MEETING MINUTES
City of Polk City
Work Session

5:00 p.m., October 12, 2026
City Hall Council Chambers

A City Council Work Session was held on October 12, 2026, at 5:00 p.m. at the City Hall Council Chambers in Polk City, Iowa. Mayor Karsjen and City Council Members, Jeff Savage, Dave Dvorak, James Hill, and Nick Otis were present and Rob Sarchet attended virtually.

Minutes

Highway 415 & 44th Concept Study presentation & Corridor Study and Town Square Master Plan update

City Engineer Thornburgh provided an update on the Iowa 415 Concept Study, noting that multiple roadway access alternatives are being evaluated in coordination with the Iowa DOT, Polk County, Ankeny, Polk City, and the developer. A preferred concept is expected to be selected following additional interagency review.

Tim West of Snyder & Associates presented the draft Town Square Master Plan, which includes concepts for improved pedestrian access, additional parking, expanded gathering spaces, playground improvements, restroom facilities, and enhanced event amenities.

Council discussed balancing future improvements with preservation of the Town Square's historic character. Members generally supported enhancements to accessibility, safety, and community gathering spaces while emphasizing the importance of maintaining open green space and protecting historic features. Discussion also included potential locations for future amenities and the value of obtaining public and historical society input as the plan advances.

Parks and Recreation Director Thraen noted that existing historical features should be preserved while exploring recreational improvements that better meet community needs. He stated the conceptual plan provides a strong foundation for future refinement.

Adjournment

Motion was made by Otis and seconded by Dvorak to adjourn at 5:52 p.m.
Motion carried unanimously.

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Steve Karsjen, Mayor

Attest

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Susan Lawton, City Clerk