Governmental Body: Winterset City Council

Date of Meeting: October 19, 2026

Time of Meeting: 7:00 PM

Place of Meeting: City Hall - 124 W Court Ave

The public is welcome and encouraged to attend this meeting.

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and manner set out. The tentative agenda for said meeting is as follows:

1) **Call to Order**
2) **Pledge of Allegiance**
3) **Roll Call**
4) **Adopt Agenda**
5) **Public Comment**
6) **Consent Agenda**
   a) City Council Meeting minutes from October 5, 2026
   b) Utility Board Meeting minutes from September 21, 2026
   c) Winterset Municipal Utilities Activity Report
   d) Class C Retail Alcohol License (LC) Renewal - The Drift LLC
7) **Claims**
   a) Claims in the amount of $333,961.87
8) **Reports from City Boards and Departments**
   a) Madison County Development Group Executive Director Ryan Marquardt
   b) Winterset Airport Board Chairperson Dave LaGrange
   c) Winterset/USW Wastewater Superintendent Nic Smith
   d) Strand Taylor Hopper
   e) City Administrators Report
9) **Resolutions and Actions**
   a) Resolution No. 2026-48 A Resolution Setting A Date for Public Hearing on the Proposed Adoption by Reference of Iowa Code Section 321.276
   a) Resolution No. 2026-49 A Resolution Authorizing City of Winterset Parks and Recreation Department to Assist Winterset Cemetery Improvement Association, Inc.
   b) WWTF Change Order #7
   c) WWTF Pay App #15
2) **Council Considerations , Discussions, and Work Session**
3) **Adjournment**

DATE POSTED: October 16, 2026

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Andrew Barden, City Administrator/City Clerk

The City Council of the City of Winterset, Iowa met on October 19, 2026 in accordance with the above Notice and Call of Public meeting. The meeting was called to order at 7 P.M. by Mayor Leners and recited the pledge of allegiance.

PRESENT: Michael Cook, Christopher Fairholm, Michael Eller, Mike Fletcher

ABSENT: Mary Ann Orr

The Mayor asked for a motion to adopt the presented agenda. There being no further additions or deletions to the agenda and no further discussion, Council Member Fairholm made a motion, seconded by Council Member Cook. On roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried.

Public Comment - Individuals wishing to speak shall sign up prior to the meeting. When called upon please stand and give your address for the record. Each person may speak for up to three minutes. Please professionally and tactfully express your specific concerns and not disrespect individuals.

A citizen from 104 W Court Ave encouraged council to consider a roundabout for the north 4-way stop. Acknowledging need for ag equipment passing through and cost of construction. The citizens did not favor traffic lights.

Consent Agenda

City Council Meeting minutes from October 5, 2026
Utility Board Meeting minutes from September 21, 2026
Winterset Municipal Utilities Activity Report
Class C Retail Alcohol License (LC) Renewal - The Drift LLC

The Mayor stated that the minutes of the October 5, 2026 City Council meeting were previously distributed to the Council Members for their review. There being no further discussion; a motion was made to approve the Consent Agenda by Council Member Fletcher and seconded by Council Member Eller to approve the minutes as submitted. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Claims

The claims submitted are in the amount of $333,961.87

The Mayor called for a report on the claims. Council Member Fletcher stated that he reviewed the claims and moved to approve the following list of claims. Council Member Eller seconded the motion. Administrator Barden also provided a copy of property tax revenue and allocation. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

GENERAL

POLICE:	
911 Custom, survival armor	1,310.00
Brandon Douglas, parade candy	59.36
Card Services, postage/annual email subscription/training lunch/hotel/gasoline pants/flag/envelopes/cleaning mat/duty gear/phone case/cover earpieces	1,494.40
CenturyLink, phone service	602.85
Galls LLC, pants, dry guard, polos, badge	804.95
Kyle Petersen, flashlight replacement	139.09
Madison Co Health System, collection	43.00
Madison Co Treasurer, gasoline	1,931.25
Payroll Account, salaries	31,438.69
Payroll Account, salaries	31,886.90
Rugged Computing, Inc., replacement cable	49.99
Sioux Sales Co, duty holster	189.95
FIRE:	
Agriland FS Inc, gasoline	747.78
Brothers Ace 4, LLC, supplies	7.59
CenturyLink, phone service	207.62
Fareway Stores, supplies	105.08
Feld Fire, bunker gear	14,834.00
Galls LLC, badges	413.13
Mediacom, phone/internet service	293.31
MidAmerican Energy Company, gas service	18.16
OReilly Automotive Inc, tire foam	135.90
Quality Car Care, tires	115.81
Verizon Wireless, cellular service	226.91
Waste Management of Iowa, garbage service	33.35
ADMINISTRATION:	
Card Services, IACMA dues/registration fee/hotel	1,015.50
Git-N-Go Convenience Stores, tobacco permit refund	37.50
Payroll Account, salaries	1,450.00
Payroll Account, salaries	7,550.90
Payroll Account, salaries	8,837.60
Winterset Madisonian, publications	176.26
CEMETERY:	
Winterset Cemetery Association, semi-annual appropriation	31,000.00
ECON. DEVELOPMENT:	

Winterset Friendship Exchange, reimbursement	3,118.47
BUILDING INSPECTOR:	
Payroll Account, salaries	3,492.49
Payroll Account, salaries	3,492.48
Veenstra & Kimm Inc, building inspection services	2,557.56

GARBAGE FUND

SOLID WASTE/GARBAGE:	
Payroll Account, benefits	199.00
Payroll Account, benefits	371.14
Payroll Account, salaries	1,191.48
Payroll Account, salaries	881.98
Waste Management of Iowa, garbage service	46,652.81

INTERNAL SERVICE FUND

ADMINISTRATION:	
Granite Telecommunications, phone services	264.68
MMIT Business Solutions Group, monthly contract	1,339.21
Quill Corporation, wireless keyboard/tissues/coffee/copy paper/mat	299.23
UntityPoint Clinic, annual DOT fee	235.00
Waste Management of Iowa, garbage service	34.63

ROAD USE TAX

ROADWAY MAINTENANCE:	
Agriland FS Inc, gasoline	823.97
Carquest of Winterset, alternator/lube/battery/bolt clamp/filter/seafoam	1,010.34
CenturyLink, phone service	228.84
Cintas Corporation, first aid supplies	18.51
Farmers Electric Coop Inc, utilities	212.93
Iowa Association of Municipal Utilities, safety training	873.38
McDonald’s Lawn Care, tree removal	5,700.00
MidAmerican Energy Company, gas service	43.10
Payroll Account, salaries	9,667.30
Payroll Account, salaries	9,722.96
Waste Management of Iowa, garbage service	135.52
STREET CLEAN:	
Payroll Account, salaries	278.30
Payroll Account, salaries	278.30

SEWER UTILITY FUND

SANITARY SEWER:	
Agriland FS Inc, gasoline	208.35
Allender Butzke Engineers Inc, WWTF Improvements	790.04
Brothers Ace 4, LLC, dehumidifier/starter cord	267.98
Card Services, supplies	120.51
CenturyLink, phone service	1,021.32
Cintas Corporation, first aid supplies	144.88
Electric Pump, repairs	20,372.49
Farmers Electric Coop Inc, utilities	212.93
Iowa Association of Municipal Utilities, safety training	873.38
Microbac Laboratories Inc, lab testing	1,144.80
Payroll Account, benefits	396.23
Payroll Account, benefits	774.74
Payroll Account, salaries	2,055.47
Payroll Account, salaries	2,364.96
Team Lab, supplies	972.00
U.S. Water Services Corp, contract labor	44,828.40
Waste Management of Iowa, garbage service	598.38

TRUST & AGENCY

POLICE:	
Payroll Account, benefits	4,741.49
Payroll Account, benefits	6,975.10
ADMINISTRATION:	
Payroll Account, benefits	1,843.29
Payroll Account, benefits	5,820.84

ROADWAY MAINTENANCE:

Payroll Account, benefits	1,679.57
Payroll Account, benefits	5,474.28

Receipts from previous month:

General Fund:	$0.00
Special Revenue Fund:	$0.00
TIF Special Revenues Funds:	$0.00
Debt Service Funds:	$0.00
Capital Project Funds:	$0.00
Enterprises Funds:	$42,086.79

Reports from City Boards and Departments

Madison County Development Group Executive Director Ryan Marquardt was absent; Administrator Barden distributed an activity report and highlighted some items.

Winterset Airport Board Chairperson Dave LaGrange mentioned approximately 1500-2000 attended at the Fly Iowa Event. Land purchase negotiations and the need for a Minimum Standards Commission to begin governing and deliberating commercial opportunities.

Winterset/USW Wastewater Superintendent Nic Smith reported rainfall influent numbers and MGD treated water for the month. Purchasing and installing new UV bulbs and response to sewer backups.

Strand Taylor Hopper provided a progress report of completed and upcoming Wastewater facility construction.

City Administrators Report was provided to council including reconciliation of solid waste accounts and billing practices. Progress of 2026 Street project. Receipt of Developer Worksheets for Tax Increment Financing. Further explaining property revenue delays and report. Encouraged council to attend small group meeting space at Library on Thursday and the asset it will provide, appreciation for the donation covering cost of construction. Expressed desire to hold a work session on Nov 6, 2026.

Resolutions and Actions

A motion was made by Council Member Cook to approve Resolution No. 2026-48 a Resolution Setting a date for Public Hearing on the Proposed Adoption by Reference of Iowa Code Section 321.276 seconded by Council Member Eller. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

RESOLUTION NO. 2026-48

A RESOLUTION SETTING A DATE FOR PUBLIC HEARING ON THE PROPOSED ADOPTION BY REFERENCE OF IOWA CODE SECTION 321.276

WHEREAS, the City Council of the City of Winterset, Iowa, is considering an ordinance to amend the Winterset Municipal Code by adopting Iowa Code Section 321.276, *Use of Electronic Devices While Driving*, by reference; and

WHEREAS, Iowa Code Section 380.10 requires a public hearing prior to the adoption by reference of a portion of the Code of Iowa.

NOW THEREFORE, be it resolved by the City Council of Winterset, Iowa, as follows:

The City Council of the City of Winterset, Iowa, will meet on November 2nd, 2026 at the City Hall in the City, at 7:00 p.m., for the purpose of instituting proceedings to adopt by reference Iowa Code Section 321.276, Use of Electronic Devices While Driving.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to cause notice of this public hearing to be published.

Passed and approved this 19th Day of October 2026.

Thomas Leners, Mayor

ATTEST:

Andrew J. Barden, City Administrator/ City Clerk

A motion was made by Council Member Fletcher to approve Resolution No. 2026-49 a Resolution Authorizing City of Winterset Parks and Recreation Department to Assist Winterset Cemetery Improvement Association, Inc. seconded by Council Member Cook. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

RESOLUTION NO. 2026-49

A RESOLUTION AUTHORIZING CITY OF WINTERSET PARKS AND RECREATION DEPARTMENT TO ASSIST WINTERSET CEMETERY IMPROVEMENT ASSOCIATION, INC.

WHEREAS, the Winterset Cemetery Improvement Association, Inc. presently owns, operates and maintains the Winterset Cemetery and performs services related thereto;

WHEREAS, the Winterset Cemetery Improvement Association, Inc. previously requested that the City of Winterset accept ownership, operation and maintenance of the Winterset Cemetery and perform services related thereto, by and through the Winterset Parks and Recreation Department;

WHEREAS, the Winterset City Council previously approved the acceptance of ownership of the Winterset Cemetery and authorized operation and maintenance of the same by the Winterset Parks and Recreation Department effective approximately January 1, 2027;

WHEREAS, funds for the operation and maintenance of the Winterset Cemetery have been included in the City of Winterset annual budget for fiscal year 2026-2027;

WHEREAS, it would benefit both the Winterset Cemetery Improvement Association, Inc. and the Winterset Parks and Recreation Department for the Parks and Recreation staff persons to commence assisting with cemetery-related operations mid-October 2026.

NOW THEREFORE, be it resolved by the City Council of Winterset, Iowa, as follows:

The City of Winterset Parks and Recreation staff shall be and hereby are authorized to commence assisting with Winterset Cemetery maintenance and operations as early as October 2026.

Passed and approved this 19th day of October 2026.

Thomas J. Leners, Mayor

ATTEST:

Andrew J. Barden
City Administrator
City of Winterset, Iowa

A motion was made by Council Member Fairholm to approve WWTF Change Order #7 seconded by Council Member Eller. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

A motion was made by Council Member Eller to approve WWTF Pay App #15 seconded by Council Member Cook. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Council Considerations, Discussions, and Work Session

Council Member Fairholm inquired about the completion date of the 2026 street project. Council Member Fletcher inquired about outstanding zoning and nuisance violations. Attorney

Rosien remarked they have been noticed and continue operations. Mayor Leners acknowledged and appreciated all people's effort to host and facilitate Covered Bridge Festival, Trick or Treat will occur on Friday October 30th, from 3:30-5pm on the square and 5-7p.m. throughout town. Further, Mayor Leners Proclaimed October 21, 2026, to be Chamber of Commerce Day and encourage residents to learn more about their local chamber, its impact and support of local businesses.

The Adjournment

There being no further business, Council Member Eller then made a motion to adjourn the meeting. The motion to adjourn was seconded by Council Member Fairholm. All Council Members voted Aye.

Whereupon the Mayor declared that the motion carried, and the meeting was adjourned at 7:33 p.m.

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Thomas J. Leners, Mayor

ATTEST:

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Andrew Barden, City Administrator/City Clerk