MINUTES
City Council Meeting
Council Chambers - 3600 86th St.
5:30 P.M. - Tuesday, July 7, 2026

3600 86th Street Urbandale, IA 50322
515.278.3900 I Urbandale.org

1. OPENING

The Urbandale City Council met in regular session on Tuesday, July 7, 2026, beginning at 5:30 P.M., in the Council Chambers - 3600 86th St., with Mayor Robert D. Andeweg presiding.

Answering roll call were the following Members:
Councilmember Patricia Boddy
Councilmember Joe Cacciatore
Councilmember Bridget Carberry Montgomery
Councilmember Amy Croll
Councilmember Blake Rozendaal

Also present were:
Mayor Robert Andeweg
City Manager David Jones
Assistant City Manager Curtis Brown
Director of Risk Management/Support Services John Konior
Finance Director Nicci Lamb
Director of Human Resources Erin Freeman
Director of Engineering & Public Works John Larson
Assistant Director of Engineering Kristin Brostrom
Assistant Director of Community Development Kristi Bales
Director of Parks & Recreation Jan Herke
Chief of Police Rob Johansen
Director of Economic Development Aaron DeJong
Director of Marketing & Communications Derek Zarn
Deputy City Clerk Angela Butler
City Attorney Maria Brownell
Management Analyst Annika Schilke

Mayor Andeweg led the Pledge of Allegiance and recited the Civility statement.

2. APPROVE AGENDA

Motion by Councilmember Rozendaal, second by Councilmember Cacciatore to approve the July 7, 2026, agenda.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal

Carried 5-0

3. PRESENTATIONS

3.1 Proclamation - 2026 Parks and Recreation Month

4. PUBLIC FORUM

There were no public comments.

5. ADOPTION OF MINUTES

5.1 City Council Meeting Minutes - June 16, 2026

Motion by Councilmember Rozendaal, second by Councilmember Cacciatore to approve the June 16, 2026, City Council meeting minutes.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

5.2 City Council Work Session Minutes - June 16, 2026

Motion by Councilmember Rozendaal, second by Councilmember Cacciatore to approve the June 16, 2026 City Council work session minutes.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

5.3 Special City Council Meeting Minutes - June 22, 2026

Motion by Councilmember Rozendaal, second by Councilmember Cacciatore to approve the June 22, 2026 City Council special session minutes.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

6. CONSENT AGENDA

6.1 Approve Bill Lists - June 18, 2026, June 25, 2026 and July 2, 2026

6.2 Approve Business Licenses

6.3 Approve Second Reading - Ordinance 2026-25: "ESA Hotel" PUD Master Plan Modification

6.4 Approve Resolution 182-2026: Final Acceptance - Lions Park Improvements Phase 3 Sitework

6.5 Approve Resolution 192-2026: Final Acceptance - Library Chiller Project

6.6 Approve Resolution 193-2026: Final Acceptance - 114th Street PCC Sidewalk Aurora Avenue to Douglas Avenue

6.7 Approve Resolution 206-2026: Storm Sewer and Surface Water Flowage Easement Vacation - "Timberline Village Plat 2", (138th Street and Quail Ridge Drive), Case No. 014-2026-01.07

6.8 Approve Resolution 201-2026: Establish Public Hearing - Amendment No. 3 to the Second Amended and Restated Northwest Market Center Urban Renewal Plan

6.9 Approve Resolution 199-2026: Establish Public Hearing - Community Entrance Signs Phase 5

6.10 Approve Resolution 198-2026: Establish Public Hearing - 2025 Stormwater Project - Bent Creek Park

6.11 Approve Resolution 204-2026: Establish Public Hearing - 142nd Street and Meredith Drive Traffic Signal

6.12 Approve Resolution 181-2026: 28E Agreement - Animal Control Sheltering Services

6.13 Approve Resolution 183-2026: Authorizing execution of a 28E Agreement with the J-Hawk Soccer Club for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.14 Approve Resolution 184-2026: Authorizing execution of a 28E Agreement with the Urbandale Community Action Network for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.15 Approve Resolution 185-2026: Authorizing execution of a 28E Agreement with the Des Moines Children's Museum for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.16 Approve Resolution 186-2026: Authorizing execution of a 28E Agreement with the Urbandale Food Pantry for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.17 Approve Resolution 188-2026: Authorizing execution of a 28E Agreement with the American Legion Post #663 for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.18 Approve Resolution 189-2026: Authorizing execution of a 28E Agreement with the Urbandale Lions Club for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.19 Approve Resolution 191-2026: Authorizing execution of a 28E Agreement with the Urbandale Historical Society for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.20 Approve Resolution 195-2026: Authorizing execution of a 28E Agreement with the Waukee Area Christian Services d/b/a Waypoint Resources for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.21 Approve Resolution 196-2026: Authorizing execution of a 28E Agreement with the Urbandale Girls Recreation Association for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.22 Approve Resolution 197-2026: Authorizing execution of a 28E Agreement with the Urbandale Iowa 4th of July Committee for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.23 Approve Resolution 200-2026: Authorizing execution of a 28E Agreement with the Greater Des Moines Partnership for receipt and public purpose use of Hotel Motel grant funding for FY2026-27.

6.24 Approve Resolution 187-2026: Public Art Commission Agreement - Barrett Boesen Park and Natural Playscape

6.25 Approve Resolution 207-2026: Mayor's Board and Commission Appointments

6.26 Approve Acceptance of Public Improvements

6.27 Approve Public Meeting Notice Posting Locations

6.28 Approve Grant Application Submission - Community Oriented Policing Services (COPS) Hiring Program

6.29 Approve Adoption of the 2026 - 2027 Strategic Plan

6.30 Approve Letter of Support - U.S. Congress Bill S.4505 - Requiring the United States Postal Services to Designate ZIP Codes for Certain Communities

6.31 Receive the Final UpLift - Basic Income Pilot Program Report

6.32 Receive Building Permit Report - June 2026

6.33 Receive Civil Service Commission Minutes - July 2, 2026

6.34 Receive Police Officer Certified List - July 2026

6.35 Receive Planning & Zoning Commission Minutes - June 22, 2026

Mayor Andeweg noted to disregard page three of item 6.7 and refer to the exhibit provided at the dais.

Motion by Councilmember Croll, second by Councilmember Rozendaal to approve Resolution 201-2026 Establish Public Hearing and Consultation Meeting - Amendment No. 3 to the Second Amended and Restated Northwest Market Center Urban Renewal Plan.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

7. PUBLIC HEARINGS

7.1 Public Access Easement Vacation - "Lots 2 and 3, The Square at Day's Run Plat 1", Case No. 014-2026-01.06 (4500-4590 128th Street)

Mayor Andeweg stated that publication to consider the Public Access Easement Vacation - Lots 2 and 3, The Square at Day's Run Plat 1 had been completed as required by State law and asked if there were any objections, written or oral, to the form of the notice. There were none.

Motion by Councilmember Rozendaal, second by Councilmember Croll to open the public hearing.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

Kristi Bales presented information on the proposed Public Access Easement Vacation for Lots 2 and 3 of The Square at Day's Run Plat 1.

Discussion included access to adjoining properties.

Motion by Councilmember Croll, second by Councilmember Cacciatore to close the public hearing.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

Motion by Councilmember Croll, second by Councilmember Cacciatore to approve Resolution 205-2026: Vacating a Public Access Easement for "Lots 2 and 3, The Square at Day's Run Plat 1".

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

Motion by Councilmember Croll, second by Councilmember Cacciatore to approve the First Reading of Ordinance 2026-31: Vacation of a Public Access Easement "Lots 2 and 3, The Square at Day's Run Plat 1".

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

7.2 "Paragon Office Park – Plat 2, Lot 4" Amendment to the Planned Unit Development Master Plan, Case No. 010-2000-02.05.08 (12421 Meredith Drive)

Mayor Andeweg stated that publication to consider the Amendment to the Paragon Office Park Plat 2, Lot 4 PUD Master Plan had been completed as required by State law and asked if there were any objections, written or oral, to the form of the notice. There were none.

Motion by Councilmember Croll, second by Councilmember Rozendaal to open the public hearing.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

Kristi Bales presented information on the proposed Paragon Office Park Plat 2, Lot 4 Amendment to the Planned Unit Development Master Plan.

Discussion included sign code and signage area calculations.

Adam Kaduce, R&R Realty, spoke on behalf of the applicant and expressed appreciation for the collaboration from the city.

Motion by Councilmember Croll, second by Councilmember Carberry Montgomery to close the public hearing.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

Motion by Councilmember Croll, second by Councilmember Rozendaal to approve the amendment to the Planned Unit Development Master Plan in accordance with the Planning and Zoning Commission recommendation.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

8. PLANNING & ZONING ITEMS

8.1 "Enclave Apartments" Site Plan No. 012-2026-04.00 (10841 Douglas Avenue)

Motion by Councilmember Croll, second by Councilmember Carberry Montgomery to approve the "Enclave Apartments" Site Plan No. 012-2026-04.00, subject to conditions.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

9. REGULAR AGENDA ITEMS

9.1 Memorandum of Agreement - 2027 Special Census

Motion by Councilmember Carberry Montgomery, second by Councilmember Rozendaal to approve Resolution 180-2026: Authorizing execution of a Memorandum of Agreement with the US Census Bureau to conduct a partial special census in 2027, at an estimated cost of $734,646; and authorize the Mayor to sign the Agreement.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

9.2 Engineering Services Agreement - Douglas Avenue Traffic Signal Timing Improvements Project

Motion by Councilmember Croll, second by Councilmember Rozendaal to approve Resolution 142-2026: Authorizing execution of an Engineering Services Agreement with HR Green, Inc in an amount not to exceed $73,640.85 for the Douglas Avenue Traffic Signal Timing Improvements Project; and authorize the Mayor to sign the Agreement.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

9.3 28E Agreement - Urbandale Owner-Occupied Repair Program

Motion by Councilmember Croll, second by Councilmember Carberry Montgomery to approve Resolution 190-2026: Authorizing execution of a 28E Agreement with the Mid-Iowa Planning Alliance for Community Development for the Urbandale Owner-Occupied Repair program; and authorize the Mayor to sign the 28E Agreement.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

9.4 Master Services and Purchasing Agreement - Axon Enterprise Inc.

Motion by Councilmember Rozendaal, second by Councilmember Cacciatore to approve Resolution 202-2026: Authorizing execution of a five-year Master Services and Purchasing Agreement with Axon Enterprise Inc. in the amount $260,071.96 for the purchase of 25 Standard Certifications including 25 Taser 10 electronic control devices, 40 add-on certifications, accompanying accessories, evidence library access, instructor certification, and holsters; and authorize the Police Chief to sign the Agreement.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

10. SPECIAL TOPICS INFORMATION AND DISCUSSION

10.1 Downtown Urbandale: Infrastructure

Kristin Brostrom and Aaron DeJong presented infrastructure plans for Downtown Urbandale.

10.2 Municipal Code Chapter 75 Proposed Changes

Chief Johansen presented proposed changes for Chapter 75 - Personal Transportation Devices.

11. CITY MANAGER'S REPORT

12. MAYOR & COUNCIL ITEMS

Reports included: thanks to city staff for the July 4th support; Bravo update; DART update and upcoming new facility tour; request to investigate bringing Bike Rental to Urbandale; Music in the Park; Historical Society Ice Cream Social and honoring retired teachers; appreciation for the 142nd Street and Meredith Traffic Signal and UpLift Book Discussion at UPL.

13. CLOSED SESSION

13.1 Pursuant to Iowa Code §21.5(1)(c) regarding pending litigation.

Motion by Councilmember Croll, second by Councilmember Rozendaal to enter closed session at 7:37 P.M. pursuant to Iowa Code §21.5(1)(c) regarding pending litigation.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

Council returned to open session at 8:15 P.M.

14. RETURN TO OPEN SESSION

14.1 Consideration and possible action on matters discussed with counsel in closed session.

Motion by Councilmember Croll, second by Councilmember Carberry Montgomery to approve the settlement agreement and release as discussed in closed session.

AYES: Boddy, Cacciatore, Carberry Montgomery, Croll, and Rozendaal
Carried 5-0

15. ADJOURNMENT

Mayor Andeweg adjourned the meeting at 8:17 P.M.

Robert D. Andeweg, Mayor

ATTEST:

Angela Butler, Deputy City Clerk

Published: July 17, 2026