WAUKEE CITY COUNCIL MINUTES
WORK SESSION MEETING
September 1, 2026

A. Call to Order – The work session meeting of the Waukee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukee City Hall, 230 W. Hickman Rd. and electronically via Zoom.

B. Roll Call – The following members were present: Mayor Courtney Clarke; Council Members Kala Anderson (electronically), Chris Crone, Rob Grove, Lori Lyon. Absent: Council Member Anna Bergman Pierce. (Council Member Pierce joined the meeting at 5:33 p.m.; Council Member Crone left the meeting at 6:50 p.m.)

Also in attendance: City Administrator Brad Deets (electronically), Assistant City Administrator Nick Osborne, Director Economic Development Jennifer Brown, Economic Development Coordinator Ella Zaputil, Director Finance Rachel Downing, Director Community Development Andy Kass, Director Marketing & Communications Heather Behrens, Director Information Technology Son Le (electronically), Police Chief Chad McCluskey, City Clerk Rebecca D. Schuett.

C. Agenda Approval – Council Member Crone moved to approve the agenda; seconded by Council Member Grove. Results of vote: Ayes: Anderson, Crone, Grove, Lyon. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1.

D. Work Session:

1) Economic Development Master Plan draft review – (Council Member Pierce joined the meeting at 5:33 p.m.) Fourth Economy consultants Ross Berlin and Phil Myrick presented a draft plan overview, including core plan outcomes; key findings; core action items, including potential incentives; and placemaking plans and districts. (Council Member Crone left the meeting at 6:50 p.m.)

E. Comments

Council Member Lyon moved to adjourn; seconded by Council Member Grove. Ayes: All. Nays: None. Motion carried 4 – 0.
Meeting Adjourned at 7:31 p.m.

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Courtney Clarke, Mayor

Attest:

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Rebecca D. Schuett, City Clerk