MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING ON AUGUST 6, 2026

(Minutes to be approved at the August 20th, 2026 meeting)

This meeting of the City of Norwalk City Council, on August 6, 2026 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Andy Boerjan, Jason Brown, Ed Kuhl, George Meinecke, and Kelsey Porter. Absent: None. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jim Dougherty, City Attorney; Lindsey Offenburger, Director of Internal Operations/City Clerk; Holly Johanson, Deputy City Clerk; Jean Strable, Library Director (via Zoom); Carissa Williams, Parks & Recreation Director; Greg Staples, Police Chief; Tony Bellizzi, City Engineer; Jennifer Porter, Fire Chief; Joe Ballard, Assistant Public Works Director; and Luke Parris, Community Development Director.

Pledge of Allegiance

Motion by Brown, seconded by Porter, to approve the agenda as presented, carried unanimously, voice vote.

Proclamations

a) National Honey Bee Day - August 15, 2026
b) Honoring the Retirement of Police Sergeant Ron Downing

Welcome of Guests and Public Comment

Consent Agenda

Motion by Meinecke, seconded by Boerjan, to approve the consent agenda which included: July 16, 2026 Minutes of the Regular City Council Meeting; July 28, 2026 Minutes of the Special City Council Work Session Meeting, New Class "E" Retail Alcohol License for NOrwalk Whiskey Vault & Spirits; **Resolution 26181**approving Amendment No. 1 to the Professional Services Agreement with

WHKS for Additional Engineering Services for the 2026 Street Patching Project; **Resolution 26182** approving a Professional Services Agreement with Snyder & Associates for Engineering Services for the West High Road Subdrain Retrofit Phase 2 Project; **Resolution 26183** setting the date for a Public Hearing on a Proposed Amendment to the Code of Ordinances of the City of Norwalk, Iowa, by adding and enacting a new section to Chapter 104 to establish the Dunn Trunk Sewer Service Area Benefited Sewer District and to adopt connection fees therein; **Resolution 26184** approving a Grant Agreement with the Governor's Traffic Safety Bureau for Traffic Safety Enforcement, Education, Training, and Equipment; **Resolution 26185** approving a Maintenance Services Agreement with Cumming American Legion Post 562 for the Freedom Rock Memorial Site; **Resolution 26186** approving an Agreement for Professional Services with Bolton & Menk for the 50th Avenue Trail Project, **Resolution 26187** approving Acceptance of a Prairie Meadows Youth Sports and Recreational Grant for the construction of batting cages at the Norwalk McAninch Sports Complex; **Resolution 26188** approving the Granicus Communications Cloud Subscription Renewal for GovDelivery; and Expenditures, carried unanimously, RC.

PAYEE	DESCRIPTION	AMOUNT		PAYEE	DESCRIPTION	AMOUNT
911 CUSTOMS	LIEUTENANT BADGES	356.00		IOWA PRISON INDUSTRIES	PLOW REFURBISHING	4,613.09
ABT MAILCOM	UTILITY BILL PROCESSING & MAILING	3,477.11		IOWA SIGNAL INC	SERVICE CALL	1,470.00
ADVANCED TRAFFIC CONTROL INC	PAINT MARKINGS	24,450.00		IOWA TOTAL CARE	REFUND - EMS BILL OVERPAYMENT	42.01
AMANDA DORR	RISE AND TONE JUNE 26 - AUGUST 7, 2026	220.50		JACK WALLACE	UNIFORMS - WALLACE	149.99
AMAZON CAPITAL SERVICES	BOOKS	286.42		JAMES OIL COMPANY LLC	DIESEL	12,499.92
ASCENDANCE TRUCKS LLC	STREET SWEEPER PARTS	134.67		JOSEPH BALLARD	EYEGLASS REIMB	250.00
CORPORATE BILLING LLC	PLOW TRUCK REPAIRS	7,181.80		JOURNEYED.COM INC	MICROSOFT 365 CITY LICENSES	23,390.30
BERNETTE CRANDALL	REFUND - EMS BILL OVERPAYMENT	472.26		LARRY'S WINDOW SERVICE INC.	FIELDHOUSE WINDOW CLEANING	705.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	2,579.31		MACQUEEN EQUIPMENT LLC	8 HOODS	1,023.42
BOWEN DESIGN LLC	T BALL AND SOFTBALL SHIRTS SUMMER 2026 SEASON	2,144.18		MARTIN MARIETTA	ROCK	3,660.64

BUSINESS PUBLICATIONS CORP	BUSINESS RECORD - MAYOR	24.95		MARY JANE SHARP	CARDIO AND TONING JUNE 18 - AUGUST 6, 2026	546.00
CALIGIURI ENTERPRISES LLC	NUISANCE ABATEMENT - 4665 HYPERION	4,000.00		METRO WASTE AUTHORITY	MONTHLY GARBAGE COLLECTION	95,707.43
CAPITAL SANITARY SUPPLIES	PW CUSTODIAL SUPPLIES	221.90		MICROMARKETING ASSOCIATES	BOOKS	257.43
CENTER POINT PUBLISHING	BOOK	29.96		MIDAMERICAN ENERGY	801 NORTH AVE	6,395.99
CHRISTOPHER ALLEN	EYEGLASSES REIMBURSEMENT	237.00		MIDWEST BREATHING AIR LLC.	ANNUAL COMPRESSOR MAINTENANCE	1,105.51
CINTAS	SUMMER FLOOR MATS FIELDHOUSE	242.76		MIFFLIN WALKER	REFUND - EMS BILL OVERPAYMENT	1,281.85
CITY SUPPLY CORPORATION	TOILET REPAIR PARTS	816.54		MUNICIPAL COLLECTIONS OF AMERICA INC	COLLECTIONS SERVICE FEE - EMS	145.00
CONWAY SHIELD	7 HELMET SHIELDS	3,593.44		MUNICIPAL SUPPLY	MXU PARTS	4,571.50
CTI READY MIX, LLC	CONCRETE - STREETS	680.00		NIPPON SANSO MATHESON INC	OXYGEN BOTTLE RENTAL	65.52
CUMMING AMERICAN LEGION POST 562	FREEDOM ROCK MAINTENANCE AGREEMENT	10,000.00		NORTH WARREN TOWN & COUNT	PUBLICATION	867.78
DASH SPORTS LLC	DASH SPORTS TRACK AND FIELD CAMP JULY 2026	5,746.40		NORWALK CHAMBER OF COMMERCE	ANNUAL DUES - LEWISTON	75.00
DEBORAH JEAN SNIDER	REFUND - EMS BILL OVERPAYMENT	167.67		NORWALK READY-MIXED CONCR	CONCRETE - STORM	4,159.50
DEBRA JO CREWS	REFUND - EMS BILL OVERPAYMENT	137.13		ONENECK IT SOLUTIONS LLC	CITY WIDE PHONE SYSTEM	153.08
DEYARMAN FORD OF INDIANOLA	P139 TIRES REPAIR	125.44		PETERSON PEST & TERMITE CONTROL INC	PEST CONTROL	510.00
DIANA TAPPS	EYE GLASS REIMBURSEMENT	250.00		POLICE LEGAL SCIENCES	POLICE MONTHLY ON-LINE TRAINING	3,564.00
EMS MANAGEMENT & CONSULTANTS INC	JUNE BILLING FEES	1,735.68		POLK COUNTY TREASURER	POLYGRAPHS X 3	750.00
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	ANNUAL SUBSCRIPTION FOR ARCGIS	700.00		PYE-BARKER FIRE & SAFETY LLC	ANNUAL FIRE ALARM INSPECTION	8,580.60
FIRST RESPONDER SUPPLY LLC	UNIFORMS - HALLER AND SLAGLE	100.00		PYE-BARKER FIRE & SAFETY LLC	ANNUAL BACKFLOW FIRE INSPECTION	1,823.90
GALLS LLC	CLASS A - HUDSON	1,900.88		ROTARY CLUB OF NORWALK	QUARTERLY DUES - NELSON	400.00

GANNETT IOWA LOCALIQ	NOTICE OF PUBLIC HEARING	17.68		SAFE BUILDING LLC	OUTSIDE PLAN REVIEW - SAFE BUILDING- 200 DELAWARE 100B	1,440.46
GARRATT-CALLAHAN COMPANY	PS BOILER WATER TESTING	525.00		SIMMERING-CORY INC	2026 CODIFICATION Q1-Q2	989.00
GRANICUS LLC	GRANICUS	28,595.45		SMITH'S SEWER SERVICE	CH PREVENTATIVE MAINTENANCE	550.00
GREATER DES MOINES PARTNERSHIP	INVESTOR COMMITMENT	9,000.00		SNYDER & ASSOCIATES INC	DELAWARE STREET EXTENSION	11,862.68
GREGG YOUNG	P151 WINDSHIELD WASHER PUMP	15.80		STATE LIBRARY OF IOWA	CAT EXPRESS RECORDS	5,600.00
HAWKEYE TRUCK EQUIPMENT	PLOW PARTS	456.29		STRATUS BUILDING SOLUTIONS	CLEANING SERVICES	1,196.00
HEARTLAND AREA EDUCATION AGENCY	CYBERSECURITY	4,030.32		THE SHREDDER	CH RECORDS RETENTION SHRED	372.00
HEDBERG AND SON ROOFING INC	PS ROOF REPAIR	840.00		TITAN MACHINERY	TRUCK PARTS	150.60
HOTSY CLEANING SYSTEMS	HOTSY SERVICE & REPAIR	925.41		TRI-CITY ELECTRIC COMPANY OF IOWA	SALLY PORT DOOR ACCESS REPAIR	467.58
INDEPENDENT SALT COMPANY	ROAD SALT	24,661.15		UPH ST. LUKE'S DRUG AND ALCOHOL TESTING	DOT SCREENINGS	42.00
INGRAM LIBRARY SERVICES LLC	BOOK	1,140.54		JUDITH POULSEN	UTILITY DEPOSIT REFUND	12.71
IOWA COMMUNICATIONS NETWORK	INTERNET SERVICE	1,128.00		SHERI AMODEO	UTILITY DEPOSIT REFUND	7.51
IOWA DEPARTMENT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	1,542.97		VEENSTRA & KIMM INC.	OER - SUNSET ESTATES PLAT 6	57,056.46
IOWA LAW ENFORCEMENT ACADEMY	MMPI - DYE	175.00		WAUKEE POLICE DEPARTMENT	ACTIVE 911 - VOICE	35.67
IOWA LEAGUE OF CITIES	GOVINVEST COMPENSATION MODULE - ANNUAL SUBSCRIPTION	3,500.00		WHKS	LEGACY AREA STREET MAINTENANCE	20,540.23
IOWA ONE CALL	LOCATE SERVICES	951.40			**TOTAL**	**$428,604.37**

Consideration of a Resolution approving a 28E Agreement between the City of Norwalk, the City of Des Moines, and Warren County, for the SW 28th Street Public Maintenance Project.

Kelly Cortum - 9047 SW 28th St - He owns 10 acres of open ground with no house on property. The proposed chip seal will limit his ability to use the road.

Jill Kessel - 2790 Acorn St - Resident has been asking Des Moines for years to repair the road.

Motion by Kuhl, seconded by Brown to approve **Resolution 26189** approving a 28E agreement between the City of Norwalk, the City of Des Moines, and Warren County, for the SW 28th Street Public Maintenance Project, carried unanimously, RC.

Motion by Boergan, seconded by Kuhl to pass the first reading of an Ordinance amending Chapter 66 of the Norwalk Code to Establish a Vehicle Weight Restriction on SW 28th Street. Motion carried on a roll call vote. Ayes: Boerjan, Brown, Kuhl. Nays: Meinecke, Porter.

Motion by Brown, seconded by Kuhl to approve **Resolution 26190** initiating a Zoning Ordinance Amendment, referring the proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding a Proposed Amendment to establish a "Showroom Retail" Use Classification within the C-2 Community Commercial Zoning District, carried unanimously, RC.

Motion by Meinecke, seconded by Porter to approve **Resolution 26191** initiating rezoning, referring the rezoning proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding the proposed Zoning Amendment to establish regulations on 3.5 acres of Hughes Century Crossing PUD Land Use Parcel E, carried unanimously, RC.

Motion by Kuhl, seconded by Meinecke to approve **Resolution 26192** initiating a Zoning Ordinance Amendment, referring the proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding a Proposed Amendment to Chapter 175H regarding Sign Regulations. carried unanimously, RC.

Motion by Kuhl, seconded by Meinecke to approve **Resolution 26193** accepting Infrastructure and Approving the Final Plat of Saddle Ridge Plat 2, carried unanimously, RC.

Motion by Boerjan, seconded by Brown to pass the first reading of an Ordinance amending the Norwalk Code to amend Section 55.19 concerning animals; Section 46.01 concerning tobacco and nicotine products; Section 92.11 concerning utility bill adjustments; Section 135.10 concerning maintenance of parking or terrace; Section 62.09 concerning trial regulations; Section 62.10 concerning electronic communication devices while driving; Sections 63.02 and 63.04 concerning speed limits; Section 55.17 concerning chicken licensing; and Section 135.15 concerning privately owned improvements within the public right-of-way, carried unanimously, RC.

Motion by Kuhl, seconded by Porter to pass the second reading of an Ordinance amending the Norwalk Zoning Ordinance regarding the Reconstruction of Nonconforming Structures on Residential Lots, carried unanimously, RC.

Consideration of the final reading of an Ordinance amending Chapter 76 of the Norwalk Municipal Code regarding Bicycle Regulation to update the ordinance to include the Regulation of Personal Transportation Devices

Richard Glade, 612 Sawgrass spoke regarding the age limit. He believes it should be older than 12 years of age.

Motion by Meinecke, seconded by Brown to pass the final reading of **Ordinance 26-12** amending Chapter 76 of the Norwalk Municipal Code regarding Bicycle Regulation to update the ordinance to include the Regulation of Personal Transportation Devices, carried unanimously, RC.

Future Agenda Items

Council Inquires and Staff Updates

Closed Session pursuant to Iowa Code 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its

disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Mayor Phillips asked City Attorney Jim Dougherty if this was a valid reason to enter into closed session. Jim Dougherty indicated it was a valid reason.

Motion by Brown, seconded by Boerjan to enter closed session at 7:37 pm pursuant to Iowa Code Chapter 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation carried unanimously, RC.

Motion by Brown, seconded by Boerjan to adjourn closed session at 7:54 pm, carried unanimously, RC.

Motion by Kuhl, seconded by Meinecke to adjourn at 7:55 p.m., carried unanimously, voice vote.

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Tom Phillips, Mayor Lindsey Offenburger, City Clerk