MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING
ON JULY 16, 2026

(Minutes to be approved at the August 6th, 2026 meeting)

This meeting of the City of Norwalk City Council, on July 16, 2026 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Andy Boerjan, Ed Kuhl, George Meinecke, and Kelsey Porter. (RC = roll call vote) Absent: Jason Brown.

Jason Brown arrived at 6:01p.m.

Staff present included: Luke Nelson, City Manager; Jim Dougherty, City Attorney; Lindsey Offenburger, Director of Internal Operations/City Clerk; Holly Johanson, Deputy City Clerk; Jean Strable, Library Director; Carissa Williams, Parks & Recreation Director; Hollie Zajicek, Economic Development Director; Jean Kelly, Finance Director (via Zoom); Ben Lewiston, Police Lieutenant; Tony Bellizzi, City Engineer (via Zoom); Jennifer Porter, Fire Chief; Wayne Schwartz, Public Works Director; Kerri Keyte, Human Resources Director; and Luke Parris, Community Development Director.

Pledge of Allegiance

Motion by Kuhl, seconded by Porter, to approve the agenda as presented, carried unanimously, voice vote.

Welcome of Guests and Public Comment

Consent Agenda
Motion by Boerjan, seconded by Meinecke, to approve the consent agenda which included: July 2, 2026 Minutes of the Regular City Council Meeting; Special Event Application for Norwalk Music Fest; Renewal Class "C" Retail Alcohol License for Outskirtz; **Resolution 26168** approving an Electric Easement Agreement with MidAmerican Energy Company for the Norwalk Central Water

Tower; **Resolution 26169** approving Pay Estimate No. 3 to Gerard Tank & Steel for the Norwalk Central Water Tower Project; **Resolution 26170** amending Resolution No. 26109 to correct Police Department Command Staff Wage Ranges; **Resolution 26171** approving an Agreement with Snyder & Associates for Preliminary Engineering Services for the Beardsley Street Widening at Lakewood School Project; **Resolution 26172** approving Full-Time Parks and Recreation Job Descriptions; **Resolution 26173** approving Pay Estimate No. 1 to Modern Concrete for the 2026 Street Rehabilitation Project; **Resolution 26174** approving the purchase of an Automated Line Painter and Software Licensing Agreement from TinyMobileRobots for the Parks & Recreation Department; **Resolution 26175** authorizing a Budget Amendment for Emergency Repairs at the Public Safety Building; Renewal Class "C" Retail Alcohol License for Fairfield by Marriott; **Resolution 26176** approving a quote from Grimes Asphalt and Paving Corporation for resurfacing of the Norwalk McAninch Sports Complex Parking Lot; **Resolution 26177** to approve Pay Estimate No. 3 and Certificate of Completion to TK Concrete for the Legacy Area Street Rehabilitation Project; **Resolution 26178** approving Acceptance of a Prairie Meadows Community Betterment Grant and Authorizing the Purchase of a LUCAS Chest Compression System for the Norwalk Fire Department; Monthly Reports and Expenditures, carried unanimously, RC.

Payee	Description	Amount		Payee	Description	Amount
ACCESS TECHNOLOGIES INC	FAX PLAN	1,828.05		MID IOWA FOUNTAIN SERVICE	FOUNTAIN MOTOR REPAIR - LIBRARY	3,601.75
AIR CLEANING TECHNOLOGIES INC	PLYMOVENT REPAIR	808.00		MIDAMERICA BOOKS	BOOKS	162.58
BIG GREEN UMBRELLA MEDIA INC	NORWALK LIVING JUNE 2026	943.00		MIDAMERICAN ENERGY	801 NORTH AVE	4,063.32
BJORNSEN POND MANAGEMENT & SERVICES LLC	POND TREATMENT HERBICIDES	2,450.78		MUNICIPAL SUPPLY	STORM COVER LIDS	4,399.29
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	996.65		NIPPON SANSO MATHESON INC	OXYGEN BOTTLE RENTAL	67.35
BROWN EQUIPMENT	CIP 27 PARKS FERRIS MOWERS PURCHASE	27,000.00		NORTH WARREN TOWN & COUNT	PUBLICATION	331.43
CALIGIURI ENTERPRISES LLC	NUISANCE ABATEMENT OF 814 E 17TH ST	300.00		NORTHERN LINES CONTRACTING INC	NORTH RIVER INTERCEPTOR PHASE 1	259,644.40
CANTER BUYER PARENT LP	TIRE REPAIR	178.49		NORTHLAND	BULK OIL	2,448.85
CAPITAL SANITARY SUPPLIES	2 BOXES OF TRIBASE 17 FLOOR CLEANER FOR FIELDHOUSE	123.04		NORWALK AREA MINISTERIAL ASSOCIATION	FY27 SERVICE AGREEMENT	5,000.00

CARRIER ACCESS IT LC	IT NETWORKS	16,780.00		NORWALK CEMETERY ASSOC	NORWALK CEMETERY ASSOC	15,000.00
CASELLE LLC	SEMI-ANNUAL SUPPORT FEES 7/1/26-12/31/26	20,721.74		NORWALK READY-MIXED CONCR	CONCRETE - STREETS	2,591.50
CENTER POINT PUBLISHING	BOOKS	100.68		ONENECK IT SOLUTIONS LLC	ANNUAL WEBEX FEES	11,337.75
CINTAS	SUMMER FLOOR MATS FIELDHOUSE	161.84		OVERDRIVE INC	E AUDIOBOOKS & EBOOKS	2,453.42
CITY OF CLIVE	FY26 KNO2 SUBSCRIPTION	431.00		ANGELINA GREEN	KITCHEN DEPOSIT REFUND	25.00
CORE & MAIN	METERS	32,832.00		GRAYSEN LANSINK	KITCHEN DEPOSIT REFUND	15.00
CORTUM FAMILY FARMS LLC	SEEDING/RESTORATION OF PROPERTY	4,790.01		NICOLE MOFFITT	KITCHEN DEPOSIT REFUND	15.00
DASH SPORTS LLC	DASH SPORTS PICKLEBALL, BASKETBALL TYKES 2/3 AND 4/6 FOR JUNE 2026	2,344.80		NICOLE HARVEY	KITCHEN DEPOSIT REFUND	15.00
DES MOINES AIRPORT AUTHORITY	AIRPORT TERMINAL PROJECT	50,000.00		PFM FINANCIAL ADVISORS LL	ANNUAL RETAINER	10,000.00
DES MOINES STAMP MFG. CO.	CHAPLAIN BADGE	133.40		PYE-BARKER FIRE & SAFETY LLC	SMOKE DETECTOR	531.91
DILIGENT WARRIOR RUN LLC	WARRIOR RUN PLAT 4 SURETY RELEASE	5,000.00		RAPIDS REPRODUCTIONS INC	DESIGN JET INK CARTRIDGES	1,349.80
EBSCO INFORMATION SERVICES	NOVELIST DATABASE ANNUAL RENEWAL	1,530.00		RUETER & ZENER CO	PARKS AND REC SKID LOADER 2027 CIP	89,269.00
ESTES CONSTRUCTION	HYDRANT METER DEPOSIT REFUND	662.00		SCIENCE CENTER OF IOWA	ADVENTURE PASS MEMBERSHIP INDIANOLA PL	250.00
FLOCK GROUP INC	FLOCK CAMERA PAYMENT	2,721.92		STANARD & ASSOCIATES INC	POLICE APPLICANT TESTING	127.49
GALLS LLC	UNIFORMS - COOPER	1,073.27		STRATUS BUILDING SOLUTIONS	CLEANING SERVICES	1,196.00
IMPACT COMMUNITY ACTION P	NORWALK NICE CONTRIBUTION	1,100.00		THE SHREDDER	PS SHREDDING	72.00
IMWCA	IMWCA FY27	30,002.00		TITAN MACHINERY	SNOW PUSHER CIP 2027	10,500.00
INGRAM LIBRARY SERVICES LLC	BOOK	519.94		TRI-CITY ELECTRIC COMPANY OF IOWA	SECURITY CAMERAS	5,761.48
INTERSTATE ALL BATTERY CE	SPEED SIGN BATTERY PURCHASE	1,146.40		BROOK DOWNARD - WBD GROUP	UTILITY DEPOSIT REFUND	19.83
IOWA LEAGUE OF CITIES	FY27 DUES	7,684.00		BROOKS KEHOE	UTILITY DEPOSIT REFUND	11.09
IOWA STORM WATER EDUCATION PARTNERSHIP	ISWEP DUES	4,340.00		KELSEY & KRISTOFER HENTSCH	UTILITY DEPOSIT REFUND	7.39
IOWA TENNIS 4U	2026 SUMMER TENNIS 6TH - 12TH SESSION 4: JUNE 29 - JULY 2	2,698.00		SHELLEY BUCKINGHAM	UTILITY DEPOSIT REFUND	13.00

J LARSON HOMES	VALLEY VIEW PLAT 3 TRAIL WIDENING	33,185.00		VEENSTRA & KIMM INC.	N. RIVER SEWER MAIN	46,633.07
KIMBALL MIDWEST	HARDWARE SHOP SUPPLIES	332.97		WARREN COUNTY ASSESSOR	GIS SOFTWARE/SUPPORT	14,800.00
LARRY'S WINDOW SERVICE INC.	CH WINDOWS	105.00		WEST GROVE HOMEOWNERS ASSOCIATION	REFUND UTILITY OVERPAYMENT	3,500.00
LOGAN CONTRACTORS SUPPLY	CONCRETE SUPPLIES	4,651.72		WHITFIELD'S LAWN & GARDEN	HYDRANT METER DEPOSIT REFUND	2,567.65
MICROMARKETING ASSOCIATES	AUDIOBOOK	222.79		ZIMCO SUPPLY CO	WHITE MARKING ATHLETIC FIELD CHALK BB/SB	400.00
					TOTAL	**758,079.84**

City of Norwalk			
June 2026 Revenues			
Fund	**Revenues**	**Fund**	**Revenues**
General	$ 408,032.65	NCIS Infrastructure	$ -
Trust & Agency	$ 250.00	Water Utility	$538,875.80
Road Use Tax	$ 206,424.76	Water bond/sinking fund	$ -
Special Revenue	$ 25,919.56	Water Improvement	$ 1,373,782.52
T&A Self Funding	$ -	Water T&A	$ 2,090.28
LOSST	$ 133,830.26	Water Reserve	$ -
TIF	$ 5,816.25	Sewer Utility	$ 549,044.72
HIDTA forfeiture	$ -	Sewer Improvement	$ -
Economic Development	$ -	Sewer equipment replacement	$ -
T&A Plumbers Bonds	$ -	Storm Water	$ 81,537.18
T&A Library Trust	$ 595.97	Storm water equipment replacement	$ -
T&A Park Trust	$ 1,265.34	Warren Water Buyout	$ 761.35
Debt Service	$ 30,996.10		
Capital Improvements	$ -	**Total Monthly Revenues**	**$ 3,359,168.74**

Public Hearing regarding an amendment to the Norwalk Zoning Ordinance to amend the Legacy Planned Unity Development by adding 0.7 acres to Parcel 26 and 1.41 acres to Parcel 24, all originally located in Parcel 28 (Cancelled)

Public Hearing regarding an amendment to the Norwalk Zoning Ordinance regarding the reconstruction of nonconforming structures on residential lots

Mayor Phillips opened the Public Hearing at 6:03 p.m.; Luke Parris presented the ordinance. Lindsey Offenburger reported receiving no oral or written comments. Mayor Phillips closed the Public Hearing at 6:08 p.m.

Motion by Kuhl, seconded by Boerjan to pass the first reading of an Ordinance amending the Norwalk Zoning Ordinance regarding the reconstruction of nonconforming structures on residential lots, carried unanimously, RC.

Consideration of a Resolution approving a 28E Agreement between the City of Norwalk, the City of Des Moines, and Warren County for the SW 28th Street Public Maintenance Project

Motion by Boerjan to table the consideration of the Resolution. Boerjan later retracted his motion.

Following discussion, the item failed for lack of a motion.

Motion by Kuhl, seconded by Porter, to approve **Resolution 26180** endorsing an application to the Iowa Department of Transportation for Funding through the Revitalize Iowa's Sound Economy (R.I.S.E.) Program for the Delaware Street Extension Project, carried unanimously, RC.

Consideration of the first reading of an Ordinance Amending Chapter 66 of the Norwalk Code to establish a Vehicle Weight Restriction on SW 28th Street

Following discussion, the item failed for lack of a motion.

Consideration of the second reading of an Ordinance to amend Chapter 76, Norwalk Municipal Code, regarding Bicycle Regulations to update the ordinance to include the Regulation of Personal Transportation Devices

The Council conducted a detailed review of the proposed ordinance regulating bicycles and personal transportation devices, including e-bikes, scooters, e-motos, and similar motorized devices. The discussion focused on balancing public safety with reasonable use.

Council revisited the age restriction adopted at the first reading prohibiting operation of motorized devices by children under age 12 unless directly supervised by a parent, guardian, or responsible adult. No changes were made and the minimum operating age remained at age 12. Children under 12 may still operate while under direct supervision.

Council discussed whether a supervising adult must be 21 years old. Council discussed ages ranging from 15-21 before settling on age 16. Motion by Brown, seconded by Meinecke to change the minimum age of a "responsible individual" from 21 to 16 years old, motion carried unanimously on a voice vote.

Council discussed whether citations would be issued to parents, supervising adults, or the children. Jim Dougherty indicated staff would review the issue further but anticipated that responsibility would fall upon whoever is supervising the child at the time. Council requested the ordinance clearly reflect that intent.

Council reviewed language clarifying that devices may use sidewalks and established trails within parks pursuant to the terms of the Ordinance. Human-powered devices may travel off sidewalks and trails within parks unless prohibited by signage.

Melanie Carpenter - 302 Spruce Street - asked Council to consider signs regarding motorized devices prohibited on playgrounds.

Kevin Carpenter - 302 Spruce Street - asked Council if mobility devices would be allowed off trails.

Council discussed whether helmets should be a requirement. Motion by Meinecke, seconded by Porter to require helmets for 14 years old and younger, motion carried unanimously on a voice vote. Staff was directed to draft language excluding strollers, wagons, and similar devices from the requirement.

Alex Rice - 2111 48th Street, Des Moines - said Class 3 eBikes are required to have a speedometer. If motorized bikes are not permitted on trails, speed limits on trails are not necessary. Iowa law forbids riding Class 3 eBikes under the age of 16.

Council considered suggestions requiring pedestrians to yield to bicycles. Council unanimously preferred retaining the existing hierarchy that bicycles yield to pedestrians, and e-bikes yield to bicycles and pedestrians. No changes were requested to the ordinance in regards to yielding.

Council reviewed comments requesting cyclists have the same roadway positioning rights as motor vehicles. Council supported retaining the current language requiring riders to travel "reasonably close to the curb" while allowing flexibility for turns and obstacles. No changes were requested to the ordinance in regards to roadway riding.

Council discussed refining language prohibiting riding on sidewalks immediately adjacent to business entrances. Staff agreed to revise language so the prohibition applies specifically to public sidewalks immediately abutting commercial building entrances and exits rather than every sidewalk within a commercial district. No formal motion was needed.

Council discussed Class 3 E-Bikes and ultimately concluded consistency with surrounding communities was appropriate. Staff was directed to allow Class 3 e-bikes wherever other e-bikes are permitted, rely on existing Iowa law for age restrictions, and retain the City's 20 mph trail speed limit. No separate motion was made regarding Class 3 e-bikes.

Council confirmed the ordinance requires a white front light and red rear light or reflector between sunset and sunrise. No changes were requested to the ordinance in regards to lighting requirements.

Motion by Kuhl, seconded by Brown to pass the second reading of an Ordinance to amend Chapter 76, Norwalk Municipal Code, regarding Bicycle Regulations to update the ordinance to include the Regulation of Personal Transportation Devices, as amended to include:Responsible Individual is defined as someone 16 years old and older rather than 21 years old and older; Helmets requirement added for riders 14 years old and younger; Staff was directed to clarify business district sidewalk language regarding Class 3 e-bikes on trails and sidewalks and review citation language for supervising adults, carried unanimously. RC.

Future Agenda Items

Council Inquires and Staff Updates

Motion by Boerjan, seconded by Porter to adjourn at 8:31 p.m., carried unanimously, voice vote.

Tom Phillips, Mayor	Lindsey Offenburger, City Clerk