MINUTES OF THE REGULAR COUNCIL MEETING
August 3, 2026

CALL TO ORDER & ROLL CALL: Mayor Cavanaugh called the meeting to order at 6:00 p.m. in the Clarion Room of the Security Bank Building, 1102 Willis Avenue, Perry, Iowa. This meeting was also held electronically via a Zoom virtual meeting, meeting ID 851 2922 0374. This meeting was recorded, and public access to the virtual meeting was obtainable through a request to City Hall. The Mayor provided a reminder of City of Perry Staff Core Values: Strong Work Ethic, Problem Solving, Community-Oriented, Shows Professionalism and Integrity, Team Player, Accountable, and Good Steward.

Council members present were: Shelly, Mahler, Wolling, Klein, Andorf
Absent: None
A quorum was present to conduct business.

Staff members present:
City Clerk, Elizabeth Hix
Finance Officer, Susie Moorhead
City Administrator, Sven Peterson
City Attorney, DuWayne Dalen and Alternate, Nick Spellman
Library Director, Misty Von Behren
Police Chief, Jim Archer
Public Works Director, Josh Wuebker
Bolton & Menk Engineers, Jacob Ahrens

Motion Wolling Second Andorf to approve the meeting agenda. MCU

CONSENT AGENDA: All items under the consent agenda are considered to be routine by the City Council and will be enacted by one motion with no separate discussion of these items.

Motion Klein Second Wolling to approve the following:

Minutes of the July 20, 2026, Regular City Council Meeting.
Payments for Contract Services:

Bolton & Menk	Sanitary Flow Monitoring	$4,942.36
Bolton & Menk	Planning and Engagement Services	$2,989.00
Bolton & Menk	Downtown Improvements Phase I	$49,116.00
Bolton & Menk	RISE/Soumas Ave Extension	$41,132.00
	Total Contract Services Payments	**$98,179.36**

Claims Register & Financials: $549,496.32

Vendor Name/Invoice Count	***Description***	***Vendor Total***
ACCO UNLIMITED / 1	CHEMICALS	$ 632.80
AGSOURCE COOPERATIVE SERVICES / 1	TESTING SERVICES	$ 262.35
AIDAN CARLSON / 1	CONTRACT EMPLOYEE	$ 425.00

ALEX LOTT / 1	REIMBURSEMENT	$	75.47
ALLIANT ENERGY - IP&L / 7	UTILITIES	$	1,419.80
AMAZON BUSINESS / 8	SERVICE ITEMS/SUPPLIES/TOOLS	$	435.21
ARCHANGEL DEVICE LLC / 1	REFLECTOR	$	49.98
AUTO PARTS OF PERRY / 8	SERVICE ITEMS/SUPPLIES/REPAIRS	$	756.57
AVFUEL CORPORATION / 1	JET A - 7,935 GALLONS	$	36,530.41
BEST PORTABLE TOILETS / 1	PATTEE PARK/SOCCER FIELD RENTALS	$	133.00
BOILER & PRESSURE VESSEL INSP / 1	BOILER INSPECTION HP	$	80.00
BOLTON & MENK INC / 4	ENGINEERING	$	98,179.36
BOMGAARS / 1	SUPPLIES	$	76.93
CAPITAL CITY EQUIPMENT CO / 1	FILTERS	$	447.78
CITY OF PERRY / 2	EQUIPMENT W/H ADMIN W/H Pay Period: 07/07 07/21	$	121.25
Cloud Defensive LLC / 1	EQUIPMENT	$	3,542.99
COLIN'S PEST CONTROL / 2	PEST CONTROL	$	500.00
COLLECTION SERVICES CENTE / 1	Child Support W/H Pay Period: 07/21/2026	$	378.45
COLONIAL LIFE / 3	COLONIAL W/H Pay Period: 07/07 07/21	$	595.42
CONCRETE TECHNOLOGIES / 1	PAY APP 3 - PARALLEL TAXIWAY RECONSTRUCTION	$	107,656.27
CONWAY SHIELD / 1	HELMET SHIELDS	$	249.00
DALLAS COUNTY HOSPITAL / 1	RANDOM DRUG SCRENNINGS	$	55.00
DANIELS FILTER SERVICE IN / 8	FILTERS	$	1,202.13
DEBORAH K. MILLER / 2	HIIIT 04/2-0 4/30 - 06/01-06/30	$	460.00
DREES HEATING AND PLUMBIN / 3	HVAC SERVICES	$	2,712.36
ELLIOTT EQUIPMENT COMPANY / 1	NEW CARTS	$	14,929.00
FAREWAY / 1	SUPPLIES	$	56.92
FBI-LEEDA INC / 1	TRAINING	$	795.00
FELD EQUIPEMENT / 1	EQUIPMENT	$	124.41
FIRST RESPONDER SUPPLY, LLC / 2	SUPPLIES	$	1,854.15
FREEDOM FIRST AID AND SAF / 1	FIRST AID ITEMS	$	83.50
GALLS LLC / 4	NEW HIRE/CLOTHING ALLOWANCE	$	570.31
GLOBE LIFE / 2	Globe W/H Pay Period: 07/07/ 07/21	$	2,742.40
GRAINGER / 6	SERVICE ITMES/SUPPLIES	$	1,942.81
GREATER DES MOINES PARTNERSHI / 1	INVESTOR COMMITMENT	$	4,200.00
HARLAND HARDWARE / 13	SUPPLIES	$	1,242.88
HEALTH PARTNERS / 3	HEALTH INSURANCE Pay Period: 07/07 07/21	$	78,643.64
HILLYARD INC / 4	SUPPLIES	$	5,934.44
HOTSY CLEANING SYSTEMS / 1	SUPPLIES	$	490.00
HY VEE ACCOUNTS RECEIVABL / 2	SUPPLIES	$	37.94
IMWCA / 3	WORK COMP PREMIUM	$	22,043.00
IOWA DEPT OF REVENUE / 1	JUNE 2026 SALES TAX	$	2,831.36
IOWA ONE CALL / 1	EMAILS - JUNE	$	116.10
IOWA PLAINS SIGNING, INC / 1	PAINTED PAVEMENT MARKING	$	6,500.00
K & M TIRES / 1	TIRES	$	529.68
KAYLA ROTHMEYER / 1	REFUND	$	7.48

KIEFER AQUATICS / 1	SUPPLIES	$	282.01
LINDA BEELER / 1	CONTRACT EMPLOYEE	$	300.00
LYNCH DALLAS P.C. / 1	LEGAL FEES JUNE/JULY 2026	$	629.73
MAINSTAY SYSTEMS INC / 1	SOFTWARE MS 365 E3	$	4,482.00
MC CREARY COMMUNITY CENTE / 1	Rec Dues W/H Pay Period: 07/21/2026	$	3.23
MEDIACOM / 2	PHONE/INTERNET/TV SERVICES	$	922.26
MENARDS / 1	SUPPLIES	$	64.88
MIDAMERICAN ENERGY / 2	UTILITIES	$	153.93
MIRACLE RECREATION / 1	SWING REPLACEMENTS	$	755.55
MOMAR / 2	HP - SUPPLIES	$	1,213.39
OVERDRIVE / 1	SUPPLIES	$	2,572.44
PERRY COMMUNITY SCHOOLS / 1	2026 SUMMER SWIM BUS	$	251.25
PERRY WATER DEPARTMENT / 1	BILLINGS FOR JULY	$	2,475.58
PETERS SERVICE CENTER / 2	TRUCK REPAIRS	$	1,552.62
PRINCIPAL LIFE INSURANCE / 5	DENTAL/VISION INSURANCE Pay Period: 07/07 07/21	$	5,798.89
PRINCIPAL MUTUAL LIFE / 1	POLICE TRUST Pay Period: 07/21/2026	$	5,840.23
PROGRESSIVE FOUNDRY / 1	2ND QTR FRANCHISE FEES - APRIL-JUN	$	19,799.46
REGION XII COUNCIL OF GOV / 1	FY2027 ASSOCIATE MEMBER DUES	$	9,000.00
SAFELITE FULFILLMENT, INC / 1	WINDSHIELD FOR 221	$	445.25
SAM'S CLUB DIRECT / 2	SUPPLIES	$	498.24
SCOTT'S AUTO GLASS / 1	WINDSHIELD REPAIR	$	680.00
STAPLES BUSINESS CREDIT / 3	OFFICE SUPPLIES	$	178.92
STERICYCLE INC / 1	BIOHAZARD	$	258.54
TARGETSOLUTIONS LEARING, LLC / 1	TESTING SERVICES	$	3,150.00
TASC - CLIENT INVOICES / 2	TASC ADMIN/CARD FEES SEPTEMBER 2026 W/H 07/21	$	2,181.47
USA BLUE BOOK / 1	LAB SUPPLIES	$	217.71
VAN-WALL EQUIPMENT / 7	EQUIPMENT/REPAIRS/SERVICE ITEMS	$	38,757.49
VERIZON WIRELESS / 2	DATA/PHONE PLANS	$	945.36
VESTIS / 2	MAT/RAG SERVICES	$	212.94
WELLS FARGO BANK/ T-TAX / 1	EFTPS Pay Period: 07/21/2026	$	32,616.75
WELLS FARGO BUSINESS CARD / 23	CITY CREDIT CARD CHARGES	$	7,408.34
WILCOX PRINTING AND PUBLI / 1	VEHICLE RELEASE FORM	$	114.96
ZIEGLER / 1	GENERATOR SERVICE - DEWEY	$	3,080.35
	TOTAL CHECKS	**$**	**549,496.32**

Licenses and Permits: None

MCU

CITY ADMINISTRATOR'S REPORT: City Administrator, Sven Peterson, stated that both the Soumas Avenue and Downtown projects were on agenda and would be discussed later in the meeting. Sven provided an update regarding HIRTA, stating that a list of questions had been sent that included inquiries into their budget and funding between counties and communities. It was noted that their Executive Director was out of the office, and once answers were provided, they would move forward with setting up a meeting to discuss further. Sven also stated that a shutdown would be happening for

the runway at the Airport while construction moved close to the runway area, adding that once this work was completed, there wouldn't be much more disruption. Councilmember Shelly inquired about the questions sent to HIRTA, and Sven stated that the questions revolved around operational matters and funding structures, specifically how discussions are made for counties versus cities. Councilmember Shelly inquired about the parking arrangements for HIRTA's vehicles; it was stated that they parked in a private parking lot, and their agreement would be directly with the private owner.

MAYOR/COUNCIL COMMENTS: Mayor Cavanaugh thanked Lynsi Pasutti, Misty Von Behren and all the volunteers for a great job with the RAGBRAI event. The Mayor also mentioned the recent Block Party event and Hometown Heritage's presentation on the documentary about Center Street in Downtown Des Moines. Councilmember Wolling and Andorf also spoke on the RAGBRAI event, stating comments of participants who were amazed, pleased and impressed with the event.

OPEN FORUM: Speakers were asked to step up to the microphone and state their name and address for the record. Individuals speaking were given three (3) minutes to address the Council.

Janie Pennington, 2023 Willis Ave: Spoke on the recently approved 28E Agreement regarding license plate readers and provided and reviewed a handout that included listings of active lawsuits, along with local protections that should be adopted before moving forward with installation.

Police Chief Archer: Chief Archer provided an update on the K9 Officer interviews stating that Officer Perez had been selected and was on his first day of training, which would last roughly 10 weeks. Chief Archer also stated that the grant for the K9 dog had been awarded and would be received in January. Additional updates pertaining to the program were discussed, including fundraising to offset operational expenses and equipment. Councilmember Shelly inquired about veterinary billing and the need for insurance; Chief Archer stated a local vet had already offered to provide healthcare at cost. Councilmember Shelly also inquired about breeding the K9 dog, and it was stated that the dog would not be bred.

Lynsi Pasutti, Executive Director, Chamber of Commerce: Lynsi stated that she wanted to echo the comments made regarding the RAGBRAI event and thanked those on the planning committee, as well as the various departments that made sure it was a success. Lynsi noted that there would be a recap meeting with RAGBRAI staff on Tuesday, August 25th, at 6:30 p.m., and that she would be sending out invitations soon.

OLD BUSINESS:

Approval of Pay Application #01 for Soumas Avenue Improvements: Motion Andorf Second Mahler approving Pay Application #01 in the amount of $209,897.06 to McAninch Corporation. Pay Application #01 covers mobilization and completed primary grading of all areas outside of the existing roadway. All documents were reviewed and signed by the project manager, who recommended approval. MCU

Approval of Pay Application #08 for the Downtown Improvements Phase I Project: Motion Wolling Second Klein approving Pay Application #08 in the amount of $241,225.52 to TK Concrete, Inc. Pay Application #08 was for completed installation of utilities through the intersection of 2nd Street and Warford Avenue. The focus will next be on electrical installation and paving between 1st Ave and 2nd Street. All documents were reviewed and signed by the engineer, who recommended approval. MCU

Change Order #01 for the Downtown Improvements Phase I Project: Motion Shelly Second Klein approving Change Order #01 for the Downtown Improvements Phase I Project in the amount of $700. Change Order #01 was for drain curb stops associated with the two drinking fountains scheduled for installation. This addition will make winterization of the drinking fountains more efficient long-term. MCU

NEW BUSINESS:

Resolution Approving the Implementation for a New Hire Pre-Employment Screening Process: Motion Wolling Second Mahler approving the implementation of a new hire pre-employment screening process. The Safety Committee, along with TrueNorth, has been working on implementing a new hire pre-employment screening process to be conducted at Dallas County Hospital. Following acceptance of a position, new hires will complete a pre-employment medical history questionnaire, physical examination and drug screening. Such pre-employment screening is needed to mitigate future liability issues and ensure hires are able to fulfill job requirements. This resolution approves the implementation of the process and authorizes questionnaire, exam, and screening for all new hires. Legal counsel reviewed documents, including the medical history questionnaire and the process overview. MCU

ADJOURNMENT: With no further business to conduct, Mayor Cavanaugh adjourned the meeting at 6:30 p.m.

_____
Dirk Cavanaugh, Mayor

Attest:

_____
Elizabeth Hix, City Clerk

Clerk's Certification

Date Published: August 13, 2026

Certified By: _____
Elizabeth Hix, City Clerk