Governmental Body: Winterset City Council

Date of Meeting: September 21, 2026

Time of Meeting: 7:00 PM

Place of Meeting: City Hall – 124 W Court Ave

The public is welcome and encouraged to attend this meeting.

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and manner set out. The tentative agenda for said meeting is as follows:

1) **Call to Order**
2) **Pledge of Allegiance**
3) **Roll Call**
4) **Adopt Agenda**
5) **Public Comment**
6) **Consent Agenda**
   a) City Council Meeting minutes from September 8, 2026
   b) Utility Board Meeting minutes from August 17, 2026
   c) Winterset Municipal Utilities Activity Report
   d) Class B Retail Alcohol License Renewal – Git-N-Go Convenience Stores Inc
   e) Special Class C Retail Native Wine License Application (2 applications) - Durnan Wine LLC
   f) Special Class C Retail Native Wine License Application – Findlay Farms, LLC
   g) Class C Retail Alcohol License Application – Fenders Brewing LLC
   h) Special Class C Retail Alcohol License Application – Hy-Vee Inc
   i) Utility Bill Adjustment – 1321 W Benton St
7) **Claims**
   a) Claims in the amount of $403,062.94
8) **Reports from City Boards and Departments**
   a) Madison County Development Group Executive Director Ryan Marquardt
   b) Winterset Airport Board Chairperson Dave LaGrange
   c) Winterset/USW Wastewater Superintendent Nic Smith
   d) City Administrators Report
9) **Resolutions and Actions**
   a) Change Orders No. 1 & Partial Pay Estimate No. 2 for the 2026 Street Improvements Project
   b) Consider final payment and project closeout documentation for the 2025 Street Improvements Project.
   c) WWTF Pay Application No. 14
10) **Council Considerations, Discussions, and Work Session**
11) **Adjournment**

DATE POSTED: September 18, 2026

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Andrew Barden, City Administrator/City Clerk

The City Council of the City of Winterset, Iowa met on September 21, 2026 in accordance with the above Notice and Call of Public meeting. The meeting was called to order at 7 P.M. by Mayor Leners and recited the pledge of allegiance.

PRESENT: Michael Cook, Christopher Fairholm, Michael Eller, Mike Fletcher, Mary Ann Orr

ABSENT: None

The Mayor asked for a motion to adopt the presented agenda. There being no further additions or deletions to the agenda and no further discussion, Council Member Fairholm made a motion, seconded by Council Member Eller. On roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried.

**Public Comment** - Individuals wishing to speak shall sign up prior to the meeting. When called

upon please stand and give your address for the record. Each person may speak for up to three minutes. Please professionally and tactfully express your specific concerns and not disrespect individuals.

The Mayor noted that no one had signed up for public comment at this time.

**Consent Agenda**

City Council Meeting minutes from September 8, 2026
Utility Board Meeting minutes from August 17, 2026
Winterset Municipal Utilities Activity Report
Class B Retail Alcohol License Renewal - Git-N-Go Convenience Stores Inc
Special Class C Retail Native Wine License Application (2 applications) - Durnan Wine LLC
Special Class C Retail Native Wine License Application - Findlay Farms, LLC
Class C Retail Alcohol License Application - Fenders Brewing LLC
Special Class C Retail Alcohol License Application - Hy-Vee Inc
Utility Bill Adjustment - 1321 W Benton St

The Mayor stated that the minutes of the September 8, 2026 City Council meeting were previously distributed to the Council Members for their review. There being no further discussion; a motion was made to approve the Consent Agenda by Council Member Orr and seconded by Council Member Cook to approve the minutes as submitted. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

**Claims**

The claims submitted are in the amount of $403,062.94

The Mayor called for a report on the claims. Council Member Fairholm stated that he reviewed the claims and moved to approve the following list of claims. Council Member Orr seconded the motion. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

GENERAL

| | |
|---|---|
| POLICE: | |
| Card Service, evidence boxes/armorer supplies/car wash/pistol boxes/event bracelets conference registration/HD dock | 700.25 |
| Critical Hire, reemployment screening | 200.00 |
| Iowa Peace Officers Assn, membership dues | 240.00 |
| Payroll Account, salaries | 28,973.73 |
| Ritz Chiropractic, DOT physical | 130.00 |
| FIRE: | |
| Agriland FS Inc, gasoline | 740.89 |
| Card Services, monthly contract | 82.32 |
| CenturyLink, phone services | 117.79 |
| Fareway Stores Inc, supplies | 171.57 |
| Mediacom, phone/internet services | 293.31 |
| MidAmerican Energy Company, gas service | 18.35 |
| MMIT Business Solutions Group, monthly contract | 40.00 |
| Payroll Account, salaries | 5,739.00 |
| Quill Corporation, binders | 28.54 |
| Reliant Fire Apparatus Inc, inspections/parts | 4,228.30 |
| Verizon Wireless, cellular service | 226.89 |
| Waste Management of Iowa, garbage service | 33.35 |
| ADMINISTRATION: | |
| Card Services, conference/code council membership | 725.00 |
| Central Iowa Regional, membership | 910.00 |
| Payroll Account, salaries | 7,991.51 |
| Winterset Madisonian, publications | 339.46 |
| BUILDING INSPECTOR: | |
| Payroll Account, salaries | 3,492.49 |
| Veenstra & Kimm Inc, building permit fees | 4,130.32 |

GARBAGE FUND

| | |
|---|---|
| SOLID WASTE/GARBAGE: | |
| Payroll Account, benefits | 198.73 |

| | |
|---|---|
| Payroll Account, salaries | 1,191.48 |
| Waste Management of Iowa, garbage service | 44,583.35 |

INTERNAL SERVICE FUND

ADMINISTRATION:

| | |
|---|---|
| Cintas Corporation, first aid supplies | 27.21 |
| MMIT Business Solutions Group, monthly contract | 1,274.22 |
| Quill Corporation, coffee/cleaner/copy paper, paper towels/tissues | 257.59 |
| Waste Management of Iowa, garbage service | 34.63 |
| Xplor Pay, fees | 1,262.68 |

ROAD USE TAX

ROADWAY MAINTENANCE:

| | |
|---|---|
| Agriland FS Inc, gasoline | 2,393.47 |
| Brothers Ace 4, LLC, towels/cleaning supplies/marking flags | 139.13 |
| Card Services, repairs | 112.10 |
| Carquest of Winterset, oil filter/oil | 106.49 |
| Cintas Corporation, first aid supplies | 62.06 |
| Farmers Electric Coop, utilities | 94.30 |
| Iowa Dept of Transportation, sign tubing | 806.40 |
| Martin Marietta Aggegates, rock | 3,600.15 |
| MidAmerican Energy Company, gas service | 35.50 |
| Payroll Account, salaries | 9,337.82 |
| R&B Tire and Auto, repairs | 923.00 |
| Waste Management of Iowa, garbage service | 135.52 |
| Ziegler, filters | 1,039.58 |

STREET CLEAN:

| | |
|---|---|
| Payroll Account, salaries | 556.60 |

SEWER UTILITY FUND

SANITARY SEWER:

| | |
|---|---|
| Agriland FS Inc, gasoline | 227.02 |
| Allender Butzke Engineers Inc, WWTF improvements | 2,441.10 |
| Brittains Standard Parts, low beam bulb | 23.04 |
| Brothers Ace 4 LLC, hose coupler/steel angle | 105.94 |
| Card Services, supplies | 270.06 |
| Carquest of Winterset, air filter/antifreeze | 120.78 |
| CenturyLink, phone service | 510.66 |
| Cintas Corporation, first aid supplies | 199.42 |
| Electric Pump, calibrate meters/service call | 3,555.50 |
| Enaqua, UV sterilization lamps | 11,084.00 |
| Farmers Electric Coop Inc, utilities | 94.29 |
| Microbac Laboratoires Inc, lab testing | 1,846.05 |
| Mid-American Research Chemical, wipe out/lift station degrease | 5,707.82 |
| Oreilly Automotive Inc, filter | 59.32 |
| Payroll Account, benefits | 396.20 |
| Payroll Account, salaries | 2,364.96 |
| U.S. Water Services Corp, contract labor | 29,532.74 |
| Waste Management of Iowa, garbage service | 598.38 |

SEWER IMPROVEMENT PROJECT

SANITARY SEWER:

| | |
|---|---|
| Strand Associates Inc, engineer fees | 207,747.67 |

TRUST & AGENCY

POLICE:

| | |
|---|---|
| Payroll Account, benefits | 4,364.68 |

FIRE:

| | |
|---|---|
| Payroll Account, benefits | 500.11 |

ADMINISTRATION:

| | |
|---|---|
| Payroll Account, benefits | 1,917.32 |

ROADWAY MAINTENANCE:

| | |
|---|---|
| Payroll Account, benefits | 1,670.80 |

Receipts from previous month:

| | |
|---|---|
| General Fund: | $0.00 |
| Special Revenue Fund: | $0.00 |
| TIF Special Revenues Funds: | $0.00 |
| Debt Service Funds: | $0.00 |
| Capital Project Funds: | $0.00 |
| Enterprises Funds: | $42,053.29 |

**Reports from City Boards and Departments**

Madison County Development Group Executive Director Ryan Marquardt provided activity report and highlighted the Rural Readiness Grant to establish a housing survey, committee, and potential grant opportunities. Business interest and activity was discussed.

Winterset Airport Board Chairperson Dave LaGrange highlighted the Fly Iowa Festival success while thanking Co-Chairs Laura Luckinbill and Sarah Overton. Further appreciation to partners at The Chamber of Commerce, Fairgrounds, School, and City of Winterset for their support and contributions. Land Acquisition continues to move forward.

Winterset/USW Wastewater Superintendent Nic Smith updated construction at the plant including testing the basins and blower building nearing completion. 3 million gallons daily are flowing through the plant based upon rainfall recently.

City Administrators Report was provided to council and Notably reported was cybersecurity updates, closeout and final completion of 2025 Street project, and assisting neighboring community with a department head transition.

**Resolutions and Actions**

A motion was made by Council Member Eller to approve Change Orders No. 1 & Partial Pay Estimate No. 2 for the 2026 Street Improvements Project seconded by Council Member Fletcher. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

A motion was made by Council Member Fairholm to approve consider final payment and project closeout documentation for the 2025 Street Improvements Project seconded by Council Member Cook. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

A motion was made by Council Member Orr to approve WWTF pay application No. 14 seconded by Council Member Eller. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

**Council Considerations, Discussions, and Work Session**

Council Member Fairholm Appreciates seeing the road construction and improvements. Mayor Leners commented about the Fly Iowa Event and was well received.

**The Adjournment**

There being no further business, Council Member Orr then made a motion to adjourn the meeting. The motion to adjourn was seconded by Council Member Fairholm. All Council Members voted Aye.

Whereupon the Mayor declared that the motion carried, and the meeting was adjourned at 7:27 p.m.

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Thomas J. Leners, Mayor

ATTEST:

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Andrew Barden, City Administrator/City Clerk