MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING
ON JULY 2, 2026

(Minutes to be approved at the July 16th, 2026 meeting)

This meeting of the City of Norwalk City Council, on July 2, 2026 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Andy Boerjan (via Zoom), Jason Brown, Ed Kuhl, and Kelsey Porter. Absent: George Meinecke. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Lindsey Offenburger, Director of Internal Operations/City Clerk; Holly Johanson, Deputy City Clerk; Jean Strable, Library Director; Carissa Williams, Parks & Recreation Director; Hollie Zajicek, Economic Development Director; Greg Staples, Police Chief; Elliot Klimowski, City Planner; Wayne Schwartz, Public Works Director; Jennifer Porter, Fire Chief; and Jim Dougherty, City Attorney (via Zoom).

Pledge of Allegiance

Motion by Kuhl, seconded by Brown, to approve the agenda as presented, carried unanimously, voice vote.

Proclamations
Recognition of the Distinguished Career and Retirement of Assistant Police Chief Kirk Westvold.

Welcome of Guests and Public Comment

Consent Agenda
Motion by Brown, seconded by Kuhl, to approve the consent agenda which included: June 18, 2026 Minutes of the Regular City Council Meeting; Renewal Class "E" Retail Alcohol License for Kwik Star; Tobacco Permit for Legacy Golf Club effective July 1, 2026 - June 30, 2027; **Resolution 26153** to approve the purchase of a UTV Skid Unit for the Fire Department; **Resolution 26154** to approve

the purchase of an EMS Medication Dispensing Vending Machine for the Fire Department; **Resolution 26155** to approve the purchase of two 2026 Ford Interceptor SUV Police Vehicles for the Police Department; **Resolution 26156** to approve the disposal of Surplus City Property; **Resolution 26157** to approve Pay Estimate No. 12 to Northern Lines Contracting for the North River Interceptor Extension - Phase 1 Project; **Resolution 26158** authorizing the City Clerk to destroy certain records of the City of Norwalk in accordance with the Code of Iowa; **Resolution 26159** approving Electrical Repairs and Updates at McAninch Sports Complex; **Resolution 26160** approving the purchase of Personal Protective Equipment (PPE) for the Norwalk Fire Department; **Resolution 26161** authorizing the Chief of Police to accept a quote from Hedberg & Son Roofing for Roof Replacement at the Public Safety Building; **Resolution 26162** designating Official Meeting Notice Posting Locations pursuant to Iowa Code Chapter 21; Monthly Reports and Expenditures, carried unanimously, RC.

Payee	Description	Amount		Payee	Description	Amount
ACCESS TECHNOLOGIES INC	FAX PLAN	1,828.05		MID IOWA FOUNTAIN SERVICE	FOUNTAIN MOTOR REPAIR - LIBRARY	3,601.75
AIR CLEANING TECHNOLOGIES INC	PLYMOVENT REPAIR	808.00		MIDAMERICA BOOKS	BOOKS	162.58
BIG GREEN UMBRELLA MEDIA INC	NORWALK LIVING JUNE 2026	943.00		MIDAMERICAN ENERGY	801 NORTH AVE	4,063.32
BJORNSEN POND MANAGEMENT & SERVICES LLC	POND TREATMENT HERBICIDES	2,450.78		MUNICIPAL SUPPLY	STORM COVER LIDS	4,399.29
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	996.65		NIPPON SANSO MATHESON INC	OXYGEN BOTTLE RENTAL	67.35
BROWN EQUIPMENT	CIP 27 PARKS FERRIS MOWERS PURCHASE	27,000.00		NORTH WARREN TOWN & COUNT	PUBLICATION	331.43
CALIGIURI ENTERPRISES LLC	NUISANCE ABATEMENT OF 814 E 17TH ST	300.00		NORTHERN LINES CONTRACTING INC	NORTH RIVER INTERCEPTOR PHASE 1	259,644.40
CANTER BUYER PARENT LP	TIRE REPAIR	178.49		NORTHLAND	BULK OIL	2,448.85
CAPITAL SANITARY SUPPLIES	2 BOXES OF TRIBASE 17 FLOOR CLEANER FOR FIELDHOUSE	123.04		NORWALK AREA MINISTERIAL ASSOCIATION	FY27 SERVICE AGREEMENT	5,000.00
CARRIER ACCESS IT LC	IT NETWORKS	16,780.00		NORWALK CEMETERY ASSOC	NORWALK CEMETERY ASSOC	15,000.00
CASELLE LLC	SEMI-ANNUAL SUPPORT FEES 7/1/26-12/31/26	20,721.74		NORWALK READY-MIXED CONCR	CONCRETE - STREETS	2,591.50
CENTER POINT PUBLISHING	BOOKS	100.68		ONENECK IT SOLUTIONS LLC	ANNUAL WEBEX FEES	11,337.75
CINTAS	SUMMER FLOOR MATS	161.84		OVERDRIVE INC	E AUDIOBOOKS &	2,453.42

	FIELDHOUSE				EBOOKS	
CITY OF CLIVE	FY26 KNO2 SUBSCRIPTION	431.00		ANGELINA GREEN	KITCHEN DEPOSIT REFUND	25.00
CORE & MAIN	METERS	32,832.00		GRAYSEN LANSINK	KITCHEN DEPOSIT REFUND	15.00
CORTUM FAMILY FARMS LLC	SEEDING/RESTORATION OF PROPERTY	4,790.01		NICOLE MOFFITT	KITCHEN DEPOSIT REFUND	15.00
DASH SPORTS LLC	DASH SPORTS PICKLEBALL, BASKETBALL TYKES 2/3 AND 4/6 FOR JUNE 2026	2,344.80		NICOLE HARVEY	KITCHEN DEPOSIT REFUND	15.00
DES MOINES AIRPORT AUTHORITY	AIRPORT TERMINAL PROJECT	50,000.00		PFM FINANCIAL ADVISORS LL	ANNUAL RETAINER	10,000.00
DES MOINES STAMP MFG. CO.	CHAPLAIN BADGE	133.40		PYE-BARKER FIRE & SAFETY LLC	SMOKE DETECTOR	531.91
DILIGENT WARRIOR RUN LLC	WARRIOR RUN PLAT 4 SURETY RELEASE	5,000.00		RAPIDS REPRODUCTIONS INC	DESIGN JET INK CARTRIDGES	1,349.80
EBSCO INFORMATION SERVICES	NOVELIST DATABASE ANNUAL RENEWAL	1,530.00		RUETER & ZENER CO	PARKS AND REC SKID LOADER 2027 CIP	89,269.00
ESTES CONSTRUCTION	HYDRANT METER DEPOSIT REFUND	662.00		SCIENCE CENTER OF IOWA	ADVENTURE PASS MEMBERSHIP INDIANOLA PL	250.00
FLOCK GROUP INC	FLOCK CAMERA PAYMENT	2,721.92		STANARD & ASSOCIATES INC	POLICE APPLICANT TESTING	127.49
GALLS LLC	UNIFORMS - COOPER	1,073.27		STRATUS BUILDING SOLUTIONS	CLEANING SERVICES	1,196.00
IMPACT COMMUNITY ACTION P	NORWALK NICE CONTRIBUTION	1,100.00		THE SHREDDER	PS SHREDDING	72.00
IMWCA	IMWCA FY27	30,002.00		TITAN MACHINERY	SNOW PUSHER CIP 2027	10,500.00
INGRAM LIBRARY SERVICES LLC	BOOK	519.94		TRI-CITY ELECTRIC COMPANY OF IOWA	SECURITY CAMERAS	5,761.48
INTERSTATE ALL BATTERY CE	SPEED SIGN BATTERY PURCHASE	1,146.40		BROOK DOWNARD - WBD GROUP	UTILITY DEPOSIT REFUND	19.83
IOWA LEAGUE OF CITIES	FY27 DUES	7,684.00		BROOKS KEHOE	UTILITY DEPOSIT REFUND	11.09
IOWA STORM WATER EDUCATION PARTNERSHIP	ISWEP DUES	4,340.00		KELSEY & KRISTOFER HENTSCH	UTILITY DEPOSIT REFUND	7.39
IOWA TENNIS 4U	2026 SUMMER TENNIS 6TH - 12TH SESSION 4: JUNE 29 - JULY 2	2,698.00		SHELLEY BUCKINGHAM	UTILITY DEPOSIT REFUND	13.00
J LARSON HOMES	VALLEY VIEW PLAT 3 TRAIL WIDENING	33,185.00		VEENSTRA & KIMM INC.	N. RIVER SEWER MAIN	46,633.07
KIMBALL MIDWEST	HARDWARE SHOP SUPPLIES	332.97		WARREN COUNTY ASSESSOR	GIS SOFTWARE/SUPPORT	14,800.00
LARRY'S WINDOW SERVICE INC.	CH WINDOWS	105.00		WEST GROVE HOMEOWNERS ASSOCIATION	REFUND UTILITY OVERPAYMENT	3,500.00

LOGAN CONTRACTORS SUPPLY	CONCRETE SUPPLIES	4,651.72		WHITFIELD'S LAWN & GARDEN	HYDRANT METER DEPOSIT REFUND	2,567.65
MICROMARKETING ASSOCIATES	AUDIOBOOK	222.79		ZIMCO SUPPLY CO	WHITE MARKING ATHLETIC FIELD CHALK BB/SB	400.00
					TOTAL	**758,079.84**

Consideration of a Resolution initiating rezoning, referring the proposal to the Norwalk Planning & Zoning Commission, and setting a Public Hearing regarding the proposal to amend the Legacy Planned Unit Development by adding 0.7 acres to Parcel 21 and 1.41 acres to Parcel 24, all originally located in Parcel 28

The above resolution failed for lack of a motion.

Motion by Porter, seconded by Kuhl to approve **Resolution 26164** initiating a Zoning Ordinance Amendment and setting a Public Hearing regarding an Amendment to the Zoning Ordinance pertaining to the Reconstruction of Legal Nonconforming Structures on Residential Lots, carried unanimously, RC.

Motion by Brown, seconded by Porter to approve **Resolution 26165** approving an Agreement accepting a Surety for public infrastructure at the Dunn Property Plat 3 area, carried unanimously, RC.

Motion by Kuhl, seconded by Brown to approve **Resolution 26166** releasing a Performance Surety for Trail Construction in Warrior Run Plat 4, carried unanimously, RC.

Motion by Boerjan, seconded by Brown to approve **Resolution 26167** releasing a Performance Surety for Trail Construction in Valley View Plat 3, carried unanimously, RC.

Consideration of the first reading of an Ordinance to Amend Chapter 76, Norwalk Municipal Code, regarding Bicycle Regulations to update the ordinance and include the Regulation of Personal Transportation Devices

Chief Staples presented the proposed ordinance. Motion by Kuhl, seconded by Porter to pass the first reading as amended by putting a minimum age

requirement of 14 years old for persons operating the devices. Motion failed on a roll call vote.

The following residents spoke regarding the item:

Gary Cook - 1400 Parkhill Dr., Norwalk - asked Council to consider requiring helmets.

Melanie Carpenter - 302 Spruce St., Norwalk - asked Council to consider requiring helmets.

Richard Glade - 612 Sawgrass, Norwalk - asked Council to consider an age restriction, helmets, and only allow one rider per device.

Tim Carpenter - 302 Spruce St., Norwalk - asked Council to encourage safety on trails.

Motion by Brown, seconded by Boerjan to pass the first reading of the Ordinance to Amend Chapter 76, Norwalk Municipal Code, regarding Bicycle Regulations to update the ordinance and include the Regulation of Personal Transportation Devices, as amended as follows: 1) restrict the age to 12 years old; 2) allow bikes in City parks; and 3) require helmets. Motion carried on a roll call vote. Ayes: Brown, Kuhl, and Boerjan. Nays: Porter. Absent: Meinecke. Motion by Kuhl, seconded by Brown to pass the second reading of an Ordinance amending the Municipal Code of the City of Norwalk, Iowa by Amending Chapter 136 regarding Sidewalk Regulations. carried unanimously, RC.

Motion by Kuhl, seconded by Brown to to waive the final reading of **Ordinance 26-11** Amending the Municipal Code of the City of Norwalk, Iowa by Amending Chapter 136 regarding Sidewalk Regulations, carried unanimously, RC.

Future Agenda Items

Council Member Boerjan left the meeting at 7:07 pm

Council Inquires and Staff Updates

Closed Session pursuant to Iowa Code 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property

Motion by Brown, seconded by Kuhl to enter closed session at 7:15 pm, carried unanimously, RC.

Motion by Kuhl, seconded by Brown to adjourn closed session at 7:38 pm, carried unanimously, RC.

Motion by Kuhl, seconded by Brown to adjourn at 7:39 p.m., carried unanimously, voice vote.

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Tom Phillips, Mayor Lindsey Offenburger, City Clerk