WAUKEE CITY COUNCIL MINUTES
WORK SESSION MEETING
July 13, 2026

A. Call to Order – The work session meeting of the Waukee City Council was called to order by Mayor Clarke at 5:31 p.m. at Waukee City Hall, 230 W. Hickman Rd. and electronically via Zoom.

B. Roll Call – The following members were present: Mayor Courtney Clarke; Council Members Kala Anderson, Chris Crone (electronically), Rob Grove, Lori Lyon, Anna Bergman Pierce. Absent: None.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Director Finance Rachel Downing, Director Economic Development Jennifer Brown, Director Community Development Andy Kass, Director Information Technology Son Le, Director Human Resources Michelle Lindsay, Director Marketing & Communications Heather Behrens (electronically), Division Chief of Training/EMS Tony Clemen, Waukee Firefighter/Paramedic and Dallas County Emergency Management Director A.J. Seely, Police Chief Chad McCluskey, City Clerk Rebecca D. Schuett.

C. Agenda Approval – Council Member Pierce moved to approve the agenda; seconded by Council Member Grove. Results of vote: Ayes: Anderson, Crone, Grove, Lyon, Pierce. Nays: None. Motion carried 5 – 0.

D. Work Session:

1) **Emergency Management Plans for major events** – Division Chief of Training/EMS Clemen and Dallas County Emergency Management Director Seely reviewed mayor and council member roles during emergency response and recovery.
2) **Strategic Plan: Property tax legislation overview** – City Administrator Deets presented an SF 2472 analysis and impacts on revenue increase limitations, rollback, use of bonds for indebtedness, general fund reserves, urban renewal/TIF, homestead credits and exemptions, and local government budget statements.
3) **2026 legislative report** – City Administrator Deets highlighted additional bills that impact cities.
4) **Strategic Plan: Technology Master Plan update and governance** – Director Information Technology Le briefly discussed the plan update and next steps for approval.

E. Council Liaison Reports – Reports made by Mayor Clarke; Council Members Pierce, Lyon.

F. Comments

Council Member Lyon moved to adjourn; seconded by Council Member Anderson. Ayes: All. Nays: None. Motion carried 5 – 0.
Meeting Adjourned at 7:17 p.m.

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Courtney Clarke, Mayor

Attest:

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Rebecca D. Schuett, City Clerk