Governmental Body: Winterset City Council
Date of Meeting: June 15, 2026
Time of Meeting: 7:00 PM
Place of Meeting: City Hall - 124 W Court Ave

The public is welcome and encouraged to attend this meeting.

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and manner set out. The tentative agenda for said meeting is as follows:

1) **Call to Order**
2) **Pledge of Allegiance**
3) **Roll Call**
4) **Adopt Agenda**
5) **Public Comment**
6) **Consent Agenda**
   a) City Council Meeting minutes from June 1, 2026
   b) Utility Board Meeting minutes from May 18, 2026
   c) Winterset Municipal Utilities Activity Report
   d) Retail Tobacco License Renewal - Caseys Marketing Company Store #1062
   e) Retail Tobacco License Renewal - Caseys Marketing Company Store #1706
   f) Class C Retail Alcohol License Renewal - Haynes Homestead LLC
   g) Utility Bill Adjustment for 230 N 8th Ave
7) **Claims**
   a) Claims in the amount of $945,557.58
8) **Reports from City Boards and Departments**
   a) Madison County Development Group Executive Director Ryan Marquardt
   b) Winterset Airport Board Chairperson Dave LaGrange
   c) Winterset/USW Wastewater Superintendent Nic Smith
   d) Taylor Hopper STRAND, WWTF Update
   e) City Administrators Report
9) **Presentations**
   a) Consideration of Amending Ordinance
10) **Resolutions and Actions**
   a) Resolution No. 2026-29 Resolution Setting Salary Rates For Department Supervisors
   b) Pay App #11 for WWTF
   c) Pay App #5 for 2025 Street Project
11) **Council Considerations, Discussions, and Work Session**
12) **Adjournment**

DATE POSTED: June 11, 2026

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Andrew Barden, City Administrator/City Clerk

The City Council of the City of Winterset, Iowa met on June 15, 2026 in accordance with the above Notice and Call of Public meeting. The meeting was called to order at 7 P.M. by Mayor Leners and recited the pledge of allegiance.

PRESENT: Michael Eller Mike Fletcher, Mary Ann Orr

ABSENT: Michael Cook, Christopher Fairholm

The Mayor asked for a motion to adopt the presented agenda. Addition of Resolution 2026-30, Support of a community event was requested to be added. There being no further additions or deletions to the agenda and no further discussion, Council Member Eller made a motion, seconded by Council Member Orr. On roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried.

Public Comment - Individuals wishing to speak shall sign up prior to the meeting. When called upon please stand and give your address for the record. Each person may speak for up to three minutes. Please professionally and tactfully express your specific concerns and not disrespect individuals.

The Mayor noted that no one had signed up for public comment at this time.

Consent Agenda

City Council Meeting minutes from June 1, 2026
Utility Board Meeting minutes from May 18, 2026
Winterset Municipal Utilities Activity Report
Retail Tobacco License Renewal - Caseys Marketing Company Store #1062
Retail Tobacco License Renewal - Caseys Marketing Company Store #1706
Class C Retail Alcohol License Renewal - Haynes Homestead LLC
Utility Bill Adjustment for 230 N 8th Ave

The Mayor stated that the minutes of the June 1, 2026 City Council meeting were previously distributed to the Council Members for their review. There being no further discussion; a motion was made to approve the Consent Agenda by Council Member Fletcher and seconded by Council Member Eller to approve the minutes as submitted. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Claims

The claims submitted are in the amount of $945,557.58

The Mayor called for a report on the claims. Council Member Orr stated that she reviewed the claims and moved to approve the following list of claims. Council Member Fletcher seconded the motion. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

GENERAL

POLICE:	
911 Custom, supplies	2,508.00
Card Services, notary renewal/postage/gasoline/dog food/dog collar/rifle sling/ annual conference	655.29
CenturyLink, phone service	603.05
Entenmann Rovin Co, badges	545.10
Galls LLC, lock knob lifter	38.66
Iowa Department of Public Safety, quarterly fees	300.00
Logan Camp, lunch reimbursement	21.28
Madison County Treasurer, gasoline	1,630.39
Mediacom, phone/internet service	362.65
Payroll Account, salaries	29,672.85
Payroll Account, salaries	35,378.65
Quality Car Care, oil change/filter	124.60
T-Mobile, phone service	92.80
FIRE:	
CenturyLink, phone service	156.78
Danko Emergency Equipment Co, supplies	5,994.69
Fareway Stores Inc, supplies	163.86
Interstate Battery Center, supplies	104.30
MidAmerican Energy Company, gas service	22.71
Payroll Account, salaries	5,739.00
Unplugged Wireless LLC, base radio	88.00
Waste Management of Iowa, garbage service	28.77
ADMINISTRATION:	
Ahlers & Cooney PC, union contract	317.00
Card Services, nuisance abatement conference	80.00
Farmers & Merchants State Bank, deposit books	67.69
IA Municipalities Workers Comp, work comp premium	11,590.00
Payroll Account, salaries	1,450.00
Payroll Account, salaries	7,225.36
Payroll Account, salaries	7,543.15
Winterset Madisonian, publications	150.91
ANIMAL CONTROL:	
Winterset Veterinary Center, impound fees	95.63
BUILDING INSPECTOR:	
Payroll Account, salaries	3,343.27
Payroll Account, salaries	3,343.27

TREE MAINTENANCE:

Brothers Ace4, LLC, trees	4,000.00

ECON. DEVELOPMENT:

Barbara Bell, master gardeners	54.14
Connie Tadlock, master gardeners	111.29
Sarah Minnich, master gardeners	290.79

GARBAGE FUND

SOLID WASTE/GARBAGE:

Payroll Account, benefits	175.06
Payroll Account, benefits	476.06
Payroll Account, salaries	1,052.81
Payroll Account, salaries	1,088.93
Waste Management of Iowa, garbage service	40,515.24

INTERNAL SERVICE FUND

ADMINISTRATION:

Access Systems Leasing, service contract	171.43
Automated Logic - Chicago, HVAC repairs	980.00
ICAP, insurance	8,620.00
Mariah Bowman, notary setup/notary supplies	132.93
Mediacom, phone/internet service	568.66
Midwest Auto Fire Sprinkler Co, inspection	265.00
MMIT Business Solutions Group, monthly contract/firewall contract	1,823.73
Quill Corporation, floor cleaner/copy paper/coffee	160.16
Waste Management of Iowa, garbage service	29.88

ROAD USE TAX

ROADWAY MAINTENANCE:

Agriland FS Inc, gasoline	2,420.27
CenturyLink, phone service	229.79
Cintas Corporation, first aid supplies	20.33
Farmers Electric Coop Inc, utilities	212.80
Madison Co Health System, collection	43.00
Martin Marietta Aggregates, rock	466.83
MidAmerican Energy Company, gas service	35.36
Payroll Account, salaries	8,432.01
Payroll Account, salaries	9,403.63
Spectrum Paint, supplies	588.39
Waste Management of Iowa, garbage service	116.92

STREET CLEAN:

Payroll Account, salaries	104.96
Payroll Account, salaries	997.12

SNOW REMOVAL:

Iowa Dept of Transportation, liquid salt brine	1,350.00

DS/2016 GO BOND:

UMB Bank, NA, bond payment	500.00

DS/2018 GO BOND:

UMB Bank, NA, bond payment	300.00

SEWER UTILITY FUND

SANITARY SEWER:

Agriland FS Inc, gasoline	181.32
Allender Butzke Engineers Inc, WWTF Improvements	2,214.12
Bill Jensen Heating & Cooling, repairs	462.00
Card Services, supplies	20.97
CenturyLink, phone service	510.39
Cintas Corporation, first aid supplies	14.85
Farmers Electric Coop Inc, utilities	212.79
Hawkins Inc, supplies	287.25
Microbac Laboratoires Inc, lab testing	1,493.90
Mid-American Research Chemical, chemicals	6,869.53
Oreilly Automotive Inc, oil/filters	105.54
Payroll Account, benefits	365.41
Payroll Account, benefits	845.29

Payroll Account, salaries	2,185.08
Payroll Account, salaries	2,221.17
Schaal Plumbing, Heating, & Cooling, maintenance	513.34
US Water Services Corp, contract labor	28,204.32
Utility Equipment Co, supplies	873.36
Waste Management of Iowa, garbage service	473.59
Woodruff Construction, LLC, pay app 10	667,311.44

TRUST & AGENCY

POLICE:	
Payroll Account, benefits	5,874.56
Payroll Account, benefits	6,351.39
ADMINISTRATION:	
Payroll Account, benefits	1,815.49
Payroll Account, benefits	4,547.48
ROADWAY MAINTENANCE:	
Payroll Account, benefits	1,604.73
Payroll Account, benefits	4,823.04

Reports from City Boards and Departments

Madison County Development Group Executive Director was absent from the meeting provided report to the City Council highlighting and updating strategic plans for the Madison County Development Group. Local including assisting a landowner for a 22-townhome unit development. Discussions with two business interested in moving into town. MCDG revolving loan fund remains strong with $72,000 available six active loans in good standing. Lastly, the community foundation disbursement checks have been delivered, a total of $135,000 was distributed to 26 projects in 2026

Winterset Airport Board Chairperson Dave LaGrange was absent and provided report via Administrator Barden. Recap of the Fly-In Breakfast; 347 in attendance. The WWII plane was giving rides for at least through 3 PM that afternoon. The early low clouds gave way to virtually clear skies. On-going preparations for the Fly Iowa Festival that will be held Saturday, September 19th. A group of tenants and other stakeholders are working with Deb Black, a fellow authority board member, to develop minimum standards for commercial aeronautical activities at the airport. They will bring their recommendations to the airport authority board for approval once they are completed.

Winterset/USW Wastewater Superintendent Nic Smith Wastewater superintendent Nick Smith presented council with information of the prior month's activities, including internally repairing a headworks sampler. Scheduling bio solid removal by Pitt pros. Cleaning lift stations and infrastructure. Replacing a battery backup and monitoring progress of the new plant construction.

Taylor Hopper STRAND, WWTF Update. Taylor Hopper echoed superintendent Nic Smith comments related to new plant building stating the build is progressing. Many of the concrete walls are up and testing the basins will begin in a few weeks.

City Administrators Report Administrator Barden presented council with an activity report in packet, noting reviewing solid waste customers for accuracy with our solid waste hauler. Supporting a local charity golf outing. Assisting citizens desiring to amend the Winterset municipal code. Met with code enforcement officer to bring ordinance suggestions forward to council. Prepared for and completed a city council workshop. Responded to developer request for a pending financial ask. Assisting South Central Iowa Landfill in their recruitment of their assistant manager position. Auditors are on site to complete the obligatory audit by June 30. Lastly, noting a salary survey was received and responded to.

Presentations

Consideration of Amending Ordinance

Megan Tucker provided council with a prepared request to amend the in-home daycare code to align with state code. The request for consideration and approval of the adoption of the verbiage of Iowa Code Section 237A and 441 IAC 110.8(237A) to the Winterset Municipal City Code 4.12003 to add the word "owner" when considering the approval of an in-home childcare special use permit. Further discussion included the inquiry as to the ability to amend the current code. How old the code currently is and other factors. Attorney Rosien remarked the council has the authority to amend the code with a majority vote and due process. Administrator Barden explained the possible steps to amend the code and the requirements of such.

Resolutions and Actions

A motion was made by Council Member Eller to approve Resolution No. 2026-29 a Resolution Setting Salary Rates for Department Supervisors seconded by Council Member Fletcher. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

RESOLUTION NO. 2026-29

RESOLUTION SETTING SALARY RATES FOR
DEPARTMENT SUPERVISORS

WHEREAS, for fiscal year 2026-2027 the City Council desires to award all Department Supervisors (exempt employees) a pay increase.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Winterset, Iowa as follows:

For fiscal year 2026-2027 the salaries of the Department Supervisors shall be as follows:

NAME	25-26 Bi-Weekly Salary	Percent of Increase	26-27 Bi-Weekly Salary	Annual Salary
Andrew Barden	$5,544.62	3.25%	$5,724.82	$148,845.32
Ryan Pittman	$3,820.90	15%	$4,394.62	$114,260.12
Roger Shortt	$3,536.45	3.25%	$3,651.38	$94,935.88
Sky Smothers	$3,479.22	5%	$3,653.18	$94,982.68
Ryan Flaherty	$2,770.05	3.25%	$2,860.08	$74,362.08
David Hargrove	$2,493.04	3.25%	$2,574.06	$66,925.66

Passed and approved this 15th day of June 2026.

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Thomas J. Leners, Mayor

ATTEST:

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Andrew Barden, City Administrator/City Clerk

A motion was made by Council Member Fletcher to approve Pay App #11 for WWTF seconded by Council Member Orr. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

A motion was made by Council Member Orr to approve Pay App #5 for 2025 Street Project seconded by Council Member Eller. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

A motion was made by Council Member Fletcher to approve Resolution No. 2026-30 a Resolution Supporting a Community Event seconded by Council Member Eller. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

RESOLUTION NO. 2026-30

RESOLUTION TO SUPPORT A COMMUNITY EVENT

WHEREAS the Winterset Little League admission cost, community special event on June 26th, 2026, and

WHEREAS the organizers desires to host an open fireworks show in celebration of completing the 60th year of little league; and,

WHEREAS Tony Wenck will donate and detonate such show; and,

WHEREAS the noise ordinance (Title III, Chapter 4, Section 3.409(2)) shall remain in effect; and,

WHEREAS, a portion of the fireworks ordinance shall be suspended on June 26th 2026, from the hours of 6 p.m. to 11:59 p.m. (Title III, Chapter 14 Sections 3.1403 (E), all other sections are withstanding and in effect, furthermore, the organizers shall provide written consent of the real property owner (Hilsabeck Properties, Parcel #820006600060100, 614 E Madison), consultation with the Fire Chief, and proof of insurance prior to the event.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Winterset, Iowa that the Community event shall be authorized so long as the specific criteria and requirements are met as documented in this resolution for the above-mentioned date and times.

Passed and approved this 15th day of June 2026.

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Thomas J Leners,

Mayor
ATTEST:

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Andrew Barden, City Administrator/ City Clerk

Council Considerations, Discussions, and Work Session

Mayor Leners made remarks appreciating the flags out for Flag Day and a large city attendance at touch a truck. Council member Orr echo the comments appreciating the large amount of flags in City Park. Attorney Rosien appreciated the free will donation hotdog stand sponsored by Hy-Vee providing the grill, condiments, and water for a fundraising activity for the Friends of the Winterset Parks and Recreation.

The Adjournment

There being no further business, Council Member Orr then made a motion to adjourn the meeting. The motion to adjourn was seconded by Council Member Eller All Council Members voted Aye.

Whereupon the Mayor declared that the motion carried, and the meeting was adjourned at 7:38 p.m.

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Thomas J. Leners, Mayor

ATTEST:

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Andrew Barden, City Administrator/City Clerk