WAUKEE CITY COUNCIL MINUTES
WORK SESSION MEETING
May 11, 2026

A. Call to Order – The work session meeting of the Waukee City Council was called to order by Mayor Clarke at 5:32 p.m. at Waukee City Hall, 230 W. Hickman Rd. and electronically via Zoom.

B. Roll Call – The following members were present: Mayor Courtney Clarke; Council Members Kala Anderson, Chris Crone, Rob Grove, Lori Lyon, Anna Bergman Pierce. Absent: None.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Finance Director Rachel Downing, Director of Economic Development Jennifer Brown, Community Development Director Andy Kass, Parks & Recreation Director Matt Jermier, Public Works Director/City Engineer Rudy Koester, Human Resources Director Michelle Lindsay, Technology Services Director Son Le, Director of Marketing & Communications Heather Behrens (electronically), Police Chief Chad McCluskey, City Clerk Rebecca D. Schuett.

C. Agenda Approval – Council Member Grove moved to approve the agenda; seconded by Council Member Crone. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.

D. Work Session:

1) **Walnut Creek Watershed Management Authority update** – Cassie Druhl and Rob Austin, representing the Walnut Creek Watershed Management Authority, presented a shared five-year implementation plan, including overall and community-specific goals.
2) **Personal transportation device ordinance discussion** – Police Chief McCluskey reviewed proposed amendments to the ordinance that was tabled at the May 4, 2026, council meeting. There was much discussion on definitions for electric or motorized devices, as well as "Place of Riding" amendments. Chief McCluskey noted that the proposed amendments may require amendments to other code sections in order to avoid conflicting regulations.
3) **Long-term affordable housing strategy** – Assistant City Administrator Osborne presented a draft policy for affordable housing incentives utilizing LMI funding and density bonuses. He reviewed the policy purpose, goals, eligibility requirements, incentives, and application and review process.
4) **Bluestem Village affordable housing** – Assistant City Administrator Osborne updated council on the project.
5) **Strategic Planning: Comprehensive Grant Strategy/Grant Writing assessment and framework** – City Administrator Deets reviewed key issues, the departments applying for grants, the different types of grants and recommendations moving forward.
6) **Police Service Dog initiative discussion** – Police Chief McCluskey presented plans to implement a K9 program, including timeline and associated costs.
7) **IT update** – Technology Services Director Le reported about use statistics and updates with several software systems, as well as the need for an updated technology master plan.
8) **Beekeeping discussion** – After some discussion, council directed City staff to draft beekeeping regulations.
9) **Central Iowa Water Works update** – Public Works Director/City Engineer Koester reviewed the CIWW operational status update, including nitrate removal, ASR well status, reservoir capacity, and the irrigation reduction/restriction policy.
10) **Public improvement project construction updates** – Public Works Director/City Engineer Koester provided an update on various projects under construction.

E. Council Liaison Reports – Report made by Mayor Clarke.

F. Comments

Council Member Grove moved to adjourn; seconded by Council Member Crone. Ayes: All. Nays: None. Motion carried 5 – 0.
Meeting Adjourned at 8:28 p.m.

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Courtney Clarke, Mayor

Attest:

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Rebecca D. Schuett, City Clerk