MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING ON SEPTEMBER 3, 2026

(Minutes to be approved at the September 17th, 2026 meeting)

This meeting of the City of Norwalk City Council, on September 3, 2026 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Phillips called the City Council meeting to order at 6:01 p.m. Present at roll call: Andy Boerjan, George Meinecke, and Kelsey Porter. Absent: Jason Brown and Ed Kuhl. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jim Dougherty, City Attorney; Lindsey Offenburger, Director of Internal Operations/City Clerk; Holly Johanson, Deputy City Clerk; Jean Strable, Library Director; Carissa Williams, Parks & Recreation Director; Hollie Zajicek, Economic Development Director (via Zoom); Greg Staples, Police Chief; Tony Bellizzi, City Engineer; Jeremy Cross, Fire Marshal; Wayne Schwartz, Public Works Director; Kerri Keyte, Human Resources Director; and Luke Parris, Community Development Director.

Pledge of Allegiance

Motion by Meinecke, seconded by Boerjan, to approve the agenda as amended by moving Item 6e (Resolution approving emergency plumbing repairs at the City State Bank Norwalk Fieldhouse) from consent agenda to the regular agenda, carried unanimously, voice vote.

Welcome of Guests and Public Comment

Consent Agenda

Motion by Boerjan, seconded by Porter, to approve the consent agenda which included: August 20, 2026 Minutes of the Regular City Council Meeting; **Resolution 26200** approving an Agreement with I-80 Concrete for the Shady Lane Drive and Rolling Hills Drive Street Patching Maintenance Project; **Resolution 26201** to approve Pay Estimate No. 1 to Steele Excavating for the 2026 Founders Water Main Replacement Project; **Resolution 26203** appointing

Johnathon Sanchez to the Norwalk Stormwater Advisory Committee; **Resolution 26204** approving a Community Services Funding Agreement between the City of Norwalk and the Norwalk Lions Club; and Expenditures, carried unanimously, RC.

Payee	Description	Amount		Payee	Description	Amount
911 CUSTOMS	BADGE SLAGLE	344.00		PYE-BARKER FIRE & SAFETY LLC	ANNUAL FIRE ALARM MONITORING	1200.00
ACCESS TECHNOLOGIES INC	FAX PLAN	52.99		RADAR ROAD TEC	RADAR CERTIFICATIONS	630.00
AHLERS & COONEY, P.C.	LEGAL FEES-HR MATTERS	112.50		RJTHOMAS MFG CO.	MEMORIAL BENCH BROWNIE PARK	1561.00
AMERICAN TEST CENTER	BUCKET TRUCK TEST/OVERHEAD LIFT TEST	875.00		SECTOR LLC	CLOUD STORAGE-PD	17976.00
BLACKSTONE AUDIO INC	AUDIOBOOKS	125.59		SHERWIN WILLIAMS	STREET PAINT MACHINE	12499.71
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	1163.45		SNYDER & ASSOCIATES INC	BEARDSLEY WIDENING-LAKEWOOD SCHOOL PROJECT	55186.28
BOWEN DESIGN LLC	2026 FALL SOCCER AND FALL FLAG FOOTBALL TSHIRTS	2251.20		STRATUS BUILDING SOLUTIONS	CLEANING SERVICES	1196.00
C3 ELECTRIC	CONCESSIONS ELECTRICAL	5295.00		STRYKER SALES LLC	LUCAS	18301.37
CAPITAL SANITARY SUPPLIES	PW CUSTODIAL SUPPLIES	348.22		THE SHREDDER	PS SHREDDING	72.00
CINTAS	SUMMER FLOOR MATS AT FIELDHOUSE	161.84		TINYMOBILEROBOTS US LLC	TINY MOBILE ROBOT FIELD PAINTER	39695.00
CITY SUPPLY CORPORATION	TOILET REPAIR	478.40		TRANE U.S. INC	HVAC REPAIR	1205.00
COMPASS BUSINESS SOLUTION	DISCONNECT NOTICES	639.29		UNITYPOINT HEALTH AT WORK	HEP B VACCINE FOR EMPLOYEE	109.00
DEJAH ROMAN	PRESENTER FEE	80.00		ANTHONY ZWICK	UTILITY DEPOSIT REFUND	56.00

EMC INSURANCE COMPANIES	FY27 INSURANCE PREMIUMS	4254.00		BRIAN WARREN	UTILITY DEPOSIT REFUND	15.10
FELD FIRE	UTV SKID	9050.00		LOUIS ATEM	UTILITY DEPOSIT REFUND	14.32
FIRST RESPONDER SUPPLY LLC	UNIFORMS - HALLER AND SLAGLE	60.00		RACHEL BLACK	UTILITY DEPOSIT REFUND	2.11
GALLS LLC	UNIFORMS - PALMER	307.45		ROBERT HASKELL	UTILITY DEPOSIT REFUND	100.00
GOPHER SPORT	1/2 GRADE FOOTBALLS	1147.54		TREVOR MARTIN	UTILITY DEPOSIT REFUND	24.24
HAWKEYE TRUCK EQUIPMENT	PLOW TRUCK	165302.87		WILLIAM LARSON	UTILITY DEPOSIT REFUND	84.10
ICON	FY27 ICON WATER TRAILS	5000.00		CHAD RURODEN	UTILITY REFUND	47.01
INGRAM LIBRARY SERVICES LLC	BOOKS	1260.66		GENESIS HOMES INC	UTILITY REFUND	786.76
IOWA CONTRACTING	CHERRY STREET DOOR THRESHOLDS	10100.00		GREENLAND HOMES IA	UTILITY REFUND	18.45
IOWA PRISON INDUSTRIES	NO PARKING SIGNS	93.00		HUGHES TOWNHOMES LLC	UTILITY REFUND	68.35
JAMES OIL COMPANY LLC	DIESEL	12795.49		KRM DEVELOPMENT LLC	UTILITY REFUND	2789.31
LOGAN CONTRACTORS SUPPLY	POT HOLE MACHINE SUPPLIES	816.71		MD EGGERS CONSTRUCTION	UTILITY REFUND	36.34
MACQUEEN EQUIPMENT LLC	4 HOODS	519.42		MICHAEL & CHRIS FOSS	UTILITY REFUND	47.00
MECHANICAL SALES IOWA INC	PUBLIC SAFETY HVAC REPAIR	519.00		RM MADDEN CONSTRUCTION	UTILITY REFUND	190.71
METRO WASTE AUTHORITY	MONTHLY CURB IT FEE	95044.88		ROBERT HASKELL	UTILITY REFUND	3.90
MICROMARKETING ASSOCIATES	AUDIOBOOKS	235.88		SANDRA SPAIN	UTILITY REFUND	9.31
MIDAMERICAN ENERGY	2626 NORTH AVE - BLDG SOUTH	6682.21		VEENSTRA & KIMM INC.	OER - ROSEWOOD ESTATES PLAT 1	79972.83

MUNICIPAL SUPPLY	METER PARTS	496.25		WARREN COUNTY FIRE/EMS ASSOCIATION	ASSOCIATION DUES	35.00
NIPPON SANSO MATHESON INC	OXYGEN BOTTLE RENTAL	67.35		WHKS	2026 STREET REHAB PROJECT	11383.85
NORTH WARREN TOWN & COUNT	PUBLICATIONS	320.52		ZIMCO SUPPLY CO	PALLET OF CHALK - BB/SB	560.00
NORWALK READY-MIXED CONCR	CONCRETE - STORM	14019.00		Grand totals:		585,895.76

Motion by Meinecke, seconded by Boerjan to approve **Resolution 26202** as amended by changing Resolution to state "Not to exceed $25,000", approving emergency plumbing repairs at the City State Bank Norwalk Fieldhouse, carried unanimously, RC.

Public Hearing regarding a Proposed Amendment to the Norwalk Code of Ordinances by adding and enacting a new section to Chapter 104 to establish the Dunn Trunk Sewer Service Area Benefited Sewer District and to adopt connection fees therein

Mayor Phillips opened the public hearing at 6:09 p.m. Tony Bellizzi presented the amendment. Lindsey Offenburger reported receiving no oral or written comments.

Mayor Phillips closed the public hearing at 6:14 p.m.

Motion by Porter, seconded by Boerjan to amend the First Reading of an Ordinance adding and enacting a new section to Chapter 104 to establish the Dunn Trunk Sewer Area Benefited Sewer District and to adopt connection fees therein to change incremental fee increases to $150 per year, carried unanimously, RC.

Motion by Meinecke, seconded by Boerjan to pass the First Reading of the amended Ordinance adding and enacting a new section to Chapter 104 to establish the Dunn Trunk Sewer Area Benefited Sewer District and to adopt connection fees therein, carried unanimously, RC.

Public Hearing regarding a Proposed Amendment to establish a "Showroom Retail" Use Classification within the C-2 Community Commercial Zoning District.

Mayor Phillips opened the public hearing at 6:17 p.m. Luke Parris presented the amendment. Lindsey Offenburger reported receiving no oral or written comments.

Mayor Phillips closed the public hearing at 6:38 p.m.

Motion by Porter, seconded by Boerjan to pass the First Reading of an Ordinance amending the Official Zoning Map of the City of Norwalk, Iowa by amending Chapter 175A (General Provisions) and Chapter 175B (District Regulations) regarding Showroom Retail and E-Commerce Fulfillment Uses, carried unanimously, RC.

Public Hearing regarding the Proposed Zoning Amendment to establish regulations on 3.5 acres of Hughes Century Crossing PUD Land Use Parcel E.

Mayor Phillips opened the public hearing at 6:47 p.m. Luke Parris presented the amendment. Lindsey Offenburger reported receiving no oral or written comments.

Mayor Phillips closed the public hearing at 6:48 p.m.

Motion by Meinecke, seconded by Boerjan to pass the First Reading of an Ordinance amending the Official Zoning Map of the City of Norwalk, Iowa by amending the Hughes Century Crossing Planned Unit Development Land Use Parcel E allowing 3.5 acres north of 1601 Chatham Avenue those uses as allowed as permitted in the R-3 District, carried unanimously, RC.

Motion by Meinecke, seconded by Porter to approve **Resolution 26205** accepting infrastructure and approving the Final Plat of Holland Pointe Plat 5, carried unanimously, RC.

Motion by Boerjan, seconded by Meinecke to approve **Resolution 26206** initiating a zoning amendment, referring the proposal to the Norwalk Planning &

Zoning Commission and setting a Public Hearing regarding the proposal to amend the R-1 District to add Apiculture (bee keeping) as an Accessory Use, carried unanimously, RC.

Motion by Meinecke, seconded by Porter to approve **Resolution 26207** initiating a zoning amendment, referring the proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding the proposal to correct the Zoning Ordinance to properly classify Tattoo Studios in the C-2 Zoning District, carried unanimously, RC.

Motion by Meinecke, seconded by Boerjan to approve **Resolution 26208** approving a Site Plan Amendment for Shadow Creek Estates Townhomes Plat 4, carried unanimously, RC.

Motion by Boerjan, seconded by Meinecke to pass the Final Reading of **Ordinance 26-14** amending Chapter 66 of the Norwalk Code to Establish a Vehicle Weight Restriction on SW 28th Street, carried unanimously, RC.

Motion by Meinecke, seconded by Porter to pass the Final Reading of **Ordinance 26-15** amending the Norwalk Code Section 55.19 - animals; Section 46.01 - tobacco and nicotine products; Section 92.11 - utility bill adjustments; Section 135.10 - maintenance of parking or terrace; Section 62.09 - trail regulations; Section 62.10 - electronic communication devices while driving; Section 63.02 and Section 63.04 - speed limits; Section 55.17 - chicken licensing; and Section 135.15 - privately owned improvements within the public right-of-way, carried unanimously, RC.

Future Agenda Items

Motion by Boerjan, seconded by Meinecke to review district annual increase fee schedules for water and sewer connection fees, carried unanimously, RC.

Motion by Porter, seconded by Boerjan to add a discussion item to review the comprehensive plan/land use plan as it pertains to townhomes, carried unanimously, RC.

Council Inquires and Staff Updates

Motion by Boerjan, seconded by Porter to adjourn at 7:11 p.m., carried unanimously, voice vote.

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Tom Phillips, Mayor Lindsey Offenburger, City Clerk