAYGROUND MULCH	$920.00	TANZANITE HOMES	UTILITY REFUND	$15.95
JAMES OIL COMPANY LLC	GASOHOL & STATE TAX	$9,717.68	VISION CUSTOM SIGNS & GRAPHIC	PARK RULES SIGNS	$980.00
JONATHON W ARMSTRONG	EASEMENTS FOR CENTER STREET SIDEWALK	$1,072.50	WELLS FARGO BANK	CREDIT CARD PURCHASES	$45,788.68
LANE INSURANCE AGENCY INC	PROPERTY INS-WATER TOWER	$1,357.00	WILLIAM D WATKINS	EASEMENTS FOR CENTER STREET SIDEWALK	$1,105.00
LIBRARY IDEAS LLC	VOX BOOKS	$193.44	ZIEGLER INC.	ANNUAL MAINTENANCE WATER BOOSTER STATION	$3,410.75
LINDSEY OFFENBURGER	MILEAGE REIMBURSEMENT - STOLINE DEPOSITION	$15.08	ZIMCO SUPPLY CO	WHITE ATHLETIC PAINT, FIELD CHALK, FIELD DRY	$1,560.00
LOGAN CONTRACTORS SUPPLY	CONCRETE SUPPLIES	$2,399.25		**TOTAL**	**$470,662.94**

City of Norwalk			
May 2026 Revenues			

Fund	Revenues	Fund	Revenues
General	$ 481,629.59	NCIS Infrastructure	$ -
Trust & Agency	$ -	Water Utility	$ 439,090.95
Road Use Tax	$ 280,994.50	Water bond/sinking fund	$ -
Special Revenue	$ 63,601.77	Water Improvement	$ 251.67
T&A Self Funding	$ -	Water T&A	$ 8,129.48
LOSST	$ 156,692.50	Water Reserve	$ -
TIF	$ 35,713.51	Sewer Utility	$ 4,425,081.22
HIDTA forfeiture	$ -	Sewer Improvement	$ -
Economic Development	$ -	Sewer equipment replacement	$ -
T&A Plumbers Bonds	$ -	Storm Water	$ 69,602.88
T&A Library Trust	$ 892.46	Storm water equipment replacement	$ -
T&A Park Trust	$ 1,460.63	Warren Water Buyout	$ 2,092.94
Debt Service	$ 2,822,073.73		
Capital Improvements	$ 3,368,750.80	**Total Monthly Revenues**	**$ 12,156,058.63**

Motion by Porter, seconded by Boerjan to pass the first reading of an Ordinance amending the Municipal Code of the City of Norwalk, Iowa by Amending Chapter 136 regarding sidewalk regulations, carried unanimously, RC.

Motion by Brown, seconded by Boerjan to approve **Resolution 26146** approving a parking waiver for property at 1060 Madison Street, carried unanimously, RC.

Motion by Meinecke, seconded by Boerjan to approve **Resolution 26147** approving Amendments to the Central Iowa Water Works 28E/28F Agreement, carried unanimously, RC.

Motion by Boerjan, seconded by Meinecke to approve **Resolution 26148** approving Architectural Amendment in Hackney Hills Plat 1, carried unanimously, RC.

Motion by Meinecke, seconded by Brown to approve **Resolution 26149** approving the Site Plan of 729 Main Street, carried unanimously, RC.

Motion by Porter, seconded by Brown to approve **Resolution 26150** approving the Site Plan of Main Street School, carried unanimously, RC.

Motion by Boerjan, seconded by Brown to approve **Resolution 26151** repealing the Norwalk Community School District Building Permit Waiver Policy, carried unanimously, RC.

Motion by Porter, seconded by Boerjan to approve **Resolution 26152** approving the Preliminary Plat of Rosewood Estates, carried unanimously, RC.

Future Agenda Items

Council Inquires and Staff Updates

Motion by Meinecke, seconded by Boerjan to adjourn at 7:59 p.m., carried unanimously, voice vote.

Tom Phillips, Mayor	Lindsey Offenburger, City Clerk