Governmental Body: Winterset City Council

Date of Meeting: October 5, 2026

Time of Meeting: 7:00 PM

Place of Meeting: City Hall - 124 W Court Ave

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and manner set out. The tentative agenda for said meeting is as follows:

1) **Call to order**
2) **Pledge of Allegiance**
3) **Roll call**
4) **Adopt agenda**
5) **Presentation and Swearing In of Police Officer**
6) **Public Comment**
7) **Consent Agenda**
   a) City Council Meeting Minutes from September 21, 2026
   b) Parks and Recreation Board minutes from September 9, 2026
   c) Tree Commission Minutes from September 2, 2026
   d) Library Board Minutes September 16, 2026
   e) Street Department Report
   f) Special Class C Retail Alcohol License (BW) Application - Oviatt Enterprises LLC
   g) Special Class C Retail Alcohol License (BW) Application - Gettin' Slushed South of 35 LLC
   h) Class C Retail Alcohol License (LC) Renewal - Pheasant Run Pub & Grill
   i) Temporary Outdoor Service - The Drift LLC
   j) Utility Bill Adjustment - 615 N 1st Ave
8) **Claims**
   a) Claims in the amount of $1,063,324.69
9) **Reports from City Boards and Departments**
   a) Library Director Dave Hargrove
   b) Park & Recreation Director Sky Smothers
   c) Fire Chief Chism Orr
   d) Police Chief Ryan Pittman
   e) Code Enforcement Officer Hollie Burgus
   f) City Administrators Report
10) **Closed Session**
   a) Pursuant to Iowa Code Section 21.5(1)(c)
11) **Council Considerations , Discussions , and Work Session**
12) **Adjournment**

DATE POSTED: October 2, 2026

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Andrew Barden, City Administrator/City Clerk

The City Council of the City of Winterset, Iowa met on October 5, 2026 in accordance with the above Notice and Call of Public meeting. The meeting was called to order at 7 P.M. by Mayor Leners and recited the pledge of allegiance.

PRESENT: Michael Cook, Christopher Fairholm, Michael Eller, Mike Fletcher, Mary Ann Orr

ABSENT: none

The Mayor asked for a motion to adopt the presented agenda. There being no further additions or deletions to the agenda and no further discussion, Council Member Fairholm made a motion, seconded by Council Member Cook. On roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried.

Swearing in Officer Kyle Peterson

Chief Pittman introduced Officer Kyle Peterson with 10 years of experience, DRE certification and his K9 partner "Zeke", Mayor Leners administered the Oath.

Public Comment – Individuals wishing to speak shall sign up prior to the meeting. When called upon please stand and give your address for the record. Each person may speak for up to three minutes. Please professionally and tactfully express your specific concerns and not disrespect individuals.

Pam Deichman reported on the progress of the small meeting spaces in the Library and invited all to attend the evening appreciation on October 22 beginning at 5 p.m. and a ribbon cutting at 7:30. Additionally, the 23rd will host staff recognition and appreciation.

Consent Agenda

City Council Meeting Minutes from September 21, 2026
Parks and Recreation Board minutes from September 9, 2026
Tree Commission Minutes from September 2, 2026
Library Board Minutes September 16, 2026
Street Department Report
Special Class C Retail Alcohol License (BW) Application – Oviatt Enterprises LLC
Special Class C Retail Alcohol License (BW) Application – Gettin' Slushed South of 35 LLC
Class C Retail Alcohol License (LC) Renewal – Pheasant Run Pub & Grill
Temporary Outdoor Service – The Drift LLC
Utility Bill Adjustment – 615 N 1st Ave

The Mayor stated that the minutes of the September 21, 2026 City Council meeting were previously distributed to the Council Members for their review. There being no further discussion; a motion was made to approve the Consent Agenda by Council Member Fletcher and seconded by Council Member Orr to approve the minutes as submitted. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Claims

The claims submitted are in the amount of $1,063,324.69

The Mayor called for a report on the claims. Council Member Fletcher stated that he reviewed the claims and moved to approve the following list of claims. Council Member Cook seconded the motion. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

GENERAL

POLICE:	
Aiden Wood, eye exam	112.00
Ben Garrison, training	13.31
Critical Hire, MMPI Evaluation	200.00
Galls LLC, pants/belt/polos/emblems	650.34
Iowa Law Enforcement Academy, MMPI Evaluation	175.00
Madison Co Sheriff's Office, dispatch service	7,500.00
Mediacom, phone/internet service	436.90
MPH Industries Inc, radar	2,510.18
Quality Car Care, oil & filter	192.69
Schweizer Emblem Company, emblems	354.00
Stanard & Associates, post form b	78.00
T-Mobile, phone services	1,248.49
Winterset Municipal Utilities, utilities	50.52
FIRE:	
Country Cycle, battery	140.99
Heiman Fire Equipment, equipment	13.11
Winterset Municipal Utilities, utilities	408.21
ADMINISTRATION:	
Clifton Larson Allen LLP, accounting services	1,508.55
Flander Rosien PC, attorney fees	26,990.00
IA Municipalities Workers Comp, work comp premium	4,964.00
Tom Leners, milage conference	316.16
Winterset Madisonian, publications	256.77
ANIMAL CONTROL:	
Winterset Veterinary Center, impound fees	46.42

ECON. DEVELOPMENT:

Madison County Alliance Group, appropriation	4,697.92

AIRPORT:

Winterset Airport Authority, appropriation	5,055.83

INTERNAL SERVICE FUND

ADMINISTRATION:

Access Systems Leasing, service contract	171.43
D&D Pest Control, pest control	45.00
First Citizens Bank & Trust Co, copier lease	371.48
Great America Financial Services, server lease	349.72
Mediacom, phone/internet service	568.61
MMIT Business Solutions Group, monthly contract	87.85
Pye-Baker Fire & Safety, LLC, annual fire ext inspection	40.00
Quaident, Inc., sure seal solution	28.50
Quill Corporation, bathroom tissue/copy paper	157.68
Thirst Park, water & cooler rent	507.50
Warren Water District, readings fees	25.00
Winterset Municipal Utilities, utilities	704.90

ROAD USE TAX

ROADWAY MAINTENANCE:

Brothers Ace 4, LLC, battery	6.99
Grimes Asphalt and Paving Corp, cold mix	1,241.55
Lincoln Concrete & Structures, concrete	18,668.00
Pye-Baker Fire & Safety, LLC, annual fire ext inspection	393.80
Thirst Park, water & cooler rent	360.25
TK Concrete, Pay App 7	33,651.32
Veenstra & Kimm Inc, street improvements	5,000.00
Winterset Municipal Utilities, utilities	10,665.54
Ziegler, fabricate ware plate	436.97

SEWER UTILITY FUND

SANITARY SEWER:

Allender Butzke Engineers Inc, WWTF Improvements	770.54
Era, testing supplies	207.23
Microbac Laboratoires Inc, lab testing	763.20
O'Reilly Automotive Inc, electric leaner	35.53
Pye-Baker Fire & Safety, LLC, annual fire ext inspection	645.00
Winterset Municipal Utilities, utilities	6,687.47
Woodruff Construction, LLC, WWTF Pay App 14	922,814.24

Reports from City Boards and Departments

Library Director Dave Hargrove presented report to council including echoing Mrs. Deichaman's invitation to attend the unveiling of the small meeting spaces. Budget planning has begun and the library is accommodating the Covered Bridge festival with amended hours and parking accommodations.

Park & Recreation Director Sky Smothers provided report to council including park operations and upgrades including removing overgrown bushes and regrading, the trail completion, equipment upgrades, picnic table restorations and planning for future renovations. Recreation report included completed and upcoming programs for the fall/winter season. Aquatic final report included data for swimming lessons, counties served, and fun facts on concessions. A grant opportunity was received from Iowa Living Roadways Community Visioning Grant.

Fire Chief Chism Orr presented calls for the past two months and reminded council of the Winterset Fireman's Association Breakfast held at the firehouse during Covered Bridge Festival.

Police Chief Ryan Pittman provided calls and highlighted community engagement including training, preparedness meetings, and school involvement.

Code Enforcement Officer Hollie Burgus presented calls for the month and reported on the Board of Adjustment activities. Discussion included ongoing rental program solicitation and responses was held, good response from landlords.

City Administrators Report provided written report to council and highlighted the attendance at Iowa League of Cities Conference with Mayor Leners and encouraged council to attend in future years. Discussion about prior weeks potential for flooding required and department head meeting, planning, and resource identification for potential flash flooding. Annual Staff

surveys for Hollie Burgus and Ryan Flaherty were completed and both received satisfactory reviews.

Closed Session

Pursuant to Iowa Code Section 21.5(1)(c)

A motion was made by Council Member Fairholm to enter closed session seconded by Council Member Eller. There being no further discussion; on roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried and entered closed session at 7:22 p.m.

A motion was made by Council Member Fairholm to exit the closed session, seconded by Council Member Orr. There being no further discussion; on roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried and exited closed session at 7:51 p.m.

Council Considerations, Discussions, and Work Session

No discussion was held

The Adjournment

There being no further business, Council Member Fairholm then made a motion to adjourn the meeting. The motion to adjourn was seconded by Council Member Eller. All Council Members voted Aye.

Whereupon the Mayor declared that the motion carried, and the meeting was adjourned at 7:52p.m.

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Thomas J. Leners, Mayor

ATTEST:

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Andrew Barden, City Administrator/City Clerk